



# Oceano Community Services District

## Summary Minutes

Regular Meeting Wednesday, December 11, 2019 – 6:00 P.M.

Oceano Community Services District Board Room

1655 Front Street, Oceano, CA

1. **CALL TO ORDER:** at 6:00 p.m. by President Austin
2. **FLAG SALUTE:** led by President Austin
3. **ROLL CALL:** Board members present: President Austin, Vice President White, Director Gibson, Director Villa, and Director Replogle. Also present, General Manager Will Clemens, Legal Counsel Jeff Minnery, Business and Accounting Manager Carey Casciola, and Board Secretary Celia Ruiz.
4. **AGENDA REVIEW:** Agenda approved as presented.
5. **RECOGNITION OF SERVICE TO THE DISTRICT, PAAVO OGREN**

Public comment was received from:

|   |                      |
|---|----------------------|
| Jim Coalwell, Oceano Resident                           | In support of item 5 |
| Michael Manuele, Commander, Sheriff Dept.               | In support of item 5 |
| Jeff Lee, Mayor, City of Grover Beach                   | In support of item 5 |
| Steve Lieberman, Fire Chief, Five Cities Fire Authority | In support of item 5 |
| Tony Marraccino, Oceano Resident                        | In support of item 5 |
| Will Clemens, OCSD General Manager                      | In support of item 5 |
| Paavo Ogren, former OCSD General Manager                | In support of item 5 |

6. **CLOSED SESSION:** Closed session was entered at approximately 6:19pm. Open session was resumed at approximate 7:06pm

**No reportable action**

**No public comment**

7. **PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA (NOT BEGINNING BEFORE 7:00 PM):**

No public comment.

8. **SPECIAL PRESENTATIONS & REPORTS:**

**A. STAFF REPORTS:**

- i. Operations - Field Supervisor Tony Marraccino – reported on 13 work orders, 18 USA's, 11 customer calls, 1 after hour call out, Lopez currently at 52.1%, no SSO's in the month of November, monthly and weekly samples, line break between 22<sup>nd</sup> and 23<sup>rd</sup> St in alley, FOG program, sewer jetting, Well 8 update, meter reads, 311 App 3 work orders, drainage project update.
- ii. FCFA - Chief Steve Lieberman – None
- iii. OCSD General Manager – Will Clemens – reported on transition work with Paavo Ogren, meet with AG, Grover Beach and Chief Lieberman, attended Zone 3 TAC.
- iv. Sheriff's South Station - Commander Michael Manuele – None

**B. BOARD OF DIRECTORS AND OUTSIDE COMMITTEE REPORTS:**

- i. Director Villa – attended State Parks Public Works Meeting
- ii. Director Gibson – reported on Zone 3, and State Water Sub Contractors Committee
- iii. Vice President White – reported on FCFA
- iv. President Austin – reported on SSLOCSD
- v. Director Replogle – reported on RWMG Meeting, OAC, and WRAC

**c. PUBLIC COMMENT ON SPECIAL PRESENTATIONS AND REPORTS:**

Public comment was received from..

|  |   |
|--|---|
| Mary Lucey, Oceano Resident  | Regarding the Zone 3 committee work.  |
| Nancy Bull   | Regarding the State Parks Public Works Meeting  |
| <b>9 CONSENT AGENDA:</b>   |   |
| <b>ACTION:</b>   |   |
| <p>a. Review and Approval of Minutes for November 13, 2019</p> <p>b. Review and Approval of Cash Disbursements</p> <p>c. Submittal for Approval of a Resolution to Close the District for normal operations on December 24, 2019 and December 31, 2019</p> <p>d. Recommendation to approve a budget adjustment in the amount of \$13,000 from Facilities Fund contingencies to paint the Old Fire Station at 1687 Front Street</p> | <p>After an opportunity for public comment and Board discussion, staff recommendations were approved as modified with the addition of \$ 16,283.62 for a total of \$ 150,918.02 with a motion from Vice President White, and a second from Director Gibson and a 5-0 roll call vote.</p> <p>No public comment.</p>  |
| <b>10A BUSINESS ITEM:</b>  |   |
| <b>ACTION:</b>   |   |
| <p>Update on the Low Impact Development Component of the Water Resource Reliability Program and approval of a letter of support</p>  | <p>After a presentation by John Evans and opportunity for public comment and Board discussion, no action taken.</p> <p>Public comment was received from Mary Lucey in opposition to parts of the Low Impact Development plan.</p>   |
| <b>10B BUSINESS ITEM:</b>  |   |
| <b>ACTION:</b>   |   |
| <p>Consideration of recommendations to approve a trial program for residential large / bulky item disposal and to provide staff with direction on reducing 2020 garbage rates</p>  | <p>After an opportunity for public comment and Board discussion, staff recommendations were approved to go with option #2 approval of the trial program for 2020 in lieu of the semi-annual bulky item pick-up during clean-up week at no cost to Oceano customers and to bring back a resolution to reduce franchise fee payments with a motion from Vice President White, and a second from Director Villa and a 5-0 roll call vote</p> <p>Public comment was received from Nancy Bull of Oceano in opposition of the garbage fee structure, and Mary Lucey of Oceano in opposition of the rate increases.</p>  |
| <b>10C BUSINESS ITEM:</b>  |   |
| <b>ACTION:</b>   |   |
| <p>Consideration of recommendations to authorize the General Manager to award the construction contract for the Norswing/ Pershing Waterline replacement Project (Project #2019-03) in accordance with District Ordinance 2016-01 and to approve a corresponding budget adjustment based on the lowest responsible and responsive bid</p>  | <p>After an opportunity for public comment and Board discussion, a motion authorizing the General Manager to award the construction contract to the lowest responsive and responsible bidder and approve a budget adjustment in the amount of \$195,000 from Director Gibson, and a second from Vice President White and a 5-0 roll call vote.</p> <p>No public comment.</p>  |
| <b>10D BUSINESS ITEM:</b>  |   |
| <b>ACTION:</b>   |   |
| <p>Election of District Officer and 2020 Committee Assignments</p>   | <p>After an opportunity for public comment and brief Board discussion, a nomination was made for Linda Austin as President and Karen White as Vice President with a motion from Director Gibson, and a second from Vice President White and a 5-0 roll call vote. A second motion was made to preclude Director Replogle from participating on any of the District Committees and Liaison and subject matters for the year 2020 with a motion from Vice President White, a second from Director Gibson and a 3-2 roll call vote. Director Villa and Director Replogle dissented.</p> <p>Director Replogle left meeting at approximately 8:40 pm</p> <p>A third motion was made to approve the attached list of 2020 committee &amp; subject matter assignments with a motion from Vice President White, and a second from Director Gibson and a 4-0 roll call vote. Director Replogle absent.</p> <p>Public comment was received from Mary Lucey of Oceano regarding committee assignments.</p> |

