

Pursuant to Governor Newsom's Executive Order N-29-20, members of the Board of Directors, staff and public may participate in this meeting via teleconference and/or electronically. The Oceano Community Services District Boardroom will NOT be open for accessing the meeting.



Notice of Regular Meeting
Oceano Community Services District - Board of Directors Agenda
WEDNESDAY, November 11, 2020 – 6:00 P.M
Location: TELECONFERENCE – SEE BELOW

HOW TO OBSERVE THE MEETING

This meeting will be conducted using Zoom software, which requires a name/email to be entered prior to accessing the meeting. This is not a District requirement for participation. Public participants are welcome to use an anonymous name/email if preferred.

Telephone: Listen to the meeting live by dialing **(669) 900-9128** or **(253) 215-8782**. Enter **Meeting ID# 892-6279-7188** followed by the pound (#) key. Then enter the **Password: 508435** followed by the pound (#) key. If the line is busy, additional phone numbers can be found on Zoom's website at <https://zoom.us/u/abb4GNs5xM>

Computer: With internet access use the **Password: 508435** to watch the live streaming at <https://us02web.zoom.us/j/89262797188?pwd=Q2lUeVc5THhnZk10TEtOUTItcXRiZz09> or by going to zoom.us and selecting "Join A Meeting" then entering the **Meeting ID# 892-6279-7188** followed by the **Password: 508435**

Mobile: Log in through the Zoom Mobile App on a smartphone or tablet and enter **Meeting ID#: 892-6279-7188** then enter the **Password: 508435**.

For information on Zoom's system requirements please visit: <https://support.zoom.us/hc/en-us/articles/201362023-System-Requirements-for-PC-Mac-and-Linux>

HOW TO SUBMIT PUBLIC COMMENTS

Before the Meeting: Please email your comments to carey@oceanocsd.org with "Public Comment" in the subject line. In your email please include the agenda item number and title and your comments. You may also provide public comment through the District website at: <https://oceanocsd.org/contact/>. All comments received before 12:00 p.m. the day of the meeting will be included as an agenda supplement on the District's website <https://oceanocsd.org/meeting-agendas-minutes/agenda-packets/> and provided to the Directors prior to the meeting. Comments received after the deadline, but prior to the meeting start time, will be attached to the minutes of the meeting.

Live Comments: During the meeting, the Board President or designee will announce the opportunity for public comment. Members of the public may utilize the "raise hand" feature in Zoom to be placed into the speaking queue. Each individual speaker is limited to a presentation time of THREE (3) minutes per item. Persons wishing to speak on more than one item shall limit his/her remarks to a total of SIX (6) minutes. This time may be allocated between items in one-minute increments up to three minutes. Time limits may not be yielded to or shared with other speakers.

To "Raise Hand:"

- **Telephone:** Prese " * 9 " to raise your hand to notify meeting host and be placed in the queue. The host will unmute and call on you when it's your time to speak.
- **Computer/Mobile Device:** Click the "raise hand" button to notify meeting host and be placed in the queue. The host will unmute and call on you when it's your time to speak. If the "raise hand" button is not displayed on the screen please click the "participants" icon at the bottom of the screen and the "raise hand" button will appear.

All items on the agenda including information items, may be deliberated. Any member of the public with an interest in one of these items should review the background material and request information on the possible action that could be taken.

1. CALL TO ORDER
2. ROLL CALL
3. FLAG SALUTE
4. AGENDA REVIEW
5. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

This public comment period provides an opportunity for members of the public to address the Board on matters of interest within the jurisdiction of the District that are not listed on the agenda. If a member of the public wishes to speak at this time, Public comment is limited to three (3) minutes.

6. SPECIAL PRESENTATIONS & REPORTS:

A. STAFF REPORTS:

- i. Sheriff's South Station - Commander Jay Wells
- ii. FCFA Operations - Chief Steve Lieberman
- iii. Operations – Utility System Manager Tony Marraccino
- iv. OCSD General Manager – Will Clemens

B. BOARD OF DIRECTORS AND OUTSIDE COMMITTEE REPORTS:

- i. Director Villa
- ii. Director Gibson
- iii. Vice President White
- iv. President Austin
- v. Director Repogle

C. PUBLIC COMMENT ON SPECIAL PRESENTATIONS AND REPORTS:

This public comment period provides an opportunity for members of the public to address the Board on matters discussed during Special Presentations and Reports. If a member of the public wishes to speak at this time, Public comment is limited to three (3) minutes.

7. CONSENT AGENDA ITEMS:

Public comment Members of the public wishing to speak on consent agenda items may do so when recognized by the Presiding Officer. If a member of the public wishes to speak at this time, Public comment is limited to three (3) minutes.

- A. Review and Approval of Minutes for Regular Meeting October 14, 2020.
- B. Review of Cash Disbursements
- C. Submittal of the District's Fiscal Year 2020-21 Quarter 1 Treasurer Report Recommendation
- D. Approval of recommendation to adopt a resolution Designating the General Manager as the authorized representative for the Community Power Resiliency Allocation to Special Districts Grant Program
- E. Approval of recommendation to adopt a resolution Accepting the Irrevocable and Perpetual Offer of Dedication by Cienaga Seabreeze Park, Inc.

8. BUSINESS ITEMS:

Public comment Members of the public wishing to speak on business items may do so when recognized by the Presiding Officer. If a member of the public wishes to speak at this time, Public comment is limited to three (3) minutes.

- A. Review of the District's Budget Status as of September 30, 2020 and approve a \$10,900 budget adjustment from the Facilities Fund reserves

9. HEARING ITEMS:

10. RECEIVED WRITTEN COMMUNICATIONS:

11. LATE RECEIVED WRITTEN COMMUNICATIONS:

12. FUTURE AGENDA ITEMS Deferred Infrastructure Program, Lopez Water Contract Amendments, Wastewater CIP, The Place, EIR State Parks PWP, Old Firehouse Art, California Voting Rights Act, Fireworks Ordinance, District Flag Policy/ Pride Month, Social Media Policy/ Live Stream Board Meetings

13. FUTURE HEARING ITEMS:

14. CLOSED SESSION:

A. Pursuant to Government Code 54956.9(a): Conference with legal counsel regarding Santa Maria Valley Water Conservation District v. City of Santa Maria, et al.,

15. ADJOURNMENT:

This agenda was prepared and posted pursuant to Government Code Section 54954.2. Agenda is posted at the Oceano Community Services District, 1655 Front Street, Oceano, CA. Agenda and reports can be accessed and downloaded from the Oceano Community Services District website at www.oceanocsd.org

ASSISTANCE FOR THE DISABLED If you are disabled in any way and need accommodation to participate in the Board meeting, please call the Clerk of the Board at (805) 481-6730 for assistance at least three (3) working days prior to the meeting so necessary arrangements can be made.



