

Pursuant to Governor Newsom's Executive Order N-29-20, members of the Board of Directors, staff and public may participate in this meeting via teleconference and/or electronically. The Oceano Community Services District Boardroom will NOT be open for accessing the meeting.



Notice of Regular Meeting Oceano Community Services District - Board of Directors Agenda

WEDNESDAY, June 10, 2020 – 6:00 P.M
Location: TELECONFERENCE – SEE BELOW

HOW TO OBSERVE THE MEETING

Telephone: Listen to the meeting live by dialing **(669) 900-9128** or **(253) 215-8782**. Enter **Meeting ID# 892-6279-7188** followed by the pound (#) key. Then enter the **Password: 508435** followed by the pound (#) key. If the line is busy, additional phone numbers can be found on Zoom's website at <https://zoom.us/u/abb4GNs5xM>

Computer: With internet access use the **Password: 508435** to watch the live streaming at <https://us02web.zoom.us/j/89262797188?pwd=Q2lUeVc5THhnZk10TEtOUTITcXRiZz09>

Mobile: Log in through the Zoom Mobile App on a smartphone or tablet and enter **Meeting ID#: 892-6279-7188** then enter the **Password: 508435**.

For information on Zoom's system requirements please visit: <https://support.zoom.us/hc/en-us/articles/201362023-System-Requirements-for-PC-Mac-and-Linux>

This meeting will be conducted using Zoom software, which requires a name/email to be entered prior to accessing the meeting. This is not a District requirement for participation. Public participants are welcome to use an anonymous name/email if preferred.

HOW TO SUBMIT PUBLIC COMMENTS

Before the Meeting: Please email your comments to carey@oceanocsd.org with "Public Comment" in the subject line. In your email please include the agenda item number and title and your comments. If you would like your comment to be read aloud at the meeting (not to exceed three minutes at staff's cadence, approximately 500 words), prominently write "Read Aloud at Meeting" at the top of the email. You may also provide public comment through the District website at: <https://oceanocsd.org/contact/>. All comments received before 12:00 p.m. the day of the meeting will be included as an agenda supplement on the District's website <https://oceanocsd.org/meeting-agendas-minutes/agenda-packets/> and provided to the Directors prior to the meeting. Comments received after the deadline, but prior to the meeting start time, will be treated as live comments.

Live Comments: During the meeting, the Board President or designee will announce the opportunity for public comment. Members of the public may utilize the "raise hand" feature in Zoom to be placed into the speaking queue. Each individual speaker is limited to a presentation time of THREE (3) minutes per item. Persons wishing to speak on more than one item shall limit his/her remarks to a total of SIX (6) minutes. This time may be allocated between items in one-minute increments up to three minutes. Time limits may not be yielded to or shared with other speakers.

To "Raise Hand:"

- **Telephone:** Prese " * 9 " to raise your hand to notify meeting host and be placed in the queue. The host will unmute and call on you when it's your time to speak.

- **Computer/Mobile Device:** Click the “raise hand” button to notify meeting host and be placed in the queue. The host will unmute and call on you when it’s your time to speak. If the “raise hand” button is not displayed on the screen please click the “participants” icon at the bottom of the screen and the “raise hand” button will appear.

Comments received after the close of public comment will be added to the record after the meeting.

All items on the agenda including information items, may be deliberated. Any member of the public with an interest in one of these items should review the background material and request information on the possible action that could be taken.

1. CALL TO ORDER
2. ROLL CALL
3. FLAG SALUTE
4. AGENDA REVIEW
5. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

This public comment period provides an opportunity for members of the public to address the Board on matters of interest within the jurisdiction of the District that are not listed on the agenda. If a member of the public wishes to speak at this time, Public comment is limited to three (3) minutes.

6. SPECIAL PRESENTATIONS & REPORTS:

A. STAFF REPORTS:

- i. Sheriff’s South Station - Commander Michael Manuele
- ii. FCFA Operations - Chief Steve Lieberman
- iii. Operations – Utility System Manager Tony Marraccino
- iv. OCSD General Manager – Will Clemens

B. BOARD OF DIRECTORS AND OUTSIDE COMMITTEE REPORTS:

- i. Director Villa
- ii. Director Gibson
- iii. Vice President White
- iv. President Austin
- v. Director Repogle

C. PUBLIC COMMENT ON SPECIAL PRESENTATIONS AND REPORTS:

This public comment period provides an opportunity for members of the public to address the Board on matters discussed during Agenda Item #6 – Special Presentations and Reports. If a member of the public wishes to speak at this time, Public comment is limited to three (3) minutes.

7. CONSENT AGENDA ITEMS:

Public comment Members of the public wishing to speak on consent agenda items may do so when recognized by the Presiding Officer. If a member of the public wishes to speak at this time, Public comment is limited to three (3) minutes.

- A. Review and Approval of Minutes for Regular Meeting May 27, 2020
- B. Review of Cash Disbursements
- C. Consideration of a recommendation to receive and file a report on charges and delinquencies and to set a public hearing for July 08, 2020 to authorize collection on 2020-21 property tax bills

8. BUSINESS ITEMS:

Public comment Members of the public wishing to speak on business items may do so when recognized by the Presiding Officer. If a member of the public wishes to speak at this time, Public comment is limited to three (3) minutes.

