



Oceano Community Services District

Summary Minutes

Regular Meeting Wednesday, June 12, 2019 – 6:00 P.M.

Oceano Community Services District Board Room
1655 Front Street, Oceano, CA

1. **CALL TO ORDER:** at 6:00 p.m. by President Austin
2. **FLAG SALUTE:** led by President Austin
3. **ROLL CALL:** Board members present: President Austin, Vice President White, Director Villa, Director Gibson and Director Replogle. Also present, General Manager Paavo Ogren, Legal Counsel Jeff Minney, Business and Accounting Manager Carey Casciola and Board Secretary Celia Ruiz.
4. **AGENDA REVIEW:** Agenda approved as modified in Item 8B and with the addendum for items 8D and 9A, with a motion from Vice President White, a second from Director Villa and a 5-0 roll call vote.
5. **CLOSED SESSION:** None
6. **PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA (NOT BEGINNING BEFORE 6:00 PM):**
No public comment.
7. **SPECIAL PRESENTATIONS & REPORTS:**
 - a. **STAFF REPORTS:**
 - i. Operations - Field Supervisor Tony Marraccino –reported on 10 USA's, 8 work orders, 7 customer service calls, 3 after hours call outs, 7 ready 311 app work orders, Lopez currently at 59.3% full, no SSO's in the month of May, daily rounds, hydrant hit on Pier, Crest line break has been completed, Security Ct is currently leaking, comment codes, meter reads, highs and lows, door hangers, line replacement on Lancaster, Well 8 maintenance.
 - ii. FCFA - Chief Steve Lieberman – Chief Lieberman reported on weed abatement, Air Park bridge, Engine 5 out of service since January will be picking up by end of week.
 - iii. OCSD General Manager – General Manager Ogren reported on Santa Maria Ground Water Litigation, Prop 84 Water Resource Reliability, County Drainage Relocation Project, Budget, bids for generator are out and due July 2nd.
 - iv. Sheriff's South Station – Commander Stuart MacDonald – None
 - b. **BOARD OF DIRECTORS AND OUTSIDE COMMITTEE REPORTS:**
 - i. Director Villa – None
 - ii. Director Gibson – reported on IRWM
 - iii. Vice President White – None
 - iv. President Austin – reported on SSLOCSD
 - v. Director Replogle – reported on IRWM and WRAC
 - c. **PUBLIC COMMENT ON SPECIAL PRESENTATIONS AND REPORTS:**
No public comment.

8 CONSENT AGENDA:	ACTION:
<ul style="list-style-type: none"> a. Review and Approval of Minutes for May 22, 2019 b. Review and Approval of Cash Disbursements c. Submittal for Approval of a Resolution to Close the District for normal operations on July 5, 2019 d. Consideration of Recommendation to Approve an Agreement with the County of San Luis Obispo for the Public Facilities Fees relating to firefighting and emergency response services 	<p>After an opportunity for public comment and Board discussion, staff recommendations were approved as modified with an addition to Item 8b in the amount of \$5,434.34 for a total of \$ 68,714.27 (see attached) with a motion from Vice President White, and a second from Director Gibson and a 5-0 roll call vote.</p> <p>No public comment.</p>

9A BUSINESS ITEM:	ACTION:
<p>Consideration of a Recommendation to :</p> <ul style="list-style-type: none"> 1. Approve the Second Amendment to Five Cities Fire Authority (FCFA) Joint Exercise of Powers Agreement and direct the President to execute 2. Authorize legal counsel to approve non-substantive changes for the President to execute. 	<p>General Manager Paavo Ogren and Five Cities Fire Authority's Chief Lieberman gave an introduction to the agenda item and after an opportunity for public comment and Board discussion, staff recommendations were approved as modified with the funding total of \$1,138,148 with a motion from Director Gibson, and a second from Vice President White and a 5-0 roll call vote.</p> <p>No public comment.</p>

9B BUSINESS ITEM:	ACTION:
<p>Workshop on the 2019/20 Budget :</p> <ul style="list-style-type: none"> 1. Review and discuss the attached 2019-20 District Budget Worksheets and provide staff with direction as you deem appropriate. 2. Set June 26, 2019 as the date of a public hearing for your Board to consider adoption of the Fiscal Year 2019-20 Preliminary Budget. 	<p>A presentation was given by Carey Casciola, after an opportunity for public comment and Board discussion, a motion was made to set June 26, 2019 as the public hearing for the Preliminary 2019-20 budget with a motion from Vice President White, and a second from Director Villa and a 5-0 roll call vote.</p> <p>No public comment.</p>