Oceano Community Services District
Summary Minutes
Regular Meeting Wednesday, October 14, 2020 – 6:00 P.M.
Location: TELECONFERENCE

1. **CALL TO ORDER:** at approximately 6:05 p.m. by President Austin
2. **ROLL CALL:** Board members present: President Austin, Vice President White, Director Gibson, Director Villa, and Director Replogle. Staff present: General Manager Will Clemens, Legal Counsel Jeff Minnery, and Business and Accounting Manager, Carey Casciola.
3. **FLAG SALUTE:** led by President Austin.
4. **AGENDA REVIEW:**
A motion was made by Director Replogle to move agenda item 10A to before agenda item 8A with a second from Vice President White, 5-0 roll call vote.
5. **REPORT OUT OF CLOSED SESSION FROM SEPTEMBER 9, 2020** - Pursuant to Government Code 54956.9(a): Conference with legal counsel regarding Santa Maria Valley Water Conservation District v. City of Santa Maria, et al.,
No reportable action.
6. **PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA:**
Public comment was received from:

Lucia Casalnuovo	In support of a future agenda item to discuss painting a mural on the Old Fire House on the corner of Hwy 1 and 13 th Street.
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7. **SPECIAL PRESENTATIONS & REPORTS:**
 - A. **STAFF REPORTS:**
 - i. **Sheriff's South Station** - Commander Jay Wells – September 2020 Report for the Oceano response area: 531 calls for service, 82 traffic stops, 60 reports generated, and the CAT detail (Community Action Team) made contact with the homeless community in 19 locations/times. Major crime trends: Narcotics, assault, and burglary & thefts.
 - ii. **FCFA** - Chief Steve Lieberman - None
 - iii. **Operations** - Utility Systems Manager, Tony Marraccino - Lopez is at 43.5% (21,485af). Continuing with daily rounds and weekly & monthly samples. 18 work orders. 14 USAs. 11 Customer Service calls. Zero after hours call out. 0 SSO's. Completed 3-year lead & copper testing. Continuing with sewer jetting, meter swaps and trash clean up. County paving project is still in progress. Completed first of the month equipment runs. Cleaned "hot spot" sewer laterals. UCMR samples is complete. Utility staff read meters and did leak notification to customers. Lift station was cleaned out.
 - iv. **OCSD General Manager** – Will Clemens – Infrastructure focus; CDBG grant for water tank rehabilitation and working with the County on IRWM grant with Prop 1. Water rate increase hearing. Attended a two-day webinar about earthquake resiliency and mitigation measures for water systems; this will help when identifying CIP projects. The District continues to wave late fees for customers.

B. BOARD OF DIRECTORS AND OUTSIDE COMMITTEE REPORTS:

- i. Director Villa – Reported on the OCS D Candidate forum held by the League of Women Voters and the Oceano Advisory Council (OAC).
- ii. Director Gibson – Reported on the 9/16/2020 South San Luis Obispo County Sanitation District (SSLOCSD) meeting, Zone 3 meeting, and the State Water Subcontractors meeting.
- iii. Vice President White – Reported on the Five Cities Fire (FCFA) meeting.
- iv. Director Replogle – None
- v. President Austin – Reported on the 10/7/2020 SSLOCSD meeting.

C. PUBLIC COMMENT ON SPECIAL PRESENTATIONS AND REPORTS:

Public comment was received from:

Julie Tacker	Provided public comment regarding FCFA and the City of Arroyo Grande amendment to build a fence. In opposition of Director Gibson as an alternate for the SSLOCSD. Inquired about the project price estimate for SSLOCSD and if OCS D would receive price reduction for disadvantaged community.
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10A HEARING ITEMS:	ACTION:
Hearing to consider protests to a proposed increase in water system rates and charges and, if no majority protest exists, recommendations to approve 1) a resolution adopting findings in support of an ordinance increasing and adjusting water system service charges; and 2) an ordinance increasing and adjusting water system service charges; and 3) find that the ordinance is exempt from CEQA	<p>After the opening of the public hearing, a presentation by the General Manager, an opportunity for public comment, Board discussion, and a total of 37 valid protests, staff recommendations were approved with a motion from Vice President White, and a second from Director Gibson and a 5-0 roll call vote.</p> <p>Julie Tacker – In support of postponing the hearing for 45 days to re-notice residents.</p> <p>April Dury – In opposition of the water rate increase.</p>

8 CONSENT AGENDA:	ACTION:
<ul style="list-style-type: none"> a. Review and Approval of Minutes for Regular Meeting September 9, 2020. b. Review of Cash Disbursements c. Authorize the General Manager to apply for the County of San Luis Obispo Community Development Block Grant Program for Water Tank Rehabilitation d. Approval of a recommendation to adopt a resolution to adopt the 2019 San Luis Obispo County Integrated Regional Water Management Plan and Finding that the Project is Exempt from Section 21000 ET Seq of the California Public Resources Code 	<p>After an opportunity for public comment and Board discussion, staff recommendations were approved with a motion from Vice President White, and a second from Director Replogle and a 5-0 roll call vote with President Austin abstained from 8A.</p> <p>No public comment.</p>

10. RECEIVED WRITTEN COMMUNICATIONS: None

11. LATE RECEIVED WRITTEN COMMUNICATIONS:

AJ Dury	Protesting the suggested water rate increase.
Patti Davis	In support of suggested water rate increase with suggestions.
Stephanie Tippitt & Beverly Poorman	Protesting the suggested water rate increase.
Randy & Beverly Poorman	Protesting the suggested water rate increase.

12. FUTURE AGENDA ITEMS: Cienaga Seabreeze Park, Inc. Continued, Deferred Infrastructure Program, Lopez Water Contract Amendments, Wastewater CIP, The Place, EIR State Parks PWP, Old Firehouse Art, California Voting Rights Act, Fireworks Ordinance, District Flag Policy/ Pride Month, Social Media Policy / Live Stream Board Meetings.

13. FUTURE HEARING ITEMS: None

14. CLOSED SESSION: None

15. ADJOURNMENT: at approximately 7:05 pm



Oceano Community Services District

1655 Front Street, P.O. Box 599, Oceano, CA 93475

PHONE(805) 481-6730 FAX (805) 481-6836

Date: November 11, 2020

To: Board of Directors

From: Carey Casciola, Business and Accounting Manager

Subject: **Agenda Item #7(B): Recommendation to Review Cash Disbursements**

Recommendation

It is recommended that your board review the attached cash disbursements:

Discussion

The following is a summary of the attached cash disbursements:

Description	Check Sequence	Amounts
	58636 - 58674	
Disbursements:		
Regular Payable Register - paid 10/28/2020	58652 - 58672	\$ 43,484.72
Utility Billing Account Overpayment Refunds - paid 10/28/2020	58673 - 58674	\$ 254.66
Subtotal:		\$ 43,739.38
Reoccurring Payments for Board Review (authorized by Resolution 2020-06):		
Payroll Disbursements - PPE 10/10/2020	N/A	\$ 31,176.43
Payroll Disbursements - PPE 10/24/2020	N/A	\$ 31,892.81
Reoccurring AP - paid 10/14/2020	58636 - 58638	\$ 3,947.89
Reoccurring Utility Disbursements - paid 10/14/2020	58639 - 58645	\$ 1,601.02
Reoccurring Utility Disbursements - paid 10/28/2020	58646 - 58648	\$ 4,548.21
Reoccurring Health Disbursements - paid 10/28/2020	58649 - 58651	\$ 10,250.05
Subtotal:		\$ 83,416.41
Grand Total:		\$ 127,155.79

Other Agency Involvement

N/A

Other Financial Considerations

Amounts are within the authorized Fund level budgets.