- A. Review of the Local Area Formation Commission (LAFCO) South County Agencies Sphere of Influence (SOI) Update and Municipal Service Review (MSR)
- B. Consideration and approval of 2020 Board Elections for the California Special Districts Association; Candidate Vote; Submittal of Vote

9. HEARING ITEMS:

10. RECEIVED WRITTEN COMMUNICATIONS:

11. LATE RECEIVED WRITTEN COMMUNICATIONS:

12. FUTURE AGENDA ITEMS: District Policies, Roles and Responsibilities with Related Agencies, Five Cities Fire Authority, District Rules and Regulations, Cienega Seabreeze Park, Inc. Continued, Deferred Infrastructure Program, Lopez Water Contract Amendments, Wastewater CIP, The Place, EIR State Parks PWP, Old Firehouse Art, California Voting Rights Act

13. FUTURE HEARING ITEMS: June 24, 2020 FY 2020-21 Preliminary Budget Hearing

14. CLOSED SESSION:

15. ADJOURNMENT:

This agenda was prepared and posted pursuant to Government Code Section 54954.2. Agenda is posted at the Oceano Community Services District, 1655 Front Street, Oceano, CA. Agenda and reports can be accessed and downloaded from the Oceano Community Services District website at www.oceanocsd.org

ASSISTANCE FOR THE DISABLED If you are disabled in any way and need accommodation to participate in the Board meeting, please call the Clerk of the Board at (805) 481-6730 for assistance at least three (3) working days prior to the meeting so necessary arrangements can be made.



Oceano Community Services District

Summary Minutes

Regular Meeting Wednesday, May 27, 2020 – 6:00 P.M.

Location: TELECONFERENCE

1. **CALL TO ORDER:** at 6:00 p.m. by President Austin
2. **ROLL CALL:** Board members present: President Austin, Vice President White, Director Gibson, Director Villa, and Director Replogle. Also present, General Manager Will Clemens, Legal Counsel Jeff Minnery, and Business and Accounting Manager Carey Casciola.
3. **FLAG SALUTE:** led by President Austin
4. **AGENDA REVIEW:**
A motion was made to move Agenda Item 8B before 8A by Director Replogle, and a second from Director Villa and a 3-2 roll call vote, Vice President White and Director Gibson dissented. A second motion was made to approve agenda as amended with a motion from Vice President White, Director Replogle and a 5-0 vote.
5. **PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA:**

Mary Lucey, Oceano	Regarding the meeting accessibility
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6. SPECIAL PRESENTATIONS & REPORTS:

A. STAFF REPORTS:

- i. Sheriff's South Station - Commander Michael Manuele – None.
- ii. FCFA - Chief Steve Lieberman – reported on the Oceano station browned out due to lack of staffing and will open tomorrow, mandatory meeting for fireworks booths June 1st, 12.6% of EMS calls are suspected COVID19 related calls.
- iii. Operations - Field Supervisor Tony Marraccino – reported on 6 work orders, 4 customer service calls, 5 USA's, 0 after hour call outs, Lopez is currently at 50%, finished meter reading, re-reads, leak notifications to customers, daily rounds, weekly samples, comment codes complete, installed a baler for the drainage project, hydrant maintenance, still picking up trash but waiting the minimum of 72 hr.
- iv. OCSD General Manager – Will Clemens – reported on the staffing being healthy, bills going out this week along with the consumer confidence report, non payment of bills running normal, due date has been extended and payment due date is coming up, attended the California Special District Association Legislative Days virtual conference, attended CA Voters rights act webinar, attended webinar for Prop 218, attended webinar managing CalPERS pension liability.

B. BOARD OF DIRECTORS AND OUTSIDE COMMITTEE REPORTS:

- i. Director Villa – reported on Oceano Advisory Committee
- ii. Director Gibson – reported on State Water Subcontractors Advisory Committee
- iii. Vice President White – reported on Five Cities Fire Authority
- iv. President Austin – reported on South San Luis Obispo County Sanitation District
- v. Director Replogle – None

b. PUBLIC COMMENT ON SPECIAL PRESENTATIONS AND REPORTS:

Public comment was received from:

Mary Lucey, Oceano	Regarding Item 6.a.iv. and a question on the upcoming Prop 218
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Director Replogle pulled 7d for separate consideration.

7 CONSENT AGENDA:	ACTION:
<p>a. Review and Approval of Minutes for Regular Meeting April 22, 2020</p> <p>b. Review and Approval of Minutes for Regular Meeting May 13, 2020</p> <p>c. Review and Approval of Cash Disbursements</p> <p>e. Consideration of a recommendation to approve a fee agreement with Adamski Moroski Madden Cumberland & Green LLP for legal services</p> <p>f. Consideration of a recommendation to approve a budget adjustment increasing the project budget for the Norswing/Pershing Project by \$20,000 for additional paving costs from Water Fund infrastructure reserves</p> <p>g. Approval of a Resolution Consolidating the District's Biennial Election with the November 3, 2020 Consolidated General Election and the attached Notice to the County Elections Official on the Elective Offices to be Filled, Map of District Boundaries, and Payment of Candidate Statement of Qualifications</p>	<p>After an opportunity for public comment and Board discussion, staff recommendations were approved with the following edits to 7a: correct the roll call at the beginning of the meeting, note Directors or staff that are present in the Committee Reports section, correct the section regarding the FCFA meeting and that the public could only to attend meeting and not participate with a motion from Vice President White, and a second from Director Villa and a 5-0 roll call vote.</p> <p>No public comment was received</p>
<p>d. Consideration of a recommendation to approve safe and sane fireworks booth permits</p>	<p>After an opportunity for public comment and Board discussion, staff recommendations were approved with a motion from Vice President White, and a second from Director Austin and a 4-1 roll call vote. Director Replogle dissented.</p> <p>Public comment was received from: Mary Lucey, Oceano – in support of safe and sane fireworks Janis – in support safe and sane of fireworks Louis Linney, TNT Fireworks – in support of safe and sane fireworks TBoyd – in support of safe and sane fireworks</p>

