



# Oceano Community Services District

## Summary Minutes – Regular Board Meeting

Wednesday, November 13, 2024 – 6:00 P.M.

OCSD BOARD ROOM

1. **CALL TO ORDER:** Called at approximately 6:00 p.m. by President Varni
2. **ROLL CALL:** Board members present: Director Gibson, Director Austin, Director Villa, Vice President Joyce-Suneson, and President Varni.  
Staff present: Peter Brown, General Manager; Carey Casciola, Business & Accounting Manager; and Rob Schultz, Legal Counsel.
3. **FLAG SALUTE:** Led by President Varni.
4. **AGENDA REVIEW:** Accepted as presented.
5. **CLOSED SESSION REPORT FROM THE SPECIAL MEETINGS OF OCTOBER 16<sup>TH</sup>, OCTOBER 25<sup>TH</sup>, AND NOVEMBER 13, 2024:**  
PUBLIC EMPLOYMENT pursuant to Gov. Code Sec. 54957(b)(1) -- Title: District Legal Counsel

No reportable action was taken under the Brown Act that requires reporting.

6. **PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA:** None

### 7. **SPECIAL PRESENTATIONS & REPORTS**

#### **A. STAFF REPORTS:**

- i. **Sheriff's South Station** – Sergeant Bird  
Oceano October 2024 Stats:  
Calls for service 339 (Oct 2023 366)  
2 assault & battery / 26 disturbances / 0 burglary, theft or mail theft / 2 vandalisms / 37 assist other agencies / 9 suspicious circumstances / 44 enforcement stops resulting in 17 arrests
- ii. **Five Cities Fire Authority** – FCFA Chief Hallet – Absent
- iii. **Operations** - Utility Systems Manager - Tony Marraccino  
Lopez is 92% full (45,537 AF) / 51 AF delivered and 3 AF pumped  
0 SSOs for October 2024  
Continuing with rounds and samples  
12 work orders / 13 USAs / 15 customer service calls / 3 after-hours call outs  
10/18 utility staff supported the office due to staffing shortage.  
The raised manhole on Jetty which has been concreted back in.  
Continuing with dead-end flushing and sewer jetting.  
Replaced the chlorine level at well 8 and repaired the chlorine pump.  
An operator attended a water treatment class in Morro Bay.  
Replaced a broken service line at 2300 Cienaga.  
Currently reading meters.  
Completed first-of-the-month equipment runs and alarm checks.  
Completed two dump runs and concrete and asphalt recycling.  
Hit hydrant at 25<sup>th</sup> Street and Nabal – staff will file an insurance claim.  
Continuing with trash pick up – 5 Ready311 Tickets for October.  
The newly acquired Ford F-150 Lightning is here and available for viewing.

**iv. General Manager – Peter Brown**

9/18 The State Water Board Division of Drinking Water issued the District a new Domestic Water Supply Permit.

Working with the County Flood Control and Water Conservation District and State Water Subcontractors Advisory Committee to update policies and procedures for flexible priority use for state water allocations.

10/15 attended two RCAC workshops.

10/17 attended the LAFCo public hearing on fire divestiture. LAFCo voted in favor of the divestiture and the protest hearing is currently open. It closed on 11/20, and the public hearing will be at 9 am on Thursday, 11/21, at the County Board of Supervisors chambers.

10/30 attended the kickoff for hazard mitigation.

11/1 attended the economic forecast meeting.

11/4 attended the South County multi-jurisdictional meeting with SSLOCSD, SLO Sheriff, IWMA and South County Sanitary, Inc.

11/13 attended the Zone 3 TAC meeting and a field review of the Stormwater Capture Project. Staff is working on evaluating low-cost office modular options for the utility staff.

Will be on vacation next week.

**B. BOARD OF DIRECTORS AND OUTSIDE COMMITTEE REPORTS:**

- i. **President Varni:** Regional Water Mgt Group, State Water Subcontractors, Airport Land Use – Reported on the 11/16 OPARC Community Event.
- ii. **Vice President Joyce-Suneson:** Parks & Recreation Advisory Committee, Finance & Budget Committee, CA Special District’s Association – Reported on the 11/5 OPARC meeting.
- iii. **Director Austin:** South San Luis Obispo County Sanitation District, Zone 1/1A – Reported on the 11/6 SSLOCSD meeting.
- iv. **Director Gibson:** Zone 3, Regional Water Quality Control Board – No reports.
- v. **Director Villa:** Water Resource Advisory Committee, Local Agency Formation Commission – No reports.

