



# Oceano Community Services District

## Summary Minutes

Regular Meeting Wednesday, April 12, 2017 – 5:30 P.M.

Oceano Community Services District Board Room  
1655 Front Street, Oceano, CA

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1. **CALL TO ORDER:** at 6:30 p.m. by President White
2. **FLAG SALUTE:** led by President White
3. **ROLL CALL:** All Board members present Director Brunet, Director Coalwell, Vice President Austin, President White. Also present, District Legal Counsel Jeff Minnery, Business and Accounting Manager Carey Casciola Board Secretary Celia Ruiz. Director absent Angello.
4. **AGENDA REVIEW:** Agenda approved as presented.  
Director Angello arrived at 5:35 pm
5. **CLOSED SESSION:** was entered at approximately 5:36pm. Open session was resumed at approximate 6:00 pm
  - A. **Pursuant to Government Code §54957.6:** Conference with Labor Negotiators. Agency designated representative: General Manager, Paavo Ogren; Employee Organizations: a) Service Employees International Union 620  
No public comment.  
No reportable action. Direction given to staff.
6. **PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA(NOT BEGINNING BEFORE 6:00 PM) :**  
Public comment was received by Patricia Price, Shirley Gibson, and Terry Clare.
7. **SPECIAL PRESENTATIONS & REPORTS:**
  - a. **STAFF REPORTS:**
    - i. Operations - Field Supervisor Tony Marraccino reported 16 work orders, 6 USA's, 13 service orders, 4 after hour call outs, no SSO's for the month of March, Lopez is currently 61.2% full, locating clean outs, cleaned out lift station, lock offs, meter reads, re-reads, door hangers, correction to CCR, emergency water break at County Park, replaced meters, valve turning, sewer cleaning.
    - ii. FCFA - Chief Steve Lieberman – None
    - iii. OCSD General Manager / Zone 3 Advisory Committee - None
    - iv. Sheriff's South Station - Commander Stewart MacDonald – None
  - b. **BOARD OF DIRECTORS AND OUTSIDE COMMITTEE REPORTS:**
    - i. Director Angello - None
    - ii. Director Brunet – reported on Zone 3 Advisory, and IRWG
    - iii. President White – attended Board of Supervisors Meeting, and South County Homeless task force
    - iv. Vice President Austin – reported on SSLOCSD
    - v. Director Coalwell – reported on WRAC
  - c. **PUBLIC COMMENT ON SPECIAL PRESENTATIONS AND REPORTS:**  
Public comment was received by John Clemmons.

<b>8 CONSENT AGENDA:</b>	<b>ACTION:</b>
<p>a. Review and Approval of Minutes for the Regular Meeting on March 8, 2017</p> <p>b. Review and Approval of Cash Disbursements</p> <p>c. Submittal for approval an Intent to Serve Letter to Robert Dorazio; 2140 Beach; Assessor's Parcel No. 062-116-025</p> <p>d. Submittal for approval an Intent to Serve Letter to Tyler &amp; Krysta Seals; 1376 21<sup>st</sup> Street; Assessor's Parcel No. 062-261-023</p> <p>e. Submittal for approval an Intent to Serve Letter to Donovan Veira; Lot 21 corner of Tamera &amp; 23<sup>rd</sup> Street; Assessor's Parcel No. 062-023-043</p> <p>f. Submittal for approval an Intent to Serve Letter to Larry Moles; 311 Juanita; Assessor's Parcel No. 061-021-051</p> <p>g. Approval of a Recommendation to Set May 15, 2017 as the Application Deadline for Fireworks Permits</p>	<p>After an opportunity for public comment and brief Board discussion, staff recommendations were approved with a motion from Director Angello, a second by Director Coalwell and a 5-0 vote.</p> <p>No public comment.</p>

<b>9 A BUSINESS ITEM:</b>	<b>ACTION:</b>
<p>Introduction of a Resolution Approving the Report on Public Facilities Fees dated April 12, 2017 and making findings required by the Mitigation Fee Act and setting of a Public Hearing on May 10, 2017 to consider its approval</p>	<p>After an opportunity for public comment and brief Board discussion, staff recommendations were approved with a motion from President White, a second by Director Coalwell and a 5-0 vote.</p> <p>No public comment.</p>

<b>9 B BUSINESS ITEM:</b>	<b>ACTION:</b>
<p>Submittal of a Sewer System Management Plan (SSMP) 2016 Internal Audit covering Calendar Years 2015 &amp; 2016</p>	<p>After an opportunity for public comment and brief Board discussion, receive and file no action taken.</p> <p>No public comment.</p>

<b>9 C BUSINESS ITEM:</b>	<b>ACTION:</b>
<p>Review of the District's Budget Status as of March 31, 2017 and authorize the General Manager to issue purchase orders to replace the HVAC (\$13,159) unit, meter reading equipment (\$9,740) and provide an upgrade the District's website (\$9,500)</p>	<p>After an opportunity for public comment and brief Board discussion, staff recommendations were approved with a motion from Director Coalwell, a second by Director Angello and 5-0 vote.</p> <p>Public comment was received by Patricia Price, and John Clemmons.</p>

10. **UTILITY ITEMS:** None

11. **HEARING ITEMS:** None

12. **RECEIVED WRITTEN COMMUNICATIONS:**

13. **LATE RECEIVED WRITTEN COMMUNICATIONS:** None

14. **FUTURE AGENDA ITEMS:** District Policies Continued; Professional Service Proposals; SSLOCSD

15. **FUTURE HEARING ITEMS:** May 10, 2017 Public Facilities Fees

16. **ADJOURNMENT:** at approximately 7:23pm