8B BUSINESS ITEM:	ACTION:
<p>Workshop on the 2020-2021 Budget with Board direction as deemed appropriate</p>	<p>After a presentation and an opportunity for public comment and Board discussion a motion was made by Vice President White to set June 24, 2020 as a public hearing for the Preliminary Budget with a second by President Austin and a 4-1 roll call vote. Director Replogle dissented.</p> <p>Public comment was received from: Sean McMahon – in support of remaining with FCFA with additional comments Julie Tacker – in opposition of the budget presented with additional comments</p>

8A BUSINESS ITEM:	ACTION:
Proposed Successor Memorandum of Understanding (MOU) between the Five Cities Fire Authority (FCFA) and the International Association of Fire Fighters Local 4403 (Local 4403)	<p>After an opportunity for public comment and Board discussion, direction was given to the FCFA representative..</p> <p>Public comment was received from: Sean McMahon – in support of the MOU with additional comments Julie Tacker – in opposition of the MOU with additional comments</p>

- 9. **HEARING ITEMS:** None
- 10. **RECEIVED WRITTEN COMMUNICATIONS:** None
- 11. **LATE RECEIVED WRITTEN COMMUNICATIONS:** email from Amanda Sherlock
- 12. **FUTURE AGENDA ITEMS:** District Policies, Roles and Responsibilities with Related Agencies, Five Cities Fire Authority, District Rules and Regulations, Cienaga Seabreeze Park, Inc. Continued, Deferred Infrastructure Program, Lopez Water Contract Amendments, Wastewater CIP, The Place, EIR State Parks PWP, Old Firehouse Art, California Voting Rights Act
- 13. **FUTURE HEARING ITEMS:** 2020-2021 Budget June 24, 2020
- 14. **CLOSED SESSION:** None
- 15. **ADJOURNMENT:** at approximately 8:23 pm

Carey Casciola

From: Amanda Sherlock <amandasherlock@yahoo.com>
Sent: Wednesday, May 27, 2020 3:39 PM
To: carey@oceanocsd.org
Subject: OCSD meeting/ fireworks

Good afternoon, I sent a message via the website over the weekend but I wanted to ensure that it was relayed to the board at the meeting tonight.

I understand that the topic of firework stands is on the agenda.

I believe that it is a dangerous practice to sell fireworks at any time but at this stage of the covid, it is even more so.

Encouraging people to gather is reckless and puts the community at risk.

The pier fireworks show has been canceled so why would Oceano consider selling to private citizens?

I've been an Oceano homeowner since 2003 and a resident since 2013. I vote. Thank you for your consideration,

Amanda Sherlock Sent from my iPhone



Oceano Community Services District

1655 Front Street, P.O. Box 599, Oceano, CA 93475

PHONE(805) 481-6730 FAX (805) 481-6836

Date: June 10, 2020

To: Board of Directors

From: Carey Casciola, Business and Accounting Manager

Subject: **Agenda Item #7(B): Recommendation to Review Cash Disbursements**

Recommendation

It is recommended that your board review the attached cash disbursements:

Discussion

The following is a summary of the attached cash disbursements:

Description	Check Sequence	Amounts
	58413 - 58434	
Disbursements:		
Regular Payable Register - paid 06/03/2020	58419 - 58434	\$ 242,069.73
Subtotal:		\$ 242,069.73
Reoccurring Payments for Board Review (authorized by Resolution 2020-06):		
Payroll Disbursements - PPE 05/23/2020	N/A	\$ 29,656.42
Reoccurring Utility Disbursements - paid 05/27/2020	58413 - 58416	\$ 5,427.41
Reoccurring Health Disbursements - paid 05/27/2020	58417 - 58418	\$ 10,193.98
Subtotal:		\$ 45,277.81
Grand Total:		\$ 287,347.54

Other Agency Involvement

N/A

Other Financial Considerations

Amounts are within the authorized Fund level budgets.

Results

The Board's review of cash disbursements is an integral component of the District's system of internal controls and promotes a well governed community.

