

OCEANO COMMUNITY SERVICES DISTRICT
RESOLUTION NO. 2016- 07

Resolution authorizing the General Manager to
approve certain re-occurring payments with
reporting requirements to the Board of Directors

WHEREAS, the Oceano Community Services District ("OCSD") has an established practice of requiring Board of Directors approval prior to payments to payees and other vendors except the bi-weekly payroll and related payments to federal and state agencies ; and

WHEREAS, the OCSD has also established a practice of requiring two members of the Board of Directors to sign checks for payments to payees and vendors; and

WHEREAS, the Board of Directors intends to clarify the authority of the General Manager to approve payments; and

WHEREAS, the Board of Directors intends to clarify that all payments approved by the General Manager shall be reported to the Board of Directors; and

WHEREAS, the Board of Directors intends to clarify the authority of Board Members to sign checks and electronic authorization forms.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors as follows:

1. The General Manager is hereby authorized to approve payment of bi-weekly payroll, including related payments to employees, federal and state agencies for taxes and related disbursements, CalPERS for pension contributions, and payments for health, dental, vision, life insurance benefits, SEIU union dues and workers compensation insurance. All such payments shall be reported to the Board of Directors at the first regular meeting subsequent to the disbursements.
2. The General Manager is hereby authorized to approve payment to the following payees and vendors, with checks and/or electronic payment authorizations signed by two members of the Board of Directors. All such payments shall be reported to the Board of Directors at the first regular meeting subsequent to the disbursements.
 - a. Advantage Answering Services
 - b. AGP Video, Inc.
 - c. Charter Communications
 - d. Digital West
 - e. Elecsys Corporation
 - f. Hiriarte's Cleaning
 - g. Norcast Telecom Networks
 - h. Pacific Gas & Electric
 - i. Rabobank Equipment Lease
 - j. Stanley Convergent (excluding service calls)
 - k. The Gas Company
 - l. Verizon Wireless

Upon motion of Director Guerrero, seconded by Director Blackburn,
and on the following roll call vote, to wit:

AYES: Director Guerrero, Director Blackburn, Vice President White, President Lucey

NOES: None


ABSENT: Director Angello

ABSTAINING: None

the foregoing Resolution is hereby adopted this 27 day of July, 2016.



President of the Board of Directors

ATTEST:


Secretary for the Board of Directors

(SEAL)

APPROVED AS TO FORM AND LEGAL EFFECT:

Jeffrey A. Minnery
District Counsel

By: 