Results

The Board's review of cash disbursements is an integral component of the District's system of internal controls and promotes a well governed community.

10/28/2020 4:14 PM
 COMPANY: 99 - POOLED CASH FUND
 ACCOUNT: 1-1001-000 POOLED CASH OPERATING
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK RECONCILIATION REGISTER

CHECK DATE: 0/00/0000 THRU 99/99/9999
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 058652 THRU 058672

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT----	STATUS	FOLIO	CLEAR DATE	
CHECK:									
1-1001-000	10/28/2020	CHECK	058652	AQUA-METRIC	8,331.99CR	OUTSTND	A	0/00/0000	METERS
1-1001-000	10/28/2020	CHECK	058653	ARAMARK	441.72CR	OUTSTND	A	0/00/0000	UNIFORMS
1-1001-000	10/28/2020	CHECK	058654	ARROYO GRANDE CHEVROLET	31.53CR	OUTSTND	A	0/00/0000	TRUCK PART
1-1001-000	10/28/2020	CHECK	058655	BREZDEN PEST CONTROL, INC.	3,277.00CR	OUTSTND	A	0/00/0000	1655 FRONT TERMITE INSPEC & TRMT, REMAINING 50% DUE
1-1001-000	10/28/2020	CHECK	058656	BURDINE PRINTING & GRAPHICS	1,790.95CR	OUTSTND	A	0/00/0000	U/B MAILING & POSTAGE
1-1001-000	10/28/2020	CHECK	058657	BRENT SARKISON DBA CALTEC COMP	30.00CR	OUTSTND	A	0/00/0000	MONTHLY STD BKUP - OCT 2020
1-1001-000	10/28/2020	CHECK	058658	CANNON	16,964.00CR	OUTSTND	A	0/00/0000	USDA PRELIM ENGR RPT, WRRP PHASE 2
1-1001-000	10/28/2020	CHECK	058659	CLINICAL LAB OF SAN BERNARDINO	840.00CR	OUTSTND	A	0/00/0000	SEP 2020 SAMPLES
1-1001-000	10/28/2020	CHECK	058660	CSDA	7,303.00CR	OUTSTND	A	0/00/0000	2021 ANNUAL MEMBERSHIP & LABOR POSTERS
1-1001-000	10/28/2020	CHECK	058661	DIVERSIFIED PROJECT SERVICES I	770.00CR	OUTSTND	A	0/00/0000	SEP 2020 ENGR SVCS-PROJECTS
1-1001-000	10/28/2020	CHECK	058662	FAMCON PIPE & SUPPLY, INC.	408.35CR	OUTSTND	A	0/00/0000	INVENTORY, HYDRANT REPLACEMENT
1-1001-000	10/28/2020	CHECK	058663	GSI WATER SOLUTIONS, INC.	1,014.83CR	OUTSTND	A	0/00/0000	NCMA 2020 ANNUAL RPT - SEP 2020 SVCS
1-1001-000	10/28/2020	CHECK	058664	J.B. DEWAR, INC.	406.52CR	OUTSTND	A	0/00/0000	FUEL
1-1001-000	10/28/2020	CHECK	058665	MARK SCHWIND ELECTRIC INC.	220.00CR	OUTSTND	A	0/00/0000	OCSD YARD-BAD BREAKER REPAIR
1-1001-000	10/28/2020	CHECK	058666	MIER BROS.	307.09CR	OUTSTND	A	0/00/0000	PAVING
1-1001-000	10/28/2020	CHECK	058667	MINER'S ACE HARDWARE, INC.	225.66CR	OUTSTND	A	0/00/0000	OCSD YARD INVENTORY SUPPLIES
1-1001-000	10/28/2020	CHECK	058668	PETTY CASH	6.82CR	OUTSTND	A	0/00/0000	U/B ADDR RETURN NOTICES POSTAGE DUE
1-1001-000	10/28/2020	CHECK	058669	QUILL CORPORATION	127.66CR	OUTSTND	A	0/00/0000	OFFICE SUPPLIES
1-1001-000	10/28/2020	CHECK	058670	REPLOGLE, CYNTHIA	100.00CR	OUTSTND	A	0/00/0000	BOARD MEETING STIPEND
1-1001-000	10/28/2020	CHECK	058671	SLO CO PUBLIC HEALTH DEPT.	607.60CR	OUTSTND	A	0/00/0000	JUL/AUG 2020 BACKFLOW INSPECT CHARGES
1-1001-000	10/28/2020	CHECK	058672	RAUL MUCINO'S MOBILE WELDING	280.00CR	OUTSTND	A	0/00/0000	OCSD OFFICE FRONT RAIL REPAIR

COMPANY: 99 - POOLED CASH FUND
ACCOUNT: 1-1001-000 POOLED CASH OPERATING
TYPE: All
STATUS: All
FOLIO: All

CHECK DATE: 0/00/0000 THRU 99/99/9999
CLEAR DATE: 0/00/0000 THRU 99/99/9999
STATEMENT: 0/00/0000 THRU 99/99/9999
VOIDED DATE: 0/00/0000 THRU 99/99/9999
AMOUNT: 0.00 THRU 999,999,999.99
CHECK NUMBER: 058652 THRU 058672

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE
TOTALS FOR ACCOUNT 1-1001-0				CHECK	TOTAL:			43,484.72CR
				DEPOSIT	TOTAL:			0.00
				INTEREST	TOTAL:			0.00
				MISCELLANEOUS	TOTAL:			0.00
				SERVICE CHARGE	TOTAL:			0.00
				EFT	TOTAL:			0.00
				BANK-DRAFT	TOTAL:			0.00
TOTALS FOR POOLED CASH FUND				CHECK	TOTAL:			43,484.72CR
				DEPOSIT	TOTAL:			0.00
				INTEREST	TOTAL:			0.00
				MISCELLANEOUS	TOTAL:			0.00
				SERVICE CHARGE	TOTAL:			0.00
				EFT	TOTAL:			0.00
				BANK-DRAFT	TOTAL:			0.00

COMPANY: 99 - POOLED CASH FUND
 ACCOUNT: 1-1001-000 POOLED CASH OPERATING
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 0/00/0000 THRU 99/99/9999
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 058673 THRU 058674