COMPANY: 99 - POOLED CASH FUND
 ACCOUNT: 1-1001-000 POOLED CASH OPERATING
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 0/00/0000 THRU 99/99/9999
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 058419 THRU 058434

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	-----AMOUNT---	STATUS	FOLIO	CLEAR DATE
CHECK:								
1-1001-000	6/03/2020	CHECK	058419	PETTY CASH	0.62CR	OUTSTND	A	0/00/0000 U/B ADDR RETURN POSTAGE DUE
1-1001-000	6/03/2020	CHECK	058420	CANNON	26,087.50CR	OUTSTND	A	0/00/0000 WRRP-PHASE 2
1-1001-000	6/03/2020	CHECK	058421	ICONIX WATERWORKS (US) INC.	347.49CR	OUTSTND	A	0/00/0000 OPERATING SUPPLY-BLADES
1-1001-000	6/03/2020	CHECK	058422	ARAMARK	220.40CR	OUTSTND	A	0/00/0000 CLOTHING
1-1001-000	6/03/2020	CHECK	058423	SWRCB/ DRINKING WATER OP CERT	65.00CR	OUTSTND	A	0/00/0000 EXAM FEE FOR EMP CERTIFICATION
1-1001-000	6/03/2020	CHECK	058424	AUSTIN, LINDA	1,000.00CR	OUTSTND	A	0/00/0000 BOARD STIPEND, OCT19 THRU MAY20
1-1001-000	6/03/2020	CHECK	058425	REPLOGLE, CYNTHIA	200.00CR	OUTSTND	A	0/00/0000 BOARD STIPEND, MAY2020
1-1001-000	6/03/2020	CHECK	058426	CALPORTLAND CONSTRUCTION	170.79CR	OUTSTND	A	0/00/0000 PAVING
1-1001-000	6/03/2020	CHECK	058427	BRENT SARKISON DBA CALTEC COMP	30.00CR	OUTSTND	A	0/00/0000 TECH: MONTHLY BACKUP
1-1001-000	6/03/2020	CHECK	058428	RAMINHA CONSTRUCTION, INC.	197,513.07CR	OUTSTND	A	0/00/0000 NORSWING PERSHING PROJ 2019-03
1-1001-000	6/03/2020	CHECK	058429	RAMINHA CONSTRUCTION, INC.	10,395.43CR	OUTSTND	A	0/00/0000 NORSWING PERSHING 5% RETENTION
1-1001-000	6/03/2020	CHECK	058430	CITY OF ARROYO GRANDE	3,445.58CR	OUTSTND	A	0/00/0000 WHEELING SVCS, 3/23/2020 - 5/22/2020
1-1001-000	6/03/2020	CHECK	058431	CLINICAL LAB OF SAN BERNARDINO	845.00CR	OUTSTND	A	0/00/0000 APRIL 2020 SAMPLES
1-1001-000	6/03/2020	CHECK	058432	J.B. DEWAR, INC.	155.37CR	OUTSTND	A	0/00/0000 FUEL
1-1001-000	6/03/2020	CHECK	058433	QUILL CORPORATION	36.78CR	OUTSTND	A	0/00/0000 OFFICE SUPPLIES
1-1001-000	6/03/2020	CHECK	058434	SLO CO PUBLIC HEALTH DEPT.	1,556.70CR	OUTSTND	A	0/00/0000 CROSS CONNECTION SVCS, NOV19 THRU FEB20
TOTALS FOR ACCOUNT 1-1001-0				CHECK	TOTAL:	242,069.73CR		
				DEPOSIT	TOTAL:	0.00		
				INTEREST	TOTAL:	0.00		
				MISCELLANEOUS	TOTAL:	0.00		
				SERVICE CHARGE	TOTAL:	0.00		
				EFT	TOTAL:	0.00		
				BANK-DRAFT	TOTAL:	0.00		

COMPANY: 99 - POOLED CASH FUND
 ACCOUNT: 1-1001-000 POOLED CASH OPERATING
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 0/00/0000 THRU 99/99/9999
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 058419 THRU 058434

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE
TOTALS FOR POOLED CASH FUND				CHECK	TOTAL:			
				DEPOSIT	TOTAL:			242,069.73CR
				INTEREST	TOTAL:			0.00
				MISCELLANEOUS	TOTAL:			0.00
				SERVICE CHARGE	TOTAL:			0.00
				EFT	TOTAL:			0.00
				BANK-DRAFT	TOTAL:			0.00

Payroll Summary Report
Board of Directors - Agenda Date June 10, 2020

	(*)	
Gross Wages	5/9/2020	5/23/2020
Regular	\$25,969.33	\$25,969.31
Overtime Wages	\$412.90	\$217.60
Stand By	\$600.00	\$450.00
	<u>\$26,982.23</u>	<u>\$26,636.91</u>
Cell Phone Allowance	\$75.00	\$0.00
Total Wages	<u>\$27,057.23</u>	<u>\$26,636.91</u>
Disbursements		
Net Wages	\$21,579.22	\$20,821.84
State and Federal Agencies	\$5,073.14	\$4,751.60
CalPERS - Normal	\$3,934.26	\$3,934.26
SEIU - Union Fees	\$148.72	\$148.72
Total Disbursements processed with Payroll	<u>\$30,735.34</u>	<u>\$29,656.42</u>
Health (Disbursed with reoccurring bills)	\$0.00	\$5,966.99
Total District Payroll Related Costs	<u>\$30,735.34</u>	<u>\$35,623.41</u>

(*) Previously reported in prior Board Meeting packet - provided for comparison.

