



# Oceano Community Services District

## Summary Minutes

Regular Meeting Wednesday, May 23, 2018 – 5:30 P.M.

Oceano Community Services District Board Room

1655 Front Street, Oceano, CA

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1. **CALL TO ORDER:** at 5:30 p.m. by President White
2. **FLAG SALUTE:** led by President White
3. **ROLL CALL:** Board members present Director Brunet, Director Coalwell, Vice President Austin, and President White. Also present, General Manager Paavo Ogren, District Legal Counsel Jeff Minnery, Business and Accounting Manager Carey Casciola, and Board Secretary Celia Ruiz. Board member absent Director Angello.
4. **AGENDA REVIEW:** Agenda approved as presented.
5. **CLOSED SESSION:** was entered at approximately 5:34pm. Open session was resumed at approximate 6:25pm  
No public comment
  - A. **Pursuant to Government Code §54957.6:** Conference with Labor Negotiators. Agency designated representative: General Manager Paavo Ogren, Legal Counsel Jeff Minnery, Director Coalwell, and President White; Employee Organizations: a) Service Employees International Union 620 b) Unrepresented Management Positions  
  
No reportable action
6. **PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA (NOT BEGINNING BEFORE 6:00 PM):**  
Public comment was received by Cynthia Replogle.
7. **SPECIAL PRESENTATIONS & REPORTS:**
  - a. **STAFF REPORTS:**
    - i. Operations - Field Supervisor Tony Marraccino – Field Supervisor Marraccino reported on 6 USA's, 16 customer service calls, 10 work orders, no sso's for April, sampling, moving fence from lagoon project, water line at the lagoon went back in service on May 17<sup>th</sup> after sampling came back clean, door hangers, meter reads, replaced hydrant on railroad, re reads, and leak notifications.
    - ii. FCFA - Chief Steve Lieberman – None
    - iii. OCSD General Manager – General Manager Ogren reported on emergency actions for the Lagoon waterline have been completed, emergency generator will be getting a grant received notification, the Place will be giving a presentation May 30<sup>th</sup>.
    - iv. Sheriff's South Station – Commander Stuart McDonald – None
  - b. **BOARD OF DIRECTORS AND OUTSIDE COMMITTEE REPORTS:**
    - i. Director Angello – Absent
    - ii. Director Brunet – reported on Zone 3
    - iii. President White – attended FCFA meeting will be giving report on Item 9B
    - iv. Vice President Austin – reported on SSLOCSD
    - v. Director Coalwell – attended meeting with SEIU Local 620, and FCFA
  - c. **PUBLIC COMMENT ON SPECIAL PRESENTATIONS AND REPORTS:**  
Public comment was received by Cynthia Replogle.

<b>8 A CONSENT AGENDA:</b>	<b>ACTION:</b>
Review and Approval of Cash Disbursements	After an opportunity for public comment and brief Board discussion, staff recommendations were approved with the modification of adding a check in the amount of \$951.38 to increase the total disbursements to \$ 162,237.94 with a motion from Director Brunet, a second by Vice President Austin and a 4-0 vote. No public comment.

<b>9 A BUSINESS ITEM:</b>	<b>ACTION:</b>
Consideration of a recommendation to approve safe and sane fireworks booth permits	After an opportunity for public comment and brief Board discussion, staff recommendations were approved with a motion from Vice President Austin, a second by Director Brunet and a 4-0 vote. Public comment was received by Esther Myers.

<b>9 B BUSINESS ITEM:</b>	<b>ACTION:</b>
Consideration of a Recommendation to Approve a Memorandum of Agreement Amending the Five Cities Fire Authority Joint Powers of Authority Agreement with the Cities of Arroyo Grande and Grover Beach	After an opportunity for public comment and brief Board discussion, staff recommendations were approved to approve MOA and authorize President White to execute the waiver of conflict of interest with a motion from Director Coalwell, a second by Director Brunet and a 4-0 roll call vote. No public comment.

<b>9 C BUSINESS ITEM:</b>	<b>ACTION:</b>
Approval of a Recommendation selecting the proposal from Category Five Professional Consultants, Inc for preparation of the Local Hazard Mitigation Plan and authorizing the Board President to approve a professional services agreement in an amount not to exceed \$ 47,356.96	After an opportunity for public comment and brief Board discussion, staff recommendations were approved to select the proposal from Category Five Professional Consultants, for the preparation of the LHMP and to authorize the President to approve a professional services agreement in an amount of \$ 47,356.96 with a motion from Director Brunet, a second by President White and a 4-0 roll call vote. A second motion was made to authorize the General Manager to act as an agent to prepare and complete a purchase order for the attached optional services with Category Five Professional Consultants with a motion from Director Coalwell, a second by President White and a 4-0 roll call vote. No public comment.

10. **HEARING ITEMS:** None

11. **RECEIVED WRITTEN COMMUNICATIONS:** None

12. **LATE RECEIVED WRITTEN COMMUNICATIONS:** None

13. **FUTURE AGENDA ITEMS:** District Policies Continued; update, Roles and Responsibilities with Related Agencies; Construction Documents, Five Cities Fire Authority 5, District Rules and Regulations, Seabreeze Mobile Home Park Continued, Special Meeting Budget workshop May 30th

14. **FUTURE HEARING ITEMS:** None

15. **ADJOURNMENT:** at approximately 7:43 pm

**Evaluation of Oceano Community Service's District Membership  
in the Five Cities Fire Authority  
SCOPE OF WORK**

*Category Five Professional Consultants, Inc.* proposes assessing OCSD's membership in the Five Cities Fire Authority by taking the following actions:

- 1. Conduct a thorough review of both the FCFA 5 Year Strategic Plan and the Joint Powers Authority.**
- 2. Determine level of support for FCFA 5 year Strategic Plan.**
- 3. Delineate all potential fire service options. For each choice, outline the:**
  - a. Levels of service
  - b. Contracting options
  - c. Estimated cost and potential financial impacts
  - d. Potential funding sources
  - e. Advantages/disadvantages
- 4. Facilitate a community information session that explains the advantages and implications of the above described fire service options.**
- 5. Construct a report outlining the options and provide a summary recommendation for the General Manager/OCSD Board of Directors to consider.**

The Cost for the above described services is \$20,000.