



Oceano Community Services District

1655 Front Street, P.O. Box 599, Oceano, CA 93475

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Date: February 13, 2018

To: Board of Directors

From: Carey Casciola, Business and Accounting Manager

Subject: Agenda Item #5(a): Recommendation to Approve Cash Disbursements - **REVISED**

Recommendation

It is recommended that your Board approve the attached cash disbursements.

Discussion

The following is a summary of the attached cash disbursements:

Description	Check Sequence*	Amounts
	56768 - 56797	
Disbursements Requiring Board Approval prior to Payment:		
Regular Payable Register – paid 02/13/2018	56776 - 56795	\$34,215.00
Added Warrants – paid 02/13/2018	56796 - 56797	\$582.90
	Revised Subtotal:	\$34,797.90
Reoccurring Payments for Board Review (authorized by Resolution 2016-07):		
Payroll Disbursements – pay period ending 01/20/2018	N/A	\$26,855.16
Payroll Disbursements – pay period ending 02/03/2018	N/A	\$27,270.71
Reoccurring Utility Disbursements – paid 01/24/2018	56768 - 56770	\$955.97
Reoccurring Health/Benefits – paid 01/24/2018	56771 - 56774	\$6,044.44
	Subtotal:	\$61,126.28
	Revised Grand Total:	95,924.18

*Check 56775 reported on 01/24/2018 Board Meeting Agenda

Other Agency Involvement: n/a

Other Financial Considerations: Amounts are within the authorized Fund level budgets.