COMPANY: 99 - POOLED CASH FUND
 ACCOUNT: 1-1001-000 POOLED CASH OPERATING
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 0/00/0000 THRU 99/99/9999
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 058413 THRU 058416

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE	
CHECK:									
1-1001-000	5/27/2020	CHECK	058413	DE LAGE LANDEN FINANCIAL SERVI	150.15CR	OUTSTND	A	0/00/0000	COPIER LEASE
1-1001-000	5/27/2020	CHECK	058414	AGP VIDEO INC.	1,170.00CR	OUTSTND	A	0/00/0000	VIDEO/TELECONFERENCE SERVICE
1-1001-000	5/27/2020	CHECK	058415	PACIFIC GAS & ELECTRIC	3,877.21CR	OUTSTND	A	0/00/0000	UTILITY
1-1001-000	5/27/2020	CHECK	058416	COASTAL COPY, INC.	230.05CR	OUTSTND	A	0/00/0000	COPIER MAINTENANCE
TOTALS FOR ACCOUNT 1-1001-0				CHECK	TOTAL:	5,427.41CR			
				DEPOSIT	TOTAL:	0.00			
				INTEREST	TOTAL:	0.00			
				MISCELLANEOUS	TOTAL:	0.00			
				SERVICE CHARGE	TOTAL:	0.00			
				EFT	TOTAL:	0.00			
				BANK-DRAFT	TOTAL:	0.00			
TOTALS FOR POOLED CASH FUND				CHECK	TOTAL:	5,427.41CR			
				DEPOSIT	TOTAL:	0.00			
				INTEREST	TOTAL:	0.00			
				MISCELLANEOUS	TOTAL:	0.00			
				SERVICE CHARGE	TOTAL:	0.00			
				EFT	TOTAL:	0.00			
				BANK-DRAFT	TOTAL:	0.00			

COMPANY: 99 - POOLED CASH FUND
ACCOUNT: 1-1001-000 POOLED CASH OPERATING
TYPE: All
STATUS: All
FOLIO: All

CHECK DATE: 0/00/0000 THRU 99/99/9999
CLEAR DATE: 0/00/0000 THRU 99/99/9999
STATEMENT: 0/00/0000 THRU 99/99/9999
VOIDED DATE: 0/00/0000 THRU 99/99/9999
AMOUNT: 0.00 THRU 999,999,999.99
CHECK NUMBER: 058417 THRU 058418

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE	
CHECK:									
1-1001-000	5/27/2020	CHECK	058417	BLUE SHIELD OF CALIFORNIA	8,831.80CR	OUTSTND	A	0/00/0000	EMPLOYEE INSURANCE
1-1001-000	5/27/2020	CHECK	058418	PRINCIPAL LIFE INSURANCE COMPA	1,362.18CR	OUTSTND	A	0/00/0000	EMPLOYEE INSURANCE
TOTALS FOR ACCOUNT 1-1001-0				CHECK	TOTAL:	10,193.98CR			
				DEPOSIT	TOTAL:	0.00			
				INTEREST	TOTAL:	0.00			
				MISCELLANEOUS	TOTAL:	0.00			
				SERVICE CHARGE	TOTAL:	0.00			
				EFT	TOTAL:	0.00			
				BANK-DRAFT	TOTAL:	0.00			
TOTALS FOR POOLED CASH FUND				CHECK	TOTAL:	10,193.98CR			
				DEPOSIT	TOTAL:	0.00			
				INTEREST	TOTAL:	0.00			
				MISCELLANEOUS	TOTAL:	0.00			
				SERVICE CHARGE	TOTAL:	0.00			
				EFT	TOTAL:	0.00			
				BANK-DRAFT	TOTAL:	0.00			



Oceano Community Services District

1655 Front Street, P.O. Box 599, Oceano, CA 93475

(805) 481-6730 FAX (805) 481-6836

Date: June 10, 2020

To: Board of Directors

From: Celia Ruiz, Account Administrator

Via: Carey Casciola, Business and Accounting Manager

Subject: **Agenda Item #7(C):** Consideration of a recommendation to receive and file a report on charges and delinquencies and to set a public hearing for July 08, 2020 to authorize collection on 2020-21 property tax bills

Recommendation

It is recommended that your Board receive and file a report on charges and delinquencies and to set a public hearing for July 08, 2020 to authorize collection on 2020-21 property tax bills.

Discussion

By approving the staff recommendations, the District will follow the 2020/2021 tax roll timeline provided by the County Auditor. This is the ninth year the District will participate in placing delinquent accounts and other charges on property tax bills. Each year a number of ratepayers fail to pay for services the District provides. State law enables the District to collect delinquent charges on property tax bills. Along with the attached report of delinquent charges, staff has attached the 2020/2021 tax roll timeline and a sample of the letter the District will send to the customers.

Notices of the public hearing will be published in the Tribune per Government Code Section 61115(b) and 6066. Property owners will be noticed that the last date to pay their delinquent water bill is July 10, 2020. Any payments made on or before July 10 will be deleted from the list prior to submitting to the County Auditor. Property owners will be noticed that the last date to pay their delinquent garbage bill is June 30, 2020. Any payments made on or before June 30 will be deleted from the list prior to submitting to the County Auditor.

Other Agency Involvement

County of San Luis Obispo Auditor/Controller's Office will be collecting the delinquent bills with property taxes.



Other Financial Considerations

The County adds a charge for collection to the property tax bill. As a result, the District is not charged County costs.