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE	
CHECK:									
1-1001-000	10/28/2020	CHECK	058673	ROMERO, DANIEL S & M	239.30CR	OUTSTND	A	0/00/0000	U/B ACCT OVERPAYMENT REFUND
1-1001-000	10/28/2020	CHECK	058674	WALZER, LLOYD	15.36CR	OUTSTND	A	0/00/0000	U/B ACCT OVERPAYMENT REFUND
TOTALS FOR ACCOUNT 1-1001-0				CHECK	TOTAL:	254.66CR			
				DEPOSIT	TOTAL:	0.00			
				INTEREST	TOTAL:	0.00			
				MISCELLANEOUS	TOTAL:	0.00			
				SERVICE CHARGE	TOTAL:	0.00			
				EFT	TOTAL:	0.00			
				BANK-DRAFT	TOTAL:	0.00			
TOTALS FOR POOLED CASH FUND				CHECK	TOTAL:	254.66CR			
				DEPOSIT	TOTAL:	0.00			
				INTEREST	TOTAL:	0.00			
				MISCELLANEOUS	TOTAL:	0.00			
				SERVICE CHARGE	TOTAL:	0.00			
				EFT	TOTAL:	0.00			
				BANK-DRAFT	TOTAL:	0.00			

Payroll Summary Report
Board of Directors - Agenda Date November 11, 2020

	(*)		
Gross Wages	9/26/2020	10/10/2020	10/24/2020
Regular	\$26,886.28	\$26,886.29	\$26,889.13
Overtime Wages	\$311.95	\$229.11	\$388.16
Stand By	\$600.00	\$450.00	\$600.00
Gross Wages	<u>\$27,798.23</u>	<u>\$27,565.40</u>	<u>\$27,877.29</u>
Cell Phone Allowance	\$75.00	\$0.00	\$0.00
Total Wages	<u>\$27,873.23</u>	<u>\$27,565.40</u>	<u>\$27,877.29</u>
<u>Disbursements</u>			
Net Wages	\$22,546.68	\$21,652.88	\$22,118.58
State and Federal Agencies	\$4,459.57	\$5,042.16	\$5,292.84
CalPERS - Normal	\$4,326.08	\$4,326.08	\$4,326.08
SEIU - Union Fees	\$155.31	\$155.31	\$155.31
Total Disbursements processed with Payroll	<u>\$31,487.64</u>	<u>\$31,176.43</u>	<u>\$31,892.81</u>
Health (Disbursed with reoccurring bills)	\$6,013.57	\$6,013.57	\$0.00
Total District Payroll Related Costs	<u>\$37,501.21</u>	<u>\$37,190.00</u>	<u>\$31,892.81</u>

(*) Previously reported in prior Board Meeting packet - provided for comparison.

COMPANY: 99 - POOLED CASH FUND
 ACCOUNT: 1-1001-000 POOLED CASH OPERATING
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 0/00/0000 THRU 99/99/9999
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 058636 THRU 058638

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE	
CHECK:									
1-1001-000	10/14/2020	CHECK	058636	BURDINE PRINTING & GRAPHICS	1,230.66CR	OUTSTND	A	0/00/0000	RETURN & WINDOW ENVELOPES
1-1001-000	10/14/2020	CHECK	058637	HAMON OVERHEAD DOOR, INC.	1,315.23CR	OUTSTND	A	0/00/0000	SVC & REPAIR OVERHEAD DOOR - FIRE
1-1001-000	10/14/2020	CHECK	058638	ZENITH INSURANCE COMPANY	1,402.00CR	OUTSTND	A	0/00/0000	WORKERS COMP INSURANCE
TOTALS FOR ACCOUNT 1-1001-0				CHECK	TOTAL:	3,947.89CR			
				DEPOSIT	TOTAL:	0.00			
				INTEREST	TOTAL:	0.00			
				MISCELLANEOUS	TOTAL:	0.00			
				SERVICE CHARGE	TOTAL:	0.00			
				EFT	TOTAL:	0.00			
				BANK-DRAFT	TOTAL:	0.00			
TOTALS FOR POOLED CASH FUND				CHECK	TOTAL:	3,947.89CR			
				DEPOSIT	TOTAL:	0.00			
				INTEREST	TOTAL:	0.00			
				MISCELLANEOUS	TOTAL:	0.00			
				SERVICE CHARGE	TOTAL:	0.00			
				EFT	TOTAL:	0.00			
				BANK-DRAFT	TOTAL:	0.00			

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE	
CHECK: -----									
1-1001-000	10/14/2020	CHECK	058639	MAP COMMUNICATIONS, INC. DBA A	241.83CR	OUTSTND	A	0/00/0000	ANSWERING SERVICE
1-1001-000	10/14/2020	CHECK	058640	AGP VIDEO INC.	198.90CR	OUTSTND	A	0/00/0000	BOARD MEETING
1-1001-000	10/14/2020	CHECK	058641	CHARTER COMMUNICATIONS	150.00CR	OUTSTND	A	0/00/0000	INTERNET
1-1001-000	10/14/2020	CHECK	058642	DIGITAL WEST NETWORKS, INC.	583.88CR	OUTSTND	A	0/00/0000	PHONE, WEBSITE, SOFTWARE LICENSE
1-1001-000	10/14/2020	CHECK	058643	ELECSYS INTERNATIONAL CORP	223.50CR	OUTSTND	A	0/00/0000	EQUIPMENT MONITOR
1-1001-000	10/14/2020	CHECK	058644	SO CAL GAS	100.40CR	OUTSTND	A	0/00/0000	UTILITY
1-1001-000	10/14/2020	CHECK	058645	STANLEY CONVERGENT SECURITY SO	102.51CR	OUTSTND	A	0/00/0000	WELLS AND FIRE MONITOR
TOTALS FOR ACCOUNT 1-1001-0				CHECK	TOTAL:	1,601.02CR			
				DEPOSIT	TOTAL:	0.00			
				INTEREST	TOTAL:	0.00			
				MISCELLANEOUS	TOTAL:	0.00			
				SERVICE CHARGE	TOTAL:	0.00			
				EFT	TOTAL:	0.00			
				BANK-DRAFT	TOTAL:	0.00			
TOTALS FOR POOLED CASH FUND				CHECK	TOTAL:	1,601.02CR			
				DEPOSIT	TOTAL:	0.00			
				INTEREST	TOTAL:	0.00			
				MISCELLANEOUS	TOTAL:	0.00			
				SERVICE CHARGE	TOTAL:	0.00			
				EFT	TOTAL:	0.00			
				BANK-DRAFT	TOTAL:	0.00			

COMPANY: 99 - POOLED CASH FUND
ACCOUNT: 1-1001-000 POOLED CASH OPERATING
TYPE: All
STATUS: All
FOLIO: All

CHECK DATE: 0/00/0000 THRU 99/99/9999
CLEAR DATE: 0/00/0000 THRU 99/99/9999
STATEMENT: 0/00/0000 THRU 99/99/9999
VOIDED DATE: 0/00/0000 THRU 99/99/9999
AMOUNT: 0.00 THRU 999,999,999.99
CHECK NUMBER: 058646 THRU 058648