10. HEARING ITEMS: None

11. RECEIVED WRITTEN COMMUNICATIONS: None

12. LATE RECEIVED WRITTEN COMMUNICATIONS: None

13. FUTURE AGENDA ITEMS: See the Board Meeting Timeline/ Future Agenda Items

A motion was made to place Board Member stipend for board Meetings and Committees with a motion from Director Gibson, and a second from Vice President White and a 4-1 roll call vote with Director Replogle dissenting.

14. FUTURE HEARING ITEMS: None.

15. ADJOURNMENT: at approximately 8:16pm



Oceano Community Services District

1655 Front Street, P.O. Box 599, Oceano, CA 93475

PHONE(805) 481-6730 FAX (805) 481-6836

Date: June 12, 2019

To: Board of Directors

From: Carey Casciola, Business and Accounting Manager

Subject: **Agenda Item #8B: Recommendation to Approve Cash Disbursements - REVISED**

Recommendation

It is recommended that your board approve the attached cash disbursements:

Discussion

The following is a summary of the attached cash disbursements:

Description	Check Sequence	Amounts
	57733 - 57777	
Disbursements Requiring Board Approval prior to Payment:		
Regular Payable Register - paid 06/12/2019	57738 - 57763	\$ 22,859.27
Reimbursement Agreements Refunds Due (LMUSD & Moles)	57764 - 57766	\$ 2,347.82
U/B Account Refund (Seelos)	57767 -	\$ 29.97
Added Warrants - paid 06/12/2019	57768 - 57777	\$ 5,434.73
REVISED Subtotal:		\$ 30,671.79
Reoccurring Payments for Board Review (authorized by Resolution 2018-11):		
Payroll Disbursements - PPE 05/25/2019	N/A	\$ 28,453.24
Reoccurring Utility Disbursements - paid 05/22/2019	57735 - 57737	\$ 1,236.06
Reoccurring Health Disbursements - paid 05/22/2019	57733 - 57734	\$ 8,353.48
Subtotal:		\$ 38,042.78
REVISED Grand Total:		\$ 68,714.57

Other Agency Involvement: n/a

Other Financial Considerations: Amounts are within the authorized Fund level budgets.

Results

The Board's review of cash disbursements is an integral component of the District's system of internal controls and promotes a well governed community.

Oceano Community Services District
 U/B Account Refund and Added Warrants to 06/12/2019 Board Meeting

A/P Approval

	Invoice	Vendor	Amount	Check #	Distribution
1	02083	U/B ACCT REFUND	\$ 29.97	57767	\$ 29.97
				Sub-Total U/B Account Refund (Seelos)	\$ 29.97
2	52087	R&R ROLL-OFF LLC	\$ 528.92	57768	\$ 528.92
3	BPI952605	BRENNTAG PACIFIC INC.	\$ 778.24	57769	\$ 778.24
4	05012019	WHITE, KAREN M.	\$ 250.00	57770	\$ 250.00
5	9551598	DIVERSIFIED PROJECT SERVICES INTERNATIONAL, INC.	\$ 560.00	57771	\$ 560.00
6	0672.005-9	GSI WATER SOLUTIONS, INC.	\$ 1,451.73	57772	\$ 1,451.73
7	8126434862	SHRED-IT USA JV LLC	\$ 201.19	57773	\$ 201.19
8	3990	MISSION PAVING INC.	\$ 900.00	57774	\$ 900.00
9	298754, 298761	MIER BROS.	\$ 301.70	57775	\$ 301.70
10	394586	MINER'S ACE HARDWARE	\$ 52.95	57776	\$ 52.95
11	32753	PRO-TECH LANDSCAPE MANAGEMENT, INC.	\$ 410.00	57777	\$ 410.00
				Sub-Total Added Warrants - paid 06/12/2019	\$ 5,434.73
Total U/B Account Refund and Added Warrants to be paid 06/12/2019					\$ 5,464.70