Results

Coordination with the County on delinquent accounts is cost effective, ensures that customers do not pay for services provided to other customers, and promotes a well-governed community.

Attachments:

- Tax roll 2020-21 tax roll timeline
- Sample of letter sent to customers – Water
- Sample of letter sent to customers – Garbage
- Delinquent OCSD and Sanitary Service List
- Public hearing notice

2020/21 TAX ROLL PROCEDURES

06/05/20	PREPARE and MAIL LETTERS
06/05/20	COMPLETE FINAL AGENDA MATERIAL FOR 6/10 REGULAR MEETING
06/05/20	MAIL NOTICE OF PUBLIC HEARING TO PROPERTY OWNERS & PROVIDE TO TRIBUNE WITH DIRECTION FOR PUBLICATION
4th week of June	FIRST NEWSPAPER NOTICE FOR PUBLIC HEARING ON 7/08 REGULAR MEETING PER GOVERNMENT CODE SECTION 61115(b) AND 6066
06/30/20	GARBAGE PAYMENT DUE
07/02/20	COMPLETE DRAFT AGENDA MATERIAL FOR 7/08 REGULAR MEETING
1st week of July	SECOND NEWSPAPER NOTICE FOR PUBLIC HEARING ON 7/08 REGULAR MEETING PER GOVERNMENT CODE SECTION 61115(b) AND 6066
07/02/20	COMPLETE FINAL AGENDA MATERIAL FOR 7/08 REGULAR MEETING (RESOLUTION)
07/08/20	BOARD OF DIRECTORS MEETING: NOTICE OF PUBLIC HEARING
07/10/20	WATER PAYMENT DUE
07/15/20	RESOLUTION CONFIRMING THE CHARGES AGAINST PROPERTY OWNERS WITH REPORT AND SUBMIT TO COUNTY AUDITOR
08/03/20	FINAL FUND PROOF SUBMISSION TO SLO COUNTY FOR ROLL YEAR 2020/21: WATER/SEWER, AND TRASH
08/14/20	FINAL DEADLINE FOR ALL DIRECT CHARGE FUNDS TO BE SIGNED APPROVED AND RETURNED TO THE AUDITOR-CONTROLLER'S OFFICE

June 5, 2020

Parcel #:
000-000-000

Owner Name
Address
City, State Zip Code

Regarding Service Address:
0000 Street
OCEANO, CA 93445

Dear Customer:

County records show that you are, and at all times referenced herein have been, the recorded owner of the property listed above. Your account for this service address is past due for water and sewer collections provided by OCEANO COMMUNITY SERVICES DISTRICT (OCSD).

Please be advised that if the charges specified in this letter are not paid in full and received (not the date of post mark) by the OCSD by 5:00 p.m. on July 10, 2020, then the amount of the charges, penalties, and delinquencies may be filed with the County Auditor to be placed on the parcel's property tax bill for collection.

Your current amount due is \$ 0.00.

Therefore, please accept this letter as a demand for immediate payment.

The OCSD Board of Directors will hold a public hearing at their regular meeting of July 08, 2020, starting at 6:00 p.m. Due to the COVID-19 pandemic, the public hearing will be conducted via Zoom videoconference. You may participate either by phone, computer, or tablet. Instructions on how to access the videoconference will be provided on the agenda posted on the District website and the office located at 1655 Front Street, Oceano, CA. The hearing will provide you with the opportunity to testify and present to the Board of Directors any objections or protests to the charges and/or their collection on the parcel's property tax bill.

If you have any questions, or need additional information, please feel free to call me at (805) 481-6730. Please see the reverse side of this letter for a copy of the notice published in the newspaper pursuant to Government Code Sections 61115(b) and 6066.

Sincerely,

Oceano Community Services District
Celia Ruiz, Account Administrator III

June 5, 2020

Parcel #:
000-000-000

Owner Name
Address
City, State Zip Code

Regarding Service Address:
0000 Street
OCEANO, CA 93445

Dear Customer:

County records show that you are, and at all times referenced herein have been, the recorded owner of the property listed above. Your account for this service address is past due for garbage service provided by SOUTH COUNTY SANITARY.

Please be advised that if the charges specified in this letter are not paid in full and received (not the date of post mark) by the South County Sanitary by 5:00 p.m. on June 30, 2020, then the amount of the charges, penalties, and delinquencies may be filed with the County Auditor to be placed on the parcel's property tax bill for collection.

Your current amount due is \$ 0.00.

Therefore, please accept this letter as a demand for immediate payment.

The OCSD Board of Directors will hold a public hearing at their regular meeting of July 08, 2020, starting at 6:00 p.m. Due to COVID-19 pandemic, the public hearing will be conducted via Zoom videoconference. You may participate either by phone, computer or tablet. Instructions on how to access the videoconference will be provided on the agenda posted on the District website and at the office located at 1655 Front Street, Oceano, CA. The hearing will provide you with the opportunity to testify and present to the Board of Directors any objections or protests to the charges and/or their collection on the parcel's property tax bill.

If you have any questions, or need additional information, please feel free to call me at (805) 481-6730. Please see the reverse side of this letter for a copy of the notice published in the newspaper pursuant to Government Code Sections 61115(b) and 6066.