**C. PUBLIC COMMENT ON BOARD OF DIRECTORS AND OUTSIDE COMMITTEE REPORTS: None**

<b>8. CONSENT AGENDA:</b>	<b>ACTION:</b>
<ul style="list-style-type: none"> <li>a) Action: Review and Approve the Minutes for the Special Meeting held on October 9, 2024</li> <li>b) Action: Review and Approve the Minutes for the Regular Meeting held on October 9, 2024</li> <li>c) Action: Review and Approve the Minutes for the Special Meeting held on October 16, 2024</li> <li>d) Action: Review and Approve the Minutes for the Special Meeting held on October 25, 2024</li> <li>e) Information: Review of Cash Disbursements</li> <li>f) Action: Approval of a Resolution to Close the District Office for normal operations for the three business days of December 26, 27, and 30, 2024</li> <li>g) Action: Adoption of the Notice of Completion (NOC) for the Stormwater and Groundwater Recharge Project (Contract No. 2023-01) Information: Review of Cash Disbursements</li> </ul>	<p>After an opportunity for public comment and Board and staff discussion, a motion was made by Director Austin to approve the consent agenda as presented with a second from Director Gibson with a 5-0 roll call vote.</p> <p>Public Comment: None</p>

<b>9A. BUSINESS ITEMS:</b>	<b>ACTION:</b>
Action: Introduction of a proposal by South County Sanitary Service Inc. (SCSS) to adjust solid waste and recycling rates by 4.98%, to provide for notices to be sent pursuant to Article XIIID of the California Constitution, to set a public hearing for January 8, 2025, authorizing adjustments to solid waste and recycling rates and adopt a resolution to increase Franchise Fees from SCSS from 5% to 10%.	After a presentation from Garth Schultz, President of R3 Consulting Group, and SCSS District Manager Jeff Clarin, Board and staff discussion, an opportunity for public comment and Board and staff discussion, a motion was made by President Varni to approve staff recommendations 1-3, with a second from Director Austin with a 5-0 roll call vote.  Public Comment: Giselle Naylor – Had questions for SCSS.

<b>9B. BUSINESS ITEMS:</b>	<b>ACTION:</b>
Action: Approval of a proposal and professional services agreement with GSI Water Solutions Inc. to manage the Northern Cities Management Area groundwater monitoring program and prepare the Annual Monitoring Reports for 2024 through 2026 in the amount of \$135,456 plus contingencies of \$12,193 for a total contract amount of \$147,649	After an opportunity for public comment and Board and staff discussion, President Varni motioned to approve the proposal for a professional services agreement with GSI Water Solutions Inc. to manage the Northern Cities Management Area groundwater monitoring program and prepare the Annual Monitoring Reports for 2024 through 2026 in the amount of \$135,456 plus contingencies of \$12,193 for a total contract amount of \$147,649 with a second from Director Gibson with a 5-0 roll call vote.  Public Comment: Giselle Naylor – Had questions relating to Golden State Water in the Nipomo Mesa area.

<b>9C. BUSINESS ITEMS:</b>	<b>ACTION:</b>
Action: Approve a Budget Adjustment of \$134,970 from Water Fund reserves for design services for Phase 1 of the District's Capital Improvement Projects and authorize the General Manager to execute an agreement with Cannon Engineering and to submit a grant application for construction funds.	After an opportunity for public comment and Board and staff discussion, Director Austin made a motion to approve a Budget Adjustment of \$134,970 from Water Fund reserves for design services for Phase 1 of the District's Capital Improvement Projects and authorize the General Manager to execute an agreement with Cannon Engineering and to submit a grant application for construction funds, with a second from Director Villa and a 5-0 roll call vote.  Public Comment: Giselle Naylor – Provided comment on records retention.

<b>9D. BUSINESS ITEMS:</b>	<b>ACTION:</b>
<p>Action: Review the draft Encroachment Permit from the San Luis Obispo County Public Works Department and provide staff direction on how to proceed with 2025 maintenance, permitting, and seeking a funding source for the completion of electrical work at the new Oceano Plaza</p>	<p>After an opportunity for public comment , Board and staff discussion, the Board gave direction to staff to opposed moving forward with the encroachment permit and directed the General Manager to inquire with the County regarding available funding options and the costs related to the plaza going forward.</p> <p>Public Comment:  Julie Tacker – In opposition of the Oceano Plaza.  Giselle Naylor - In opposition of the Oceano Plaza.</p>

- 10. **HEARING ITEMS:** None
- 11. **RECEIVED WRITTEN COMMUNICATION:** RCAC Training Certificates
- 12. **FUTURE AGENDA ITEMS:** SCSS rate increase review
- 13. **ADJOURNMENT:** President Varni adjourned the meeting at approximately 8:00PM.