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE	
CHECK:									
1-1001-000	10/28/2020	CHECK	058646	COASTAL COPY, INC.	230.05CR	OUTSTND	A	0/00/0000	COPIES AND MAINTENANCE
1-1001-000	10/28/2020	CHECK	058647	DE LAGE LANDEN FINANCIAL SERVI	150.15CR	OUTSTND	A	0/00/0000	COPIER LEASE
1-1001-000	10/28/2020	CHECK	058648	PACIFIC GAS & ELECTRIC	4,168.01CR	OUTSTND	A	0/00/0000	UTILITIES
TOTALS FOR ACCOUNT 1-1001-0				CHECK	TOTAL:	4,548.21CR			
				DEPOSIT	TOTAL:	0.00			
				INTEREST	TOTAL:	0.00			
				MISCELLANEOUS	TOTAL:	0.00			
				SERVICE CHARGE	TOTAL:	0.00			
				EFT	TOTAL:	0.00			
				BANK-DRAFT	TOTAL:	0.00			
TOTALS FOR POOLED CASH FUND				CHECK	TOTAL:	4,548.21CR			
				DEPOSIT	TOTAL:	0.00			
				INTEREST	TOTAL:	0.00			
				MISCELLANEOUS	TOTAL:	0.00			
				SERVICE CHARGE	TOTAL:	0.00			
				EFT	TOTAL:	0.00			
				BANK-DRAFT	TOTAL:	0.00			

COMPANY: 99 - POOLED CASH FUND
 ACCOUNT: 1-1001-000 POOLED CASH OPERATING
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 0/00/0000 THRU 99/99/9999
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 058649 THRU 058651

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE	
CHECK:									
1-1001-000	10/28/2020	CHECK	058649	BLUE SHIELD OF CALIFORNIA	8,831.78CR	OUTSTND	A	0/00/0000	EMPLOYEE INSURANCE
1-1001-000	10/28/2020	CHECK	058650	PRINCIPAL LIFE INSURANCE COMPA	1,362.06CR	OUTSTND	A	0/00/0000	EMPLOYEE INSURANCE
1-1001-000	10/28/2020	CHECK	058651	TASC -CLIENT INVOICES	56.21CR	OUTSTND	A	0/00/0000	FSA ADM FEE
TOTALS FOR ACCOUNT 1-1001-0				CHECK	TOTAL:	10,250.05CR			
				DEPOSIT	TOTAL:	0.00			
				INTEREST	TOTAL:	0.00			
				MISCELLANEOUS	TOTAL:	0.00			
				SERVICE CHARGE	TOTAL:	0.00			
				EFT	TOTAL:	0.00			
				BANK-DRAFT	TOTAL:	0.00			
TOTALS FOR POOLED CASH FUND				CHECK	TOTAL:	10,250.05CR			
				DEPOSIT	TOTAL:	0.00			
				INTEREST	TOTAL:	0.00			
				MISCELLANEOUS	TOTAL:	0.00			
				SERVICE CHARGE	TOTAL:	0.00			
				EFT	TOTAL:	0.00			
				BANK-DRAFT	TOTAL:	0.00			



Oceano Community Services District

1655 Front Street, P.O. Box 599, Oceano, CA 93475

(805) 481-6730 FAX (805) 481-6836

Date: November 11, 2020

To: Board of Directors

From: Carey Casciola, Business and Accounting Manager

Subject: Agenda Item #7(C): Submittal of the District's Fiscal Year 2020-21 Quarter 1 Treasurer Report

Recommendation

It is recommended that your Board receive and file the District's 2020-21 Quarter 1 Treasurer Report.

Discussion

Government Code section 61053(f) requires the District Treasurer to report to the Board of Directors quarterly regarding receipts, disbursements and balances in each account controlled by the District. At the January 22nd meeting, your Board approved Resolution 2020-01 to adopt the District's 2020 Investment Policy which is required by Government Code section 53646(A)(2). Section 7 of the Investment Policy requires the Financial Officer/Treasurer to provide a quarterly report. The attached worksheet has been prepared to review the District's first quarter report for fiscal year 2020-21.

The District holds accounts with the County of San Luis Obispo and Mechanics Bank. Attachment "A" provides a summary of each account held by the District which have been reconciled against the District's general ledger.

Other Agency Involvement

The County of San Luis Obispo

Other Financial Considerations

The fiscal year 2020-21 Quarter 1 budget review is business item 8(A) of this agenda package.

Results

Establishing compliance with both Government Code 61000-61250 regarding Community Services Districts and the District's Investment Policy will help ensure that the District's funds are managed properly and promotes a prosperous and well-governed community.

- Attachment A – 2020-21 1st Quarter Treasurer Report

Oceano Community Services District
2020-21 Treasurer Report - Quarter 1

<u>Account</u>	<u>Month</u>	<u>Beginning Balance</u>	<u>Credits</u>	<u>Debits</u>	<u>Ending Balance</u>	<u>Quarter Ending Balance</u>
<u>County of San Luis Obispo Accounts:</u>						
Oceano CSD - Water Rev - 31215 (Revenue Bond)	Jul-20	\$107.58	\$0.46	\$0.00	\$108.04	
	Aug-20	\$108.04	\$0.00	\$0.00	\$108.04	
	Sep-20	\$108.04	\$0.00	\$0.00	\$108.04	\$108.04
Oceano CSD - 41005	Jul-20	\$1,906,069.48	\$41,597.85	(\$695,317.29)	\$1,252,350.04	
	Aug-20	\$1,252,350.04	\$144.60	\$0.00	\$1,252,494.64	
	Sep-20	\$1,252,494.64	\$60,349.23	(\$418.00)	\$1,312,425.87	\$1,312,425.87
Oceano CSD - 41045 (Sanitary District Bond - Paid Off)	Jul-20	\$4.74	\$0.02	\$0.00	\$4.76	
	Aug-20	\$4.76	\$0.00	\$0.00	\$4.76	
	Sep-20	\$4.76	\$0.00	\$0.00	\$4.76	\$4.76
<u>Mechanics Bank Accounts:</u>					County Total	\$1,312,538.67
Public Checking - 1101	Jul-20	\$357,954.72	\$267,937.80	(\$203,901.76)	\$421,990.76	
	Aug-20	\$421,990.76	\$469,572.46	(\$417,286.02)	\$474,277.20	
	Sep-20	\$474,277.20	\$108,362.02	(\$169,044.39)	\$413,594.83	\$413,594.83
Public Investment Money Market - 5783 (*)	Jul-20	\$29,088.41	\$0.00	(\$29,088.41)	\$0.00	
	Aug-20	\$0.00	\$0.00	\$0.00	\$0.00	
	Sep-20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Public Fund CD - 7655 (Water Fund Deposit)	Jul-20	\$24,351.63	\$12.01	\$0.00	\$24,363.64	
	Aug-20	\$24,363.64	\$12.42	\$0.00	\$24,376.06	
	Sep-20	\$24,376.06	\$12.42	\$0.00	\$24,388.48	\$24,388.48
Public Investment Money Market - 0161 (Public Facilities Fees)	Jul-20	\$262,470.01	\$17.83	\$0.00	\$262,487.84	
	Aug-20	\$262,487.84	\$17.83	\$0.00	\$262,505.67	
	Sep-20	\$262,505.67	\$7,730.29	\$0.00	\$270,235.96	\$270,235.96
					Rabobank Total	\$708,219.27
					Total	\$2,020,757.94

(*) Consolidated account 5783 with account 1101 to save on bank fees.



