



# Oceano Community Services District

## Summary Minutes

Regular Meeting Wednesday, September 27, 2017 – 5:30 P.M.

Oceano Community Services District Board Room

1655 Front Street, Oceano, CA

1. **CALL TO ORDER:** at 5:30 p.m. by President White
2. **FLAG SALUTE:** led by Director Brunet
3. **ROLL CALL:** All Board members present. Also present, District Legal Counsel Jeff Minnery, Business and Accounting Manager Carey Casciola and Board Secretary Celia Ruiz.
4. **AGENDA REVIEW:** Agenda approved as presented.
5. **CLOSED SESSION:** was entered at approximately 5:33pm. Open session was resumed at approximate 6:12pm  
 No public comment
  - a. Pursuant to Government Code §54957: Performance evaluation – General Manager  
 Reportable action: None
6. **PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA (NOT BEGINNING BEFORE 6:00 PM):**  
 No public comment
7. **SPECIAL PRESENTATIONS & REPORTS:**
  - b. **STAFF REPORTS:**
    - i. Operations - Field Supervisor Tony Marraccino reported 6 work orders, 8 USA's, 6 after hour call outs, samples, lead and copper complete, sewer cleaning, meter reads, comment codes, re-reads, back hoe will be delivered first week of October, hydrant hit on Norswing and Pier.
    - ii. FCFA - Chief Steve Lieberman – None
    - iii. OCSD General Manager – Absent
    - iv. Sheriff's South Station - Commander Stewart MacDonald – None
  - c. **BOARD OF DIRECTORS AND OUTSIDE COMMITTEE REPORTS:**
    - i. Director Angello - None
    - ii. Director Brunet – reported on Zone 3
    - iii. President White – reported on FCFA, and Oceano Advisory
    - iv. Vice President Austin – reported on SSLOCSD
    - v. Director Coalwell – reported on Regional Groundwater Sustainability Project
  - c. **PUBLIC COMMENT ON SPECIAL PRESENTATIONS AND REPORTS:**  
 Public comment was received by Julie Tacker, Patricia Price, Mary Lucey, Patty Welsh, and Shirley Gibson.

8 CONSENT AGENDA:	ACTION:
<ol style="list-style-type: none"> <li>a. Review and Approval of Minutes for the Regular Meeting on September 13, 2017</li> <li>b. Review and Approval of Cash Disbursements</li> </ol>	After an opportunity for public comment and brief Board discussion, staff recommendations were approved with a motion from Director Brunet, a second by Director Coalwell and a 5-0 vote. No public comment.

<b>9 A BUSINESS ITEM:</b>	<b>ACTION:</b>
Consideration of a Recommendation to Approve a job description for a "Solid Waste Coordinator / Operator in Training" and to add it to the District's position allocation list	After an opportunity for public comment and brief Board discussion, staff recommendations were approved with a motion from Vice President Austin, a second by Director Brunet and a 5-0 vote. Public comment was received by Julie Tacker and Mary Lucey.

<b>9 B BUSINESS ITEM:</b>	<b>ACTION:</b>
Introduction of an Ordinance to reduce water rates by implementing Post Drought Consumption Charges and by reducing the Supplemental Water Charge established in Ordinance 2015-01 for consideration at a public hearing previously set for October 11, 2017, with an optional exhibit illustrating no change at this time	After an opportunity for public comment and brief Board discussion, no action taken. No public comment.

<b>9 C BUSINESS ITEM:</b>	<b>ACTION:</b>
Discussion of the future General Management of the District including (1) General Manager recruitment and transition planning and/or (2) authorization for the District President to approve a contract amendment to the current General Manager contract	After an opportunity for public comment and brief Board discussion, staff recommendations were approved to authorize the Board President to approve an amendment to the current General Manager contract as follows: modify Section 4 to extend the initial term by two years; modify section 6(c) with the addition of 1 week of vacation; modify, section 6F to be consistent with district policy; modify section 11C to be consistent with district policy and to include sick leave; modify section 11C with updated severance date to the fifth anniversary date; modify section 11E to be consistent with district policy and include sick leave; modify section 12(d) to eliminate insurance certificate as material default; and direction to legal counsel to work with the president to clean up language and update the position of Business Accounting Manager to delegate tasks and language regarding material breach. Passed with a motion from Director Coalwell, a second by Vice President Austin and a 5-0 roll call vote. Public comment was received by Julie Tacker, Shirley Gibson, and Mary Lucey.

10. HEARING ITEMS: None
11. RECEIVED WRITTEN COMMUNICATIONS: None
12. LATE RECEIVED WRITTEN COMMUNICATIONS: None
13. FUTURE AGENDA ITEMS: District Policies Continued; Professional Service Proposals; Roles and Responsibilities with Related Agencies; Emergency Generator.
14. FUTURE HEARING ITEMS: Water Rates Reduction October 11, 2017
15. ADJOURNMENT: at approximately 7:24 pm