



Oceano Community Services District

Summary Minutes

Special Meeting Monday, November 13, 2017 – 3:00 P.M.

Oceano Community Services District Board Room

1655 Front Street, Oceano, CA

1. **CALL TO ORDER:** at 3:00 p.m. by President White
2. **FLAG SALUTE:** led by President White
3. **ROLL CALL:** Board members present Director Brunet, Director Angello, Director Coalwell, President White. Also present, District Legal Counsel Jeff Minnery, Business and Accounting Manager Carey Casciola and Board Secretary Celia Ruiz. Board member absent Vice President Austin.
4. **AGENDA REVIEW:** Agenda approved with modification to Item 8b with a motion from Director Brunet, a second by Director Angello and a 4-0 vote.
5. **CLOSED SESSION:** None
6. **PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA (NOT BEGINNING BEFORE 6:00 PM):**
No public comment
7. **SPECIAL PRESENTATIONS & REPORTS:**
 - a. **STAFF REPORTS:**
 - i. Operations - Field Supervisor Tony Marraccino reported 9 work orders, 12 USA's, 12 service orders, 1 after hour call out, 0 SSO's in the month of October, samples, meter swaps, trash pick up, got rid of asphalt and concrete, door hangers, lock offs, meet with engineer regarding well 8 emergency generator.
 - ii. FCFA - Chief Steve Lieberman – None
 - iii. OCSD General Manager – General Manager Ogren reported on phone system problems, invite Board members to preview new website before it goes live, Vice President was named as Grover Beach Parade Grand Marshall.
 - iv. Sheriff's South Station - Commander Stewart MacDonald – None
 - b. **BOARD OF DIRECTORS AND OUTSIDE COMMITTEE REPORTS:**
 - i. Director Angello - None
 - ii. Director Brunet – None
 - iii. President White – None
 - iv. Vice President Austin – Absent
 - v. Director Coalwell – reported on WRAC
 - c. **PUBLIC COMMENT ON SPECIAL PRESENTATIONS AND REPORTS:**
No public comment.

8 CONSENT AGENDA:	ACTION:
a. Review and Approval of Minutes for the Regular Meeting on October 25, 2017	After an opportunity for public comment and brief Board discussion, staff recommendations were approved with a modification to Item 8b an addition of the attached warrants for \$ 9,150.19 total disbursement approval to \$ 102,141.23 with a motion from Director Coalwell, a second by Director Brunet and a 4-0 vote. No public comment.
b. Review and Approval of Cash Disbursements	

9 A BUSINESS ITEM:	ACTION:
Submittal for approval an Intent to Serve Letter extension to Elena Gallegos; 2168 Paso Robles; Assessor's Parcel No. 062-092-020	After an opportunity for public comment and brief Board discussion, staff recommendations were approved with a motion from President White, a second by Director Brunet and a 4-0 vote. No public comment.
9 B BUSINESS ITEM:	ACTION:
Consideration of a Request to approve reduced front footage fees from Scott Trompeter; 1560 S. Elm St.; Assessor's Parcel No. 062-074-014	After an opportunity for public comment and brief Board discussion, staff recommendations were approved with a modification to average lots 2-10 and use the average for lots 1,11, and 12 with a motion from Director Coalwell, a second by Director Brunet and a 4-0 vote. Scott Trompeter spoke about the project. No public comment.
9 C BUSINESS ITEM:	ACTION:
Receive and file the June 30, 2016 Audited Financial Statements and Independent Auditors Report prepared by Caliber Audit and Attest, LLP and consideration of a recommendation to authorize the General Manager to distribute a Request for Proposal (RFP) for audit services	After an opportunity for public comment and brief Board discussion, received and filed. No public comment.
9 D BUSINESS ITEM:	ACTION:
Consideration to approve budget adjustments in the amount of \$69,165 for Five Cities Fire Authority and \$1,360 for backhoe appurtenances	After an opportunity for public comment and brief Board discussion, staff recommendations were approved with a motion from Director Brunet, a second by Director Angello and a 4-0 vote. No public comment.
9 E BUSINESS ITEM:	ACTION:
Review of results of the Median Household Income (MHI) Survey prepared by the Rural Communities Assistance Corporation (RCAC) and a consideration of letter in support to the Rural Community Assistance Partnership (RCAP)	After an opportunity for public comment and brief Board discussion, survey was received and filed. A motion was made to consider the President to execute letter of support with a motion from Director Coalwell, a second by Director Angello and a 4-0 vote. No public comment.
9 F BUSINESS ITEM:	ACTION:
Updates on the Regional Groundwater Sustainability Project and the Sanitation District Redundancy Project	After an opportunity for public comment and brief Board discussion, no action taken. Rick Sweet representing the SSLOCSD gave a presentation. No public comment.