Oceano Community Services District

1655 Front Street, P.O. Box 599, Oceano, CA 93475

(805) 481-6730 FAX (805) 481-6836

Date: November 11, 2020

To: Board of Directors

From: Carey Casciola, Business and Accounting Manager

Subject: **Agenda Item #7(D): Approval of recommendation to adopt a resolution Designating the General Manager as the authorized representative for the Community Power Resiliency Allocation to Special Districts Grant Program**

Recommendation

It is recommended that your Board adopt a resolution Designating the General Manager as the authorized representative for the Community Power Resiliency Allocation to Special Districts Grant Program.

Discussion

The Community Power Resiliency Allocation to Special Districts Program is to support California special districts with additional preparedness measures in response to power outage events. Special districts with critical infrastructure were able to apply through the California Governor's Office of Emergency Services (Cal OES) for emergency electrical generation equipment, development of community plans, conduct risk assessments, create post event reports and public education materials or purchase supplies to prepare for power disruption.

The Emergency Generator Project was recently completed to power the Sheriff's building, Fire station and the administration office during an outage. When staff was evaluating different options, a generator large enough to power all three buildings and Well #8 with a 125-horsepower motor was not feasible. Sequentially, staff has requested the maximum allocation of \$300,000 from Cal OES to purchase three generators. One for Well #8, a second for the booster station at the water yard and a third for the lift station on Pier Avenue. By obtaining the three generators the District would be able to maintain the demand on the water and wastewater systems during an outage.

Other Agency Involvement

Cal OES is the granting agency.

Other Financial Considerations

The available funding per applicant is \$300,000 with no requirement for local match. The grant program gives priority to disadvantaged communities such as Oceano.



Oceano Community Services District

Board of Directors Meeting

Results

Authorizing the General Manager to file the application and execute grant agreements after approval by Cal OES promotes cost efficiencies and will contribute to a safe and healthy community during periods of power outages.

Attachments:

- A. Resolution

**OCEANO COMMUNITY SERVICES DISTRICT
RESOLUTION NO. 2020-___**

**RESOLUTION DESIGNATING THE GENERAL MANAGER AS THE AUTHORIZED
REPRESENTATIVE FOR THE COMMUNITY POWER RESILIENCY ALLOCATION TO SPECIAL
DISTRICTS GRANT PROGRAM**

WHEREAS, the State of California Governor’s Office of Emergency Services has established a Community Power Resiliency Allocation to Special Districts Grant Program; and

WHEREAS, the Oceano Community Services District (OCSD) General Manager, or Designee, is especially suited to ensure the grant application materials submitted by and on behalf of the OCSD are prepared in a complete, efficient, and adequate manner; and

WHEREAS, the OCSD General Manager, or Designee, has the authority to ensure that projects are carried out in full compliance with the applicable permits and agreements.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE OCEANO COMMUNITY SERVICES DISTRICT DOES HEREBY RESOLVE, DECLARE, DETERMINE, AND ORDER AS FOLLOWS:

1. The General Manager, or Designee, of the Oceano Community Services District is hereby authorized and directed to prepare the necessary data, conduct investigations, file such application required for grant funding, and to execute a grant agreement (which must first be approved as to form by OCSD Legal Counsel) with the California Governor’s Office of Emergency Services.

Upon motion of _____, seconded by _____, and on the following roll call vote, to wit:

AYES:
NOES:
ABSENT:
ABSTAINING:

the foregoing Resolution is hereby adopted this ____ day of _____.

Linda Austin, President

ATTEST:



Oceano Community Services District

1655 Front Street, P.O. Box 599, Oceano, CA 93475

(805) 481-6730 FAX (805) 481-6836

Date: November 11, 2020

To: Board of Directors

From: Will Clemens, General Manager

Subject: **Agenda Item #7(E): Approval of recommendation to adopt a resolution Accepting the Irrevocable and Perpetual Offer of Dedication by Cienaga Seabreeze Park, Inc.**

Recommendation

It is recommended that your Board adopt a resolution Accepting the Irrevocable and Perpetual Offer of Dedication by Cienaga Seabreeze Park, Inc.

Discussion

The Cienaga Seabreeze Park was developed in the 1970s and since the inception of the Oceano Community Services District (District) in 1981 the District has maintained the water infrastructure within the Park. It has recently come to light that the original offer of dedication for a maintenance easement was never formally accepted by the County Service Area existing at that time or subsequently by the District. The recommended action will formalize the historical maintenance practice of the District and the maintenance easement for the infrastructure.

Other Agency Involvement

The County Clerk-Recorder's Office will record the document.

Other Financial Considerations

There is no financial impact as a result of this action as the District has always maintained the subject infrastructure. Customers within the Cienaga Seabreeze Park will pay the single-family residential water rates established by the District as each home is served by individual meters maintained by the District.

Results

Adopting the Resolution will authorize the acceptance of the offer of dedication and will contribute to a well governed community.

Attachments:

- A. Resolution
- B. Offer of Dedication

RESOLUTION NO. 2020-XX

**A RESOLUTION OF THE OCEANO COMMUNITY SERVICES DISTRICT
ACCEPTING THE IRREVOCABLE AND PERPETUAL OFFER OF DEDICATION
BY CIENAGA SEABREEZE PARK, INC.**

RECITALS

WHEREAS, Cienaga Seabreeze Park, Inc. has presented to the Board of Directors of the Oceano Community Services District (the "District") an Irrevocable and Perpetual Offer to Dedicate ("Offer of Dedication") dated November 2, 2020; and

WHEREAS, the Offer of Dedication includes dedication of an easement for purposes of water distribution lines, water service meters, fire hydrants and other water system appurtenances, construction, operation and maintenance, including ingress and egress; and

WHEREAS, predecessors-in-interest in Cienaga Seabreeze Park, Inc. made an Irrevocable and Perpetual Offer to Dedicate regarding the same interest, which was recorded as Document No. 58608 on November 23, 1977, in Book 2028, Page 484, of the Official Records of the County of San Luis Obispo; however, said offer was never accepted; and

WHEREAS, the District Board of Directors deems it is in the best interest of the Oceano Community Services District that the Offer of Dedication dated November 2, 2020, be accepted.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Board of Directors of the Oceano Community Services District as follows:

1. That the Offer of Dedication dated November 2, 2020, by Cienaga Seabreeze Park, Inc. is approved.
2. That the General Manager is authorized to take any and all actions necessary to effectuate the intent of this Resolution.

ADOPTED by the Board of Directors of the Oceano Community Services District on _____, by the following roll call votes:

AYES:

NOES:

ABSENT:

ABSTAINED:

RECORDING REQUESTED BY AND
WHEN RECORDED MAIL TO:

FOR RECORDER USE ONLY

Andre, Morris & Buttery (LLT)
P.O. Box 730
San Luis Obispo, CA 93406

APNs: 062-122-007, 062-122-010, 062-122-012

**IRREVOCABLE AND PERPETUAL
OFFER TO DEDICATE**

^{bb}
^{bb}
2nd ~~day of October, 2020~~ ^{NOVEMBER} ~~2020~~, by Cienaga Seabreeze Park, Inc., a California non-profit corporation, hereinafter termed "**OFFEROR**":

WHEREAS, OFFEROR desires to make an offer to dedicate, irrevocably and in perpetuity, to the public, an easement for purposes of water distribution lines, water service meters, fire hydrants and other water system appurtenances, construction, operation and maintenance, which offer may be accepted at any time by the Oceano Community Services District ("OCSD"), a government entity which has the power to establish, construct and maintain the water system for the City of Oceano.