Sincerely,

Oceano Community Services District
Celia Ruiz, Account Administrator III

OCSD CUSTOMERS

Customer Name	Parcel No.	Service Address	Total
EDMUNSON, JOHN	077-262-017	641 TIERRA	535.49
REED, DENNIS AND VICKI	062-080-001	1821 BEACH	405.53
BRAY, TOM	061-044-031	706 AIR PARK DR	592.64
SPEER, LARRY AND MARTHA	062-274-007	1095 MAYBELLE CT	308.01
TOTAL			1,841.67

SANITARY CUSTOMERS

Customer Name	Parcel No.	Service Address	Total
ALVES, ROGER	062-282-050	1343 CREST ST	114.64
CORDES, REO	062-092-014	2171 OCEAN ST	128.83
NUNEZ, SEBASTIAN	062-115-002	1920 CIENAGA ST	213.88
RODRIGUES, DONNA	061-012-018	388 PIER AVE	277.14
UBIAS, JORGE & CAROLINA	062-066-006	1600 22ND ST	324.65
UC, JAVIER	062-096-026	2279 BEACH ST	172.44
VALDEZ-LOPEZ, FRANCISCO & RACHEL	062-096-029	2269 BEACH ST	87.37
WILLIAMS, BARBARA	062-143-018	2140 NIPOMO ST	273.59
TOTAL			1,592.54



**NOTICE OF PUBLIC HEARING
BEFORE THE OCEANO COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS**

NOTICE IS HEREBY GIVEN that the Board of Directors of the Oceano Community Services District will conduct a Public Hearing on Wednesday, July 08, 2020, starting at 6:00 pm, Due to COVID-19 pandemic, the public hearing will be conducted via Zoom videoconference. You may participate either by phone, computer, or tablet. Instructions on how to access the videoconference will be provided on the agenda posted on the District website and the office located at 1655 Front Street, Oceano, CA. The purpose of the hearing is to consider adoption of a resolution to place delinquent water, sewer, garbage, and other charges on 2020-21 property tax bills for collection. Interested persons may protest or object to the report identifying each property and the amount of the delinquent bill(s). The report can be reviewed at the District office or at www.oceanocsd.org.

If you have any questions or would like more information regarding the items described in this notice, please contact the District Office at (805) 481-6730.



Oceano Community Services District

1655 Front Street, P.O. Box 599, Oceano, CA 93475

(805) 481-6730 FAX (805) 481-6836

Date: June 10, 2020

To: Board of Directors

From: Will Clemens, General Manger

Subject: **Agenda Item #8(A):** Review of the Local Area Formation Commission (LAFCO) South County Agencies Sphere of Influence (SOI) Update and Municipal Service Review (MSR).

Recommendation

It is recommended that the Board review, discuss and authorize the General Manager to submit any Board comments to LAFCO regarding the draft South County Agencies Sphere of Influence (SOI) Update and Municipal Service Review (MSR).

Discussion

The [SOI Update and MSR](#) for the south county jurisdictions have been drafted and released for public review starting May 21, 2021. The 30-day public review period ends on June 22, 2020 and allows for all interested parties to comment on the documents. Staff will be providing LAFCO with technical corrections and comments separately, so Board comments should be limited to “big picture” comments, if any. LAFCO will adopt the SOI Update and MSR at its July 16, 2020 meeting.

The MSR indicates that the Oceano Community Service District (District) is providing adequate services to residents but outlines the challenges in providing fire service to the community. There is no recommended change to the SOI which is coterminous with the District’s service area. The last SOI/MSR was done in 2012 and the 2020 update is consistent with prior updates. Details are provided in the May 21, 2020 [LAFCO agenda item](#).

Other Agency Involvement

The LAFCO Update includes the Cities of Grover Beach, Arroyo Grande, the Oceano Community Services District and the South San Luis Obispo County Sanitation District.

Financial Considerations

N/A

Results

Reviewing the LAFCO Update supports a well-governed community.



Oceano Community Services District

1655 Front Street, P.O. Box 599, Oceano, CA 93475

(805) 481-6730 FAX (805) 481-6836

Date: June 10, 2020

To: Board of Directors

From: Will Clemens, General Manager

Subject: **Agenda Item # 8(B): Consideration and approval of 2020 Board Elections for the California Special Districts Association; Candidate Vote; Submittal of Vote**

Recommendation

It is recommended that your Board vote for one of the candidates listed on the Official Ballot for Director of the California Special District's Association (CSDA) and direct the General Manager to submit the District's vote to the CSDA before July 10, 2020.

Discussion

Attached is correspondence from CSDA which provides candidate information and statements for candidates running for Seat C on the CSDA Board of Directors in the Coastal Network which includes the Oceano Community Services District.

Other Agency Involvement

There are over 2,000 special districts in California including 38 in San Luis Obispo County.

Other Financial Considerations

N/A

Results

Participating in CSDA promotes inter-agency collaboration and well governed communities.

Attachment: Candidate Information



**California Special
Districts Association**
Districts Stronger Together

2021-2023 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: Dr. Robert Blair

District/Company: Nipomo Community Services District

Title: Board Member

Elected/Appointed/Staff: Elected

Length of Service with District: 26 Yrs. (1994-2004, 2012-Present)

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

Attend CSDA Conferences and Legislation Days Regularly

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

Served as CSDA Board Member from 2002 to 2004, Served on CA Sheriff Advisory Council in San Luis Obispo County

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

Member of the SLO County Sheriff Association, and served on the Sheriff's Advisory Council in San Luis Obispo County

4. List civic organization involvement:

Nipomo Chamber of Commerce

****Candidate Statement – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. Any statements received in the CSDA office after March 26, 2020 will not be included with the ballot.**



Hello!

