



Oceano Parks and Recreation Committee Agenda
TUESDAY, OCTOBER 1, 2024 – 1:30 P.M.
Oceano Community Services District Board Room
1655 Front Street Oceano, CA

All items on the agenda, including information items, may be deliberated. Any member of the public with an interest in one of these items should review the background material and request information on the possible action that could be taken.

The Oceano Community Services District strongly encourages your active participation in the public process, which is the cornerstone of democracy. All persons desiring to speak during any Public Comment period are asked to fill out a "Board Appearance Form" to submit to the Board Secretary prior to the start of the meeting. If you wish to speak to an item NOT on the agenda, you may do so during the "Public Comment On Matters Not on the Agenda" period. Each individual speaker is limited to a presentation time of THREE (3) minutes per item. The time limits allocated to speakers may change to facilitate the Board meeting better. Time limits may not be yielded to or shared with other speakers.

The purpose of the Committee meeting is to conduct the business of the community in an effective and efficient manner. For the benefit of the community, the Oceano Community Services District asks that you follow the Board meeting guidelines while attending Committee meetings and treat everyone with respect and dignity. This is done by following meeting guidelines set forth in State law and Board policy. Disruptive conduct is not tolerated, including but not limited to addressing the Committee without first being recognized; interrupting speakers, Committee members, or staff; continuing to speak after the allotted time has expired; failing to relinquish the podium when directed to do so; and repetitiously addressing the same subject.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **AGENDA REVIEW**
4. **PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA**

This public comment period provides an opportunity for members of the public to address the Board on matters of interest within the jurisdiction of the District that are not listed on the agenda. If a member of the public wishes to speak at this time, Public comment is limited to three (3) minutes.

5. **CONSENT AGENDA ITEMS:**

Public comment *Items appearing on the Consent Items are considered routine and may be approved by one motion. Any member of the Board may request to have an item removed from the Consent Items. If an item is pulled, the President has the sole discretion to determine when the item will be heard. Members of the public wishing to speak on Consent items may do so when recognized by the Presiding Officer. If a member of the public wishes to speak at this time, Public comment is limited to*

- A. Review and approve the minutes of the Oceano Parks and Recreation Committee meeting of September 3, 2024.

6. **BUSINESS ITEMS:**

Public comment *Members of the public wishing to speak on business items may do so when recognized by the Committee Officer. If a member of the public wishes to speak at this time, Public comment is limited to three (3) minutes.*

- A. Review and discuss completing finished electrical work for the Oceano Plaza, funding source/costs TBD.
 1. Quotes being sought by qualified electricians to include PG&E meter, circuit breaker panel, secured outlets.
- B. Discussion of a potential Oceano Plaza Community event, and coordination of community planning participants.
- C. Discuss design and purchase of an OPARC pop-up tent with OCSD/OPARC logo, seek Board approval for tent purchase and future expenditures totaling \$3,000 for OPARC activities, leaving \$10,000 in the remaining budget.

D. Grants (Discussion and Updates):

1. August 27th submission of the 2025 State Parks Field Trips grant proposal, \$22,566 reapplying for the same program as the successful 2024 campaign, with LMUSD taking the lead role
2. CDBG Preventative Health grant award to LMUSD for \$25,704 for planning, design, seed money, and construction of the Community Walking Track and Soccer Field
3. District 4 Special Events Grant for Oceano Plaza Community Event Application for \$2,500, date TBD

E. Discussion of an Oceano Community Walking Track and Soccer Field project

1. New project name- "Community Walking Track and Soccer Field"
 - a. New conceptual graphic of final oval track and soccer fields posted to a new website
2. Fundraising Campaign team
 - a. OPARC; VACO; LMUSD/PTA, businesses, and community members
3. Campaign kick-off and fundraising events
 - a. Date (early November?) and location
 - b. Press release
 - c. Project outreach (solicit restaurants, etc., for fundraising events; traditional BBQ fundraising events; table at local events staffed by volunteers.
4. Discussion of website design and content - OCSD currently has landing pages that can be expanded upon:
<https://ocsd.specialdistrict.org/oceano-parks-recreation-committee-oparc>
 - a. Donation button on OCSD website: Correspondence between Chair Varni and the LMUSD Business Manager.
 - b. Project description; community benefits; donations and donor categories (Champion, Booster, Supporter, etc.)
 - c. Promotional slide show presentation that can easily be shared/posted
5. Discussion regarding donations for the Community Track/Soccer Field (solicitation and online)
 - a. Identify individuals, organizations, and businesses
 - b. Support LMUSD and the PTA to set up online and in-person donations to include electronic donor receipt (noting eligible tax deduction)

7. ITEMS FOR NEXT AGENDA

8. ADJOURNMENT

This agenda was prepared and posted pursuant to Government Code Section 54954.2. The agenda is posted at the Oceano Community Services District, 1655 Front Street, Oceano, CA. Agenda and reports can be accessed and downloaded from the Oceano Community Services District website at www.oceanocsd.org

ASSISTANCE FOR THE DISABLED If you are disabled in any way and need accommodation to participate in the Board meeting, please call the Clerk of the Board at (805) 481-6730 for assistance at least three (3) working days prior to the meeting so necessary arrangements can be made.