**11. HEARING ITEMS:** None

12. **RECEIVED WRITTEN COMMUNICATIONS:** None

13. **LATE RECEIVED WRITTEN COMMUNICATIONS:** None

14. **FUTURE AGENDA ITEMS:** District Policies, Roles and Responsibilities with Related Agencies, Five Cities Fire Authority, District Rules and Regulations, Cienaga Seabreeze Park, Inc. Continued, Deferred Infrastructure Program, Lopez Water Contract Amendments, Wastewater CIP, The Place, EIR State Parks PWP, Old Firehouse Art, Special Meeting on January 25th

Public comment was received from

|                              |   |  |
|------------------------------|---|--|
| Mary Lucey, Oceano Resident  | In support of the community outreach at the special meeting |  |
| Brenda Lowe, Oceano Resident | In support of the community outreach at the special meeting |  |

15. **FUTURE HEARING ITEMS:** None

16. **ADJOURNMENT:** at approximately 9:00 pm

# 2020 COMMITTEE & SUBJECT MATTER ASSIGNMENTS

As of December 11, 2019

| COMMITTEE ASSIGNMENTS TO OTHER AGENCY BOARDS AND COMMITTEES |        |                |   | Subject Matter Assignments / Expertise |
|---|--------|----------------|---|--|
| SSLOCSD   | Austin | Gibson         | 1 <sup>st</sup> & 3 <sup>rd</sup> Wed/6:00/Jan.-June<br>OCSD/July-Dec. Arroyo Grande<br>City Council Chamber 215 E.<br>Branch Arroyo Grande, CA 93420 | Wastewater                             |
| Five Cities Fire Authority                                  | White  | Villa          | 3 <sup>rd</sup> Fri./10:00/Grover Beach City<br>Council Chamber 154 S. 8th St.<br>Grover Beach, CA 93433  | Emergency Services                     |
| Water Resource Advisory Comm. (WRAC)                        | Gibson | Austin         | 1 <sup>st</sup> Wed/1:30/SLO County Library<br>Room 995 Palm St. San Luis<br>Obispo, CA 93401   | Regional Water Programs                |
| Regional Water Mgt. Group (RWMG – IRWMP)                    | Gibson | Austin         | 1 <sup>st</sup> Wed/9:00/SLO County Library<br>Room 995 Palm St. San Luis<br>Obispo, CA 93401   | Regional Water Programs                |
| Zone 3 (Lopez Water)  | Gibson | Villa          | 3 <sup>rd</sup> Thurs Odd/6:30/Varies   | Water Supply Contracts                 |
| State Water   | Gibson | Villa          | Varies  | Water Supply Contracts                 |
| Oceano Advisory   | White  | n/a            | 3 <sup>rd</sup> Thursday/5:30/OCSD  | County Land Use                        |
| RFP Ad Hoc Committee  | Gibson | Austin         | Approved 5/10/2017  |  |
| Code Enforcement  | Villa  | White          |   |  |
| Old Firehouse Art Ad Hoc Committee                          | Austin | Gibson         | Approved 6/26/2019  |  |
| LIAISON AND SUBJECT MATTER ASSIGNMENTS                      |        |                |   |  |
| Supervisor Liaison  |        | Austin         | Varies  |  |
| Airport Land Use  |        | White          | 3 <sup>rd</sup> Wed /1:30/County Government Center Board of Supervisors Chamber<br>1055 Monterey St Room D170 San Luis Obispo, CA 93401               |  |
| CA (Local) Special District's Association                   |        | Austin         | Varies (Usually Noon Fri) every other month   |  |
| Zone 1/1A   |        | Austin         | 3 <sup>rd</sup> Tues Odd/3:00/Sheriff South Patrol Station 1681 Front St. (Highway 1)<br>Oceano, CA 93445   |  |
| LAFCO   |        | White          | 3 <sup>rd</sup> Thur/9:00/ County Government Center Board of Supervisors Chamber<br>1055 Monterey St San Luis Obispo, CA 93401                        |  |
| RWQCB   |        | Gibson         | Odd Months/Varies   |  |
| NCMA  |        | Gibson & White | Subject Matter Assignment   |  |
| SLOCOG Sedimentation  |        | White          | Varies  |  |
| Budgets, Fees and Customer Rates and Charges                |        | Villa & Gibson | Subject Matter Assignment   |  |
| IWMA (Integrated Waste Management Advisory)                 |        | Villa          |   |  |