NOW, THEREFORE, OFFEROR covenants and promises as follows:

1. That **OFFEROR** is the owner of the following interest:

See Exhibit "A" hereto.

2. That **OFFEROR**'s predecessors-in-interest, Stanley A. Smith, Dolores J. Smith, Lyle Baker and Dorothy E. Baker, made an Irrevocable and Perpetual Offer to Dedicate regarding the same interest, which was recorded on November 23, 1977, in Book 2028, Page 484, of the Official Records of the County of San Luis Obispo.
3. That **OFFEROR** does hereby, irrevocably and in perpetuity, offer to the OCSD a dedication of an easement for purposes of water distribution lines, water service meters, fire hydrants and other water system appurtenances, construction, operation and maintenance, including ingress and egress thereto, over, under and across that certain real property described at No. 1 above.

631458.docx

4. That **OFFEROR** agrees that said offer of dedication shall be irrevocable and that the OCSD may, at any time in the future, accept said offer of dedication.
5. That **OFFEROR** agrees that this Irrevocable and Perpetual Offer to Dedicate is and shall be binding on its successors-in-interest and assignees.

IN WITNESS WHEREOF, this **Irrevocable and Perpetual Offer to Dedicate** is hereby executed by **OFFEROR** on the date first above written.

Brenda K. Lowe
Brenda K. Lowe, President

Nov. 2, 2020
Date

Mary K. Martin
Mary K. Martin, Chief Financial Officer

Nov 2, 2020
Date

(SIGNATURES MUST BE NOTARIZED)

ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California }
County of San Luis Obispo } ss.

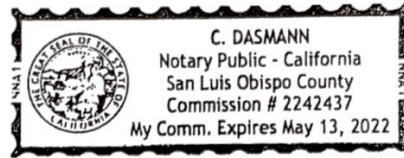
On November 2 2020, before me, C. Dasmann, Notary Public
(insert name and title of officer)

personally appeared Brenda K. Lowe, who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to the within instrument and acknowledged to me that she executed the same in her authorized capacity, and that by her signature on the instrument the person, or the entity upon behalf of which the person acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

Witness my hand and official seal.

Signature C. Dasmann



(Seal)

ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California }
County of San Luis Obispo } ss.

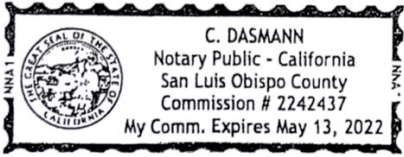
On November 2 2020, before me, C. Dasmann, Notary Public
(insert name and title of officer)

personally appeared Mary K. Martin, who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to the within instrument and acknowledged to me that she executed the same in her authorized capacity, and that by her signature on the instrument the person, or the entity upon behalf of which the person acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

Witness my hand and official seal.

Signature C. Dasmann



(Seal)

THE LAND REFERRED TO HEREIN BELOW IS SITUATED IN THE UNINCORPORATED AREA IN COUNTY OF SAN LUIS OBISPO, STATE OF CALIFORNIA AND IS DESCRIBED AS FOLLOWS:

PARCEL 1:

LOT 1 OF TRACT 591, IN THE COUNTY OF SAN LUIS OBISPO, STATE OF CALIFORNIA, AS PER MAP RECORDED NOVEMBER 7, 1976 IN BOOK 9, PAGE 12 OF MAPS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY.

EXCEPTING THEREFROM ANY MOBILE HOMES SITUATED ON SAID LAND.

PARCEL 2:

ALL OF BLOCKS 43 AND 58 AND A PORTION OF FOURTH STREET, NIPOMO STREET, AND RIVER STREET, NOW CLOSED, AND RAILROAD RIGHT OF WAY, ACCORDING TO MAP NO. 2 OF THE TOWN OF OCEANO, IN THE COUNTY OF SAN LUIS OBISPO, STATE OF CALIFORNIA, FILED FOR RECORD IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY, JANUARY 30, 1899, IN BOOK A, PAGE 148 AND A PORTION OF GARDEN LOT 6, ACCORDING TO MAP OF THE TOWN OF OCEANO AND THE ADJOINING SUBDIVISIONS FILED FOR RECORD IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY, ON JUNE 7, 1893 IN BOOK A, PAGE 147, DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHEAST CORNER OF SAID BLOCK 43; THENCE WEST ALONG THE NORTHERLY LINE OF SAID BLOCK AND ITS WESTERLY EXTENSION 480 FEET TO ITS POINT OF INTERSECTION WITH THE CENTER LINE OF FOURTH STREET (NOW ABANDONED); THENCE SOUTH ALONG SAID CENTER LINE AND ITS SOUTHERLY PROLONGATION 945.12 FEET, MORE OR LESS, TO THE ARROYO GRANDE CREEK AND THE NORTH LINE OF THE PROPERTY CONVEYED TO C. L. CONROY BY DEED DATED JUNE 1, 1912 AND RECORDED IN BOOK 93, PAGE 7 OF DEEDS, RECORDS OF SAID COUNTY; THENCE EAST ALONG THE NORTH LINE OF THE PROPERTY SO CONVEYED 255 FEET TO THE EAST LINE OF SAID GARDEN LOT NO. 6; THENCE NORTH ALONG SAID EAST LINE AND THE NORTHERLY EXTENSION THEREOF 310 FEET, MORE OR LESS, TO THE SOUTH LINE OF SAID BLOCK 58; THENCE EAST ALONG SAID SOUTH LINE 225 FEET, MORE OR LESS, TO THE SOUTHEAST CORNER OF SAID BLOCK 58; THENCE NORTH ALONG THE EAST LINE OF BLOCKS 58 AND 43, 600 FEET TO THE POINT OF BEGINNING.

EXCEPTING THEREFROM ANY MOBILE HOMES SITUATED ON SAID LAND.

PARCEL 3:

THAT PORTION OF GARDEN LOT 5 OF THE TOWN OF OCEANO AND ADJOINING SUBDIVISION, IN THE COUNTY OF SAN LUIS OBISPO, STATE OF CALIFORNIA, ACCORDING TO MAP FILED FOR RECORD JUNE 7, 1893 IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY, LYING NORTH OF THE CENTER LINE OF THE ARROYO GRANDE CREEK AS SAID CREEK IS NOW LOCATED, AND MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHEAST CORNER OF SAID LOT, THENCE SOUTH ALONG THE EAST LINE OF SAID LOT 239.5 FEET, MORE OR LESS, TO THE CENTER LINE OF THE ARROYO GRANDE CREEK AS IT NOW EXISTS; THENCE NORTHWESTERLY DOWN THE CENTER OF SAID CREEK TO THE WEST LINE OF SAID LOT; THENCE NORTH ALONG THE WESTER LINE OF SAID LOT, 221.00 FEET TO THE NORTHWEST CORNER OF SAID LOT; THENCE EAST ALONG THE NORTH LINE OF SAID LOT, 255.00 FEET TO THE POINT OF BEGINNING.

