



Oceano Community Services District

Summary Minutes

Regular Meeting Wednesday, September 13, 2017 – 5:30 P.M.

Oceano Community Services District Board Room

1655 Front Street, Oceano, CA

1. **CALL TO ORDER:** at 5:32 p.m. by President White
2. **FLAG SALUTE:** led by President White
3. **ROLL CALL:** All Board members present. Also present, General Manager Paavo Ogren, District Legal Counsel Jeff Minnery, Business and Accounting Manager Carey Casciola.
4. **AGENDA REVIEW:** Agenda approved with a amendment Item 8b with a motion from Director Coalwell, a second by Director Brunet.
5. **CLOSED SESSION:** was entered at approximately 5:40pm. Open session was resumed at approximate 6:07pm
No public comment
 - a. Pursuant to Government Code §54956.9 (d)(2): Conference with District Counsel regarding anticipated litigation. Number of cases: two (2).
Reportable action: None
 - b. Real Property Pursuant to Government Code Section 54956.8: Conference with Real Property Negotiators. Property: 1687 Front Street, Oceano, CA 93475. Agency Negotiators: District General Manager, Paavo Ogren and District Legal Counsel, Jeffrey A. Minnery. Negotiating parties: Oceano Community Services District and OC Top Shelf Inc. Under negotiation: Terms and conditions of potential lease.
Reportable action: None
6. **PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA (NOT BEGINNING BEFORE 6:00 PM):**
No public comment
7. **SPECIAL PRESENTATIONS & REPORTS:**
 - c. **STAFF REPORTS:**
 - i. Operations - Field Supervisor Tony Marraccino reported 10 work orders, 8 USA's, 9 customer service call outs, 3 after hour call outs, no SSO's for the month of August, Lopez shut down between September 18-21st.
 - ii. FCFA - Chief Steve Lieberman – None
 - iii. OCSD General Manager – reported on State Water Contracts meeting, purchase order for RRM, and Purchase order for Gary Wilson – emergency generator.
 - iv. Sheriff's South Station - Commander Stewart MacDonald – None
 - d. **BOARD OF DIRECTORS AND OUTSIDE COMMITTEE REPORTS:**
 - i. Director Angello - None
 - ii. Director Brunet – None
 - iii. President White – None
 - iv. Vice President Austin – reported on SSLOCSD
 - v. Director Coalwell – None
- c. **PUBLIC COMMENT ON SPECIAL PRESENTATIONS AND REPORTS:**
No public comment.

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| <p>8 CONSENT AGENDA:</p> <p>a. Review and Approval of Minutes for the Regular Meeting on August 23, 2017</p> <p>b. Review and Approval of Cash Disbursements</p> <p>c. Submittal for approval an Intent to Serve Letter to Blake Anton; 1350 16th St.; Assessor's Parcel No. 062-282-007</p> <p>d. Submittal for approval an Intent to Serve Letter to Ali Santana; 2150 Cienaga; Assessor's Parcel No. 062-117-008</p> | <p>ACTION:</p> <p>After an opportunity for public comment and brief Board discussion, staff recommendations were approved (with an amendment to cash disbursement of \$ 168.00) with a motion from Director Brunet, a second by President White and a 5-0 vote. Vice President Austin and Director Angello recused themselves on Item 8c.</p> <p>No public comment.</p> |
| <p>9 A BUSINESS ITEM:</p> <p>Consideration of a recommendation to approve a professional services agreement with GSI Water Solutions Inc. to prepare the 2017 Annual Report for the Northern Cities Management Area in the amount of \$35,789 plus contingencies of \$3,161 for a total contract amount of \$38,950</p> | <p>ACTION:</p> <p>After an opportunity for public comment and brief Board discussion, staff recommendations were approved with a motion from Vice President Austin, a second by Director Angello and a 5-0 vote.</p> <p>No public comment.</p> |
| <p>9 B BUSINESS ITEM:</p> <p>Consideration of a recommendation to approve a Utility Agreement with the County of San Luis Obispo in conjunction with the County's Airpark Drive Bridge Replacement project, approve a budget adjustment and payments in the amount of \$110,000, authorize the General Manager to file a Notice of Exemption pursuant to the California Environmental Quality Act, and provide direction on alternative bidding procedures</p> | <p>ACTION:</p> <p>After an opportunity for public comment and brief Board discussion, staff recommendations were approved with a motion from Director Brunet, a second by Vice President Austin and a 5-0 vote.</p> <p>No public comment.</p> |
| <p>9 C BUSINESS ITEM:</p> <p>Review of the County's 2015-2019 Consolidated Plan and the Little Hoover Commission's Report on Special Districts with staff direction as your Board deems appropriate</p> | <p>ACTION:</p> <p>After an opportunity for public comment and brief Board discussion, no action taken.</p> <p>No public comment.</p> |
| <p>9 D BUSINESS ITEM:</p> <p>Informational Workshop on Post-Drought reduction in Water Consumption Rates with Board direction for a hearing on October 11, 2017</p> | <p>ACTION:</p> <p>After an opportunity for public comment and brief Board discussion, no action taken.</p> <p>No public comment.</p> |
| <p>9 E BUSINESS ITEM:</p> <p>Consideration of Recommendations to Approve Write-Off of Utility Bills and Notice in The Tribune unclaimed money (Customer Credits) over 3 years old</p> | <p>ACTION:</p> <p>After an opportunity for public comment and brief Board discussion, staff recommendations were approved with a motion from Director Brunet, a second by Director Coalwell and a 5-0 vote.</p> <p>No public comment.</p> |

10. HEARING ITEMS: None

11. **RECEIVED WRITTEN COMMUNICATIONS:** None
12. **LATE RECEIVED WRITTEN COMMUNICATIONS:** None
13. **FUTURE AGENDA ITEMS:** District Policies Continued; Professional Service Proposals; Roles and Responsibilities with Related Agencies; Emergency Generator.
14. **FUTURE HEARING ITEMS:** Water Rates Reduction October 11, 2017
15. **ADJOURNMENT:** at approximately 7:55 pm