Oceano Parks and Recreation Committee Meeting

Summary Minutes for
Tuesday, September 3, 2024 – 1:30 P.M.
Oceano Community Services District

1. **Call To Order:** Meeting called to order by Chair Joyce-Suneson

2. **Roll Call:**

Present: Charles Varni, Board President OCSD Beverly Joyce-Suneson, OPARC Chair Jasmine Dexter, Boys & Girls Club Wanda Monson, Safe Routes to School Chair Ray Monson, Member at Large Bruce Hilton, Co of SLO Parks Commissioner Jeannie Harper, Habitat for Humanity Peter Brown, General Manager, OCSD	Absent: Andy Stenson, Director of Facilities, LMUSD
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3. **Agenda Review:** Member Varni motioned to approve the agenda as presented with a second from Member W. Monson. Motion passed.

4. **Public Comment on Matters not on the Agenda:** None

5. **Consent Items:**

- a. Review and approve the minutes of the Oceano Parks and Recreation Committee meeting of June 4, 2024.
- b. Review and approve the minutes of the Oceano Parks and Recreation Committee meeting of August 6, 2024.

Discussion/Action:
Member Varni motioned to approve consent agenda items 5A-B with a second from Member R. Monson. Motion passed.

6. **Business Items:**

- a. Review and discuss completing finished electrical work for the Oceano Plaza, funding source/costs TBD.
 - i. Quotes being sought by qualified electricians to include PG&E meter, circuit breaker panel, secured outlets.

Discussion/Action:
<ul style="list-style-type: none"> •Completed a walkthrough with an electrician, and it will require its own meter. •Staff is working with PG&E regarding the process for a new meter. •A cost estimate is pending. •Other estimates are being sought. •APN would need an address <p>Public Comment: None</p>

- b. Discussion of a potential Oceano Plaza Community event, and coordination of community planning participants.

Discussion/Action:
<ul style="list-style-type: none"> •Develop a planning team to coordinate an opening community celebration •9/12/2024 Ribbon Cutting ceremony •Brainstorming on outreach to interested parties •Evening meeting TBD for planning team
Public Comment: None

- c. Discuss design and purchase of an OPARC pop-up tent with OCSD/OPARC logo, seek Board approval for tent purchase and future expenditures totaling \$3,000 for OPARC activities, leaving \$10,000 in the remaining budget.

Discussion/Action:
<ul style="list-style-type: none"> •Size and cost of pop-ups and ability to secure •OPARC Banner to hang on the pop-up •Standing committees generally do not have their own logo. Use OCSD logo and add Parks and Recreation Committee <p>Member Varni made a motion that OPARC recommend to the OCSD Board of Directors to authorize the purchase of a pop-up and consider the authorization of OPARC activity expenditure not to exceed \$3,000 with a second from Member Hilton. Motion passes.</p>
Public Comment: None

- d. Grants (Discussion and Updates):
 - i. August 27th submission of the 2025 State Parks Field Trips grant proposal, \$22,566 reapplying for the same program as the successful 2024 campaign, with LMUSD taking the lead role.

- ii.

Discussion/Action:
Grant proposal has been submitted.
Public Comment: None

- iii. CDBG Preventative Health grant award to LMUSD for \$25,704 for planning, design, seed money, and construction of the Community Walking Track and Soccer Field.

- iv.

Discussion/Action:
Received approximately half of what was requested – LMUSD is now in place as the recipient of the grant money in place of the District.
Public Comment: None

- v. District 4 Special Events Grant for Oceano Plaza Community Event Application for \$2,500, date TBD.

- vi.

Discussion/Action:
Once the date is determined, the application will be submitted.
Public Comment: None

- e. Discussion of an Oceano Community Walking Track and Soccer Field project
 - i. New project name- "Community Walking Track and Soccer Field"
 - a. New conceptual graphic of final oval track and soccer fields posted to a new website.
 - ii. Fundraising Campaign team
 - a. OPARC; VACO; LMUSD/PTA, businesses, and community members
 - iii. Campaign kick-off and fundraising events.
 - a. Date (early November?) and location.
 - b. Press release
 - c. Project outreach (solicit restaurants, etc., for fundraising events; traditional BBQ fundraising events; table at local events staffed by volunteers.
 - iv. Discussion of website design and content - OCSD currently has landing pages that can be expanded upon (<https://ocsd.specialdistrict.org/oceano-parks-recreation-committee-oparc>):
 - a. Inclusion of "more information/donate" and "click here" button.
 - b. Project description; community benefits; donations and donor categories (Champion, Booster, Supporter, etc.)
 - c. Promotional slide show presentation that can easily be shared/posted
 - v. Discussion regarding donations for the Community Track/Soccer Field (solicitation and online)
 - a. Identify individuals, organizations, and businesses.
 - b. Support LMUSD and the PTA to set up online and in-person donations to include electronic donor receipt (noting eligible tax deduction)

Discussion/Action:
<ul style="list-style-type: none"> i. Name selected is Oceano Community Track & Soccer Field ii. Need to start having project meetings and assigning volunteer tasks. iii. Kick-off at the new Oceano Plaza iv. Landing page needs further development; need a link and/or QR code to LMUSD for donations when ready. v. Ask the Oceano Elementary School PTA if they will be the recipient of donations. Concerns with the upcoming Measure H. <p>Public Comment: None</p>

7. Items for Next Agenda: No new items

8. Adjournment: 2:40 PM