10. **HEARING ITEMS:** None

11. **RECEIVED WRITTEN COMMUNICATIONS:** None

12. **LATE RECEIVED WRITTEN COMMUNICATIONS:** None

13. **FUTURE AGENDA ITEMS:** Recommendation to cancel Regular Meeting of November 22, 2017, Recommendation to cancel Regular Meeting of December 27, 2017
A motion was made to cancel meetings from Director Brunet, a second by President White and a 4-0 vote.

District Policies Continued; Regional Groundwater Sustainability Project (RGSP) update, LHMP RFP; Roles and Responsibilities with Related Agencies; Emergency Generator, Construction Documents.

14. **FUTURE HEARING ITEMS:** None

15. **ADJOURNMENT:** at approximately 5:47 pm

Added Warrants

	Vendor	G/L Account	Account Name	Distribution
1	Apodaca Paving	02-5-4400-226	Engineering & Other Reimbursement	\$ 650.00
2	Apodaca Paving	02-5-4400-173	Maintenance/Shared Structure	\$ 1,300.00
3	Aramark	01-5-4100-100	Clothing	\$ 60.50
4	AG Chevrolet	12-5-4350-171	Maintenance - Vehichles	\$ 51.00
5	AG Chevrolet	12-5-4350-171	Maintenance - Vehichles	\$ 51.00
6	AG Chevrolet	12-5-4350-171	Maintenance - Vehichles	\$ 212.67
7	AG Chevrolet	12-5-4350-171	Maintenance - Vehichles	\$ 55.92
		02-5-4400-349		
9	Cannon	03-5-4500-349	Drainage Improvement Project	\$ 2,160.00
10	DPSI	02-5-4400-349	Contracted Engineering	\$ 450.00
11	DPSI	02-5-4400-222	Drainage Improvement Project	\$ 280.00
12	Quill	01-5-4100-200	Office Expense	\$ 201.05
		01-5-4100-248		
13	Rabobank	01-5-4100-193	Permits Fees & Licenses	\$ 33.00
		01-5-4100-173		
		10-5-4300-173		
14	Shoreline	01-5-4200173	Maintenance/Structures Improvement	\$ 410.00
15	SLO Co Public Health Dept.	02-5-4400-220	Professional Services	\$ 359.00
16	SLO Co Public Health Dept.	02-5-4400-220	Professional Services	\$ 394.00
17	SLO CO Tax Collector	01-5-4100-290	Utilities	\$ 118.28
18	SLO CO Tax Collector	01-5-4100-290	Utilities	\$ 118.28
19	SLO CO Tax Collector	01-5-4100-290	Utilities	\$ 103.42
20	SLO CO Tax Collector	01-5-4100-290	Utilities	\$ 118.28
21	The Tribune	02-5-4400-230	Legal Notices	\$ 482.79
22	The Zenith	01-5-4100-075	Compensation Insurance	\$ 1,541.00
				\$ 9,150.19

Total Warrants Added for 11/13/2017	\$ 9,150.19
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