My Name is Dr. Robert L. "Bob" Blair,

I am one of the candidates running for Seat B in the Coastal Network of the California Special Districts Association.

Why should you elect me over the other aspiring CSDA Candidates?

1. I have prior experience. I served on the CSDA Board as a representative of Region 4 from 2002 to 2004. During that time, I served on the committee that returned the ERAF money to the Cities, Counties, & Special Districts.
2. I hold a Doctor of Pharmacy Degree from the University of California Medical Center in San Francisco (UCSF) and an AA degree from San Francisco City College. I also hold two valid Pharmacy licenses (California & Nevada).
3. I have been married to my wife Eileen for over 60 years. Together we have raised three very successful adult children: Lisa, Lodene & James.
4. I served on the NCSD Board of Directors from 1994 to 2004. In 2012, I ran a successful campaign, was the top vote getter by a large margin, and returned to the NCSD for 4 more years.
5. I have a strong longtime personal relationship with our current 35th District Assemblyman Jordan Cunningham. I ran for local office in San Luis Obispo County in 1994.
6. I never missed a meeting when I represented CSDA Region 4 in 2002-2004. I will give you 100% of my time, if you give me your Vote in this coming election.
7. I have been involved in Water, Land use, and planning at the State & Local levels for some 35 years. Please let me put my many talents and experience to work for all the people of Coastal Network.

Please vote to put "Dr. Bob back on the job". Thank you.

Sincerely,

A handwritten signature in black ink, appearing to read "Robert Blair". The signature is fluid and cursive, written over a light blue horizontal line.

Dr. Robert L. "Bob" Blair
Director Nipomo Community Service District

Active member of:
San Luis Obispo Sheriff Advisory Council
Nipomo Chamber of Commerce
CA Sheriffs Association



2021-2023 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: VINCENT FEIZANTE

District/Company: MOSS LANDING HARBOR DISTRICT

Title: COMMISSIONER

Elected/Appointed/Staff: ELECTED

Length of Service with District: SINCE 2003

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

I currently serve as CSDA Board member; served as the 2017 CSDA President, served on all comm. Hous, gone through the Governance Academy. Attended all conferences.

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

No.

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

Represent Mossland Harbor District at the Monterey County Special Districts Association - Chapter

4. List civic organization involvement:

Vice President S/K sister-city Association Japanese, Festa Italia - Monterey, American Legion Post 31 Salinas, Native Sons of the Golden West, P.F.A.C. Salinas Valley Hospital

****Candidate Statement** – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. **Any statements received in the CSDA office after March 26, 2020 will not be included with the ballot.**

**Candidate Statement
Region 5, Seat C
Vincent Ferrante-Incumbent**

I currently serve on the CSDA Board of Directors and am the Vice- Chairperson of the Legislative Committee. I also serve on the Fiscal Committee. In 2013 I was appointed to the Regionalization Task Force Committee, along with five other board members and the Executive Staff, to explore ways to better serve the six CSDA regions. Our goal was to improve and find better methods to serve all Special Districts in each region and increase membership. Initializing ideas developed by the Board members and staff, we have provided more efficient and targeted service for all chapters and districts. I believe this is very important in order to make CSDA more successful. Each Network/Region now has a field representative. Today CSDA, along with the Special Districts, are faced with many important issues which we will be able to address with more timely and appropriate solutions. Previously, I have served as Chairman of the Educational Development Committee and Alliance/Executive Committee. In the past I have also served on the following committees: Audit/Bylaws, Fiscal, Membership, Educational Development, Legislative, AEC and Financial Corporation. I have worked with the Advocacy Staff on the Legislative Committee to provide good interaction with our State Representatives to respond appropriately to the variety of bills which impact Special Districts. I will continue to be a liaison between CSDA, Special Districts and the Chapters in Region 5.

In 2014-2015 I was elected CSDA Secretary. In 2016 I was elected Vice-President by the CSDA Board. In 2017 I was elected by the CSDA Board as CSDA President. I currently also serve as the CSDA Board Member National Liaison for CSDA.

I am well qualified for this position, having served as an elected official for Moss Landing Harbor District Board of Harbor Commissioners since 2003 and completed the CSDA Governance Academy. Between the Academy and my experience on the Moss Landing Harbor Commission, I bring experience and strong work ethic to the Board. I believe my dedication to Special Districts makes me an excellent choice to represent local government agencies' interests and needs at CSDA.

Sincerely;

Vincent C. Ferrante

Commissioner, MLHD

Civic Organizations:

Past Grand Deputy, Sons and Daughters of Italy, in America

Past member Sons and Daughters of Italy, in America

Member Native Sons of the Golden West

Member American Legion Post 31, Salinas

Grand Marshal 2019 Festa Italia, Monterey

Vice-President Ichiki-Kushikino-Salinas Japanese Sister City Organization

Board member for Patient/Family Advisory Council, Salinas Valley Memorial Hospital

I have attended all Legislative Days since being elected to the CSDA Board and all State Conferences