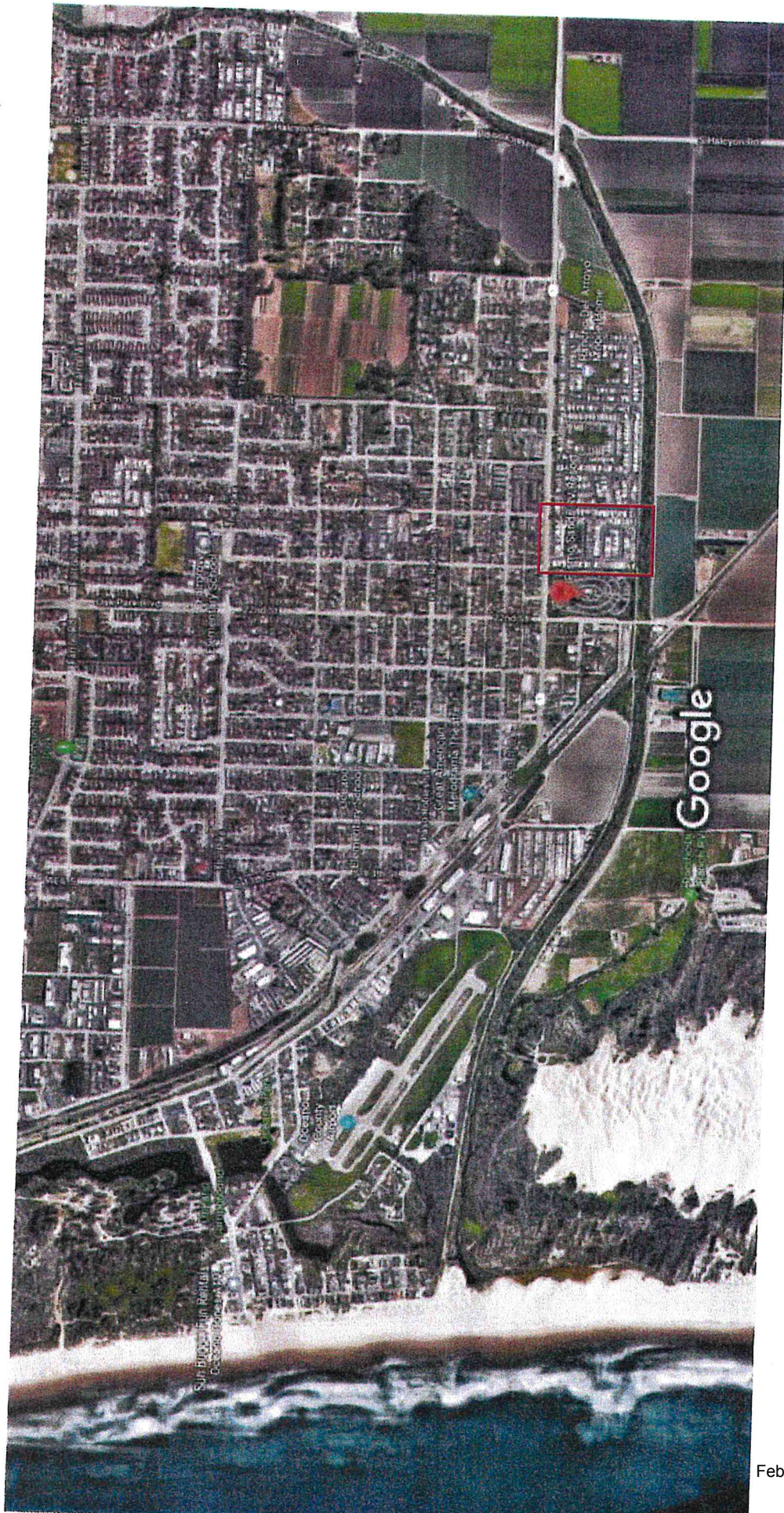
Results

The Board's review of cash disbursements is an integral component of the District's system of internal controls and promotes a well governed community.

COMPANY: 99 - POOLED CASH FUND
 ACCOUNT: 1-1001-000 POOLED CASH OPERATING
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 0/00/0000 THRU 99/99/9999
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 056796 THRU 056797

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE
CHECK: -----								
1-1001-000	2/13/2018	CHECK	056796	RABOBANK VISA CARD	35.00CR	OUTSTND	A	0/00/0000
1-1001-000	2/13/2018	CHECK	056797	WATER SYSTEMS CONSULTING, INC.	547.90CR	OUTSTND	A	0/00/0000
TOTALS FOR ACCOUNT 1-1001-0				CHECK	TOTAL:	582.90CR		
				DEPOSIT	TOTAL:	0.00		
				INTEREST	TOTAL:	0.00		
				MISCELLANEOUS	TOTAL:	0.00		
				SERVICE CHARGE	TOTAL:	0.00		
				EFT	TOTAL:	0.00		
				BANK-DRAFT	TOTAL:	0.00		
TOTALS FOR POOLED CASH FUND				CHECK	TOTAL:	582.90CR		
				DEPOSIT	TOTAL:	0.00		
				INTEREST	TOTAL:	0.00		
				MISCELLANEOUS	TOTAL:	0.00		
				SERVICE CHARGE	TOTAL:	0.00		
				EFT	TOTAL:	0.00		
				BANK-DRAFT	TOTAL:	0.00		



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Imagery ©2018 Google, Map data ©2018 Google 100 ft

OCSD Board of Directors – February 13, 2018 Meeting

Seabreeze Mobile Home Park

Background:

- Seabreeze MHP includes 71 meters that are individually read and billed by OCSD
- OCSD has historically fixed leaks within Seabreeze
- All other mobile home parks served with OCSD water are billed based on a single meter.
- All other mobile home parks served with OCSD water fix their own leaks, and bill their individual units.
- OCSD received approximately \$1,700 more revenues annually from Seabreeze as a result of individual meter reads in comparison to what OCSD would have received if billing was done through a single meter similar to other mobile home parks.
- Most recent leak repair in Seabreeze was performed by OCSD field crews.
 - Road repavement was not performed by OCSD field crews.
 - Pipeline repairs were performed to ensure continuous water service, which is necessary for health and safety.
 - Road repavement was not performed based on a lack of evidence obligating OCSD to do so.

Other Mobile Home Parks:

Mobile Home Park	Average Consumption Per Unit Per Year	Average Consumption Per Unit Per Billing	Average Cost Per Unit Per Year	Average Cost Per Unit Per Month
Pleasant Hills	82.07	13.68	\$582.30	\$48.52
Casa del Rey	69.17	11.53	\$515.07	\$42.92
Porticos	56.21	9.37	\$448.43	\$37.37
Halcyon Estates	46.52	7.75	\$389.18	\$32.43
Duna Vista	43.51	7.25	\$385.83	\$32.15
Seabreeze	30.69	5.12	\$365.28	\$30.44
Grande Mobile Manor	25.97	4.33	\$330.55	\$27.55
Rancho del Arroyo	16.18	2.7	\$314.32	\$26.19

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Seabreeze Mobile Home Park

The Offer of Dedication:

- What is the “Offer of Dedication?”
- No evidence of formal acceptance & why formal acceptance is important.
- Without formal acceptance, what is OCSD’s obligation?
- Staff cannot expend funds that are not for an OCSD obligation
 - Example – Utility relocation requirements for the Highway One drainage project that are being paid by the County vs. those being paid by the CSD.

Options for the Board to consider:

- a. No direction at this time
- b. Continue discussions
- c. Direct staff to return with an agenda item describing steps to formally discontinue maintenance services within Seabreeze, including District installation of a single meter.
- d. Other