EXCEPTING THEREFROM ANY MOBILE HOMES SITUATED ON SAID LAND.

EXHIBIT A



Oceano Community Services District

1655 Front Street, P.O. Box 599, Oceano, CA 93475

(805) 481-6730 FAX (805) 481-6836

Date: November 11, 2020

To: Board of Directors

From: Carey Casciola, Business and Accounting Manager

Subject: **Agenda Item #8(A): Review of the District's Budget Status as of September 30, 2020 and approve a \$10,900 budget adjustment from the Facilities Fund reserves.**

Recommendation

It is recommended that your Board review and discuss the District's budget status as of September 30, 2020 and approve a \$10,900 budget adjustment from Facilities Funds reserves.

Discussion

The attached worksheets have been prepared for your review of the status of this year's budget and they have been designed to include the following:

- ✓ Current fiscal year actual revenues and expenditures as of September 30, 2020
- ✓ Current percentage of adopted budget
- ✓ Current fiscal year adopted budget

In reviewing the worksheets, items of significance can be identified. The column containing the percent of the 2020-21 budget utilized in the first quarter of fiscal year 2020-21 illustrates that revenues and costs are on track to remain within budget for all the funds aside from the Facilities Fund. The proposed budget adjustment of \$10,900 to the Facilities Fund is for the costs related to fumigating the District office and attached Fire Station and for the reimbursable costs related to the Emergency Generator Project. The cost to fumigate has not been included in the attached worksheets since the work was incurred in the second quarter but since the adopted budget only allocated \$8,670 for services and supplies in the Facilities Fund, a budget adjustment is necessary from reserves.

Expenditures:

There are several expenses that are front loaded and paid at the beginning of each fiscal year. The budget worksheets indicate that the District has spent more than 25% of the overall budget for these items. The worksheets also show that the year-end cost estimate is within budget.

The front-loaded expenses are as follows:

1. Water Supply from Lopez and State Water



Oceano Community Services District

Board of Directors Meeting

2. CalPERS Unfunded Accrued Liability (UAL) for the Miscellaneous and Safety Plan members
3. Local Agency Formation Commission Expense (LAFCO)
4. Liability Insurance
5. Membership Expense (CRWA)
6. Boot Allowance Expense
7. Annual Software Maintenance

Other expenses appear to be running high in the General and Water Fund, but are expected to level out during the fiscal year, including the following:

Lighting Fund

1. Salaries and Wages - during the first quarter the utilities staff repaired sensors and bulbs to three of the light poles.

Budget:	Expensed @ 9/30:	Estimate - Year End:	Over:
\$1,000	\$1,064 (106%)	\$ 1,500	\$500

Facilities Fund

2. Emergency Generator – the last of the reimbursables for the Emergency Generator were finalized during the first quarter. The proposed budget adjustment is for the Emergency Generator and for the fumigation of the District building and attached Fire station. The costs related to fumigating totaled to \$6,554 and were incurred during the second quarter of the fiscal year.

Budget:	Expensed @ 9/30:	Estimate - Year End:	Over:
\$0	\$4,337	\$ 4,337	\$4,337

Water Fund

3. Water Meter Expense - during the first quarter the utilities crew replaced old meters on multiple properties.

Budget:	Expensed @ 9/30:	Estimate - Year End:	Over/Under:
\$21,630	\$10,970 (51%)	\$ 21,630	-0-



Revenues:

Certain revenues appear to be lower than the budgeted income for the first quarter. These revenues arise from the timing of the September 30th review:

1. Property Taxes - 60% of property taxes will be paid in December 2020 with the remaining expected to come in April 2021. This is consistent with previous years based on the County's collection system.
2. Water and Sewer Sales – Two of the six billing periods in the year were recorded in the first quarter. The most recent billing period went out the end of September. As a result, the District has recognized approximately 34% of the budgeted revenues although 25% of the year has elapsed. Seasonally we expect the July and September billing periods to be one of the higher billing cycles for consumption, however the amount budgeted still reflects the best estimate of the annual revenues that is anticipated. The revenue comparisons between the targeted revenue and the actual are attached from 2015 to September 2020.

Closely monitoring the budget in a conservative manner will help ensure remaining within budget. The 2nd quarter results, as of December 31, 2020, will be provided to your Board at your second regular meeting in January 2020.

Other Agency Involvement

N/A

Other Financial Considerations

The new water rates approved at the October 14th public hearing will become effective with the billing period which begins November 2020. The water rates will be phased in over the next five years.

Results

Establishing good budget monitoring procedures will help ensure that the District's costs are managed in a financially prudent manner and promotes a prosperous and well governed community.

Attachments: Budget Worksheets
Water Revenue Data



GENERAL FUND





**OCEANO COMMUNITY SERVICES DISTRICT
GENERAL FUND - QUARTER 1 REVIEW
SUMMARY**

ACCOUNT NO.	GENERAL FUND (GF)	FINAL BUDGET FY 2020/21	ACTUAL AT 9/30/2020	ESTIMATED ACTUAL	2020/21 EST. BUDGET VARIANCE
SOURCES OF FUNDS					
	Fire	\$0	\$0	0%	\$0
	Lighting	\$0	\$0	0%	\$0
	Facilities	\$157,486	\$40,205	26%	\$156,918
	Admin	\$2,244,810	\$358,433	6%	\$2,071,772
	Total Sources of Funds	\$2,402,296	\$398,638	17%	\$2,228,690
USES OF FUNDS					
	Fire	\$1,186,861	\$590,672	56%	\$1,177,897
	Lighting	\$42,961	\$11,500	27%	\$40,593
	Facilities	\$33,127	\$11,770	36%	\$28,772
	Admin	\$1,147,589	\$296,888	26%	\$925,825
	Total Expenditures	\$2,410,538	\$910,830	38%	\$2,173,087
OPERATING SURPLUS/(DEFICIT)					
	Fire	(\$1,186,861)	(\$590,672)		(\$1,177,897)
	Lighting	(\$42,961)	(\$11,500)		(\$40,593)
	Facilities	\$124,359	\$28,434		\$128,146
	Admin	\$1,097,221	\$61,545		\$1,145,947
	OPERATING SURPLUS/(DEFICIT)	(\$8,243)	(\$512,192)		\$55,603
TRANSFERS & ENCUMBRANCES					
	Transfers In - From Water Fund	31,500			31,500
	(Transfers Out) - To Wastewater	(113,940)			(113,940)
	Encumbrances - Sources of Funding	0			0
	Encumbrances - (Designated Funds)	(645)			(47,391)
	NET TRANSFERS & ENCUMBRANCES	(\$83,085)	\$0		(\$129,831)



ADMINISTRATIVE BUDGET





**OCEANO COMMUNITY SERVICES DISTRICT
 FUND LEVEL ANALYSIS - QUARTER 1 REVIEW
 ADMINISTRATIVE DEPARTMENT - GENERAL FUND - 01**

ACCOUNT NO.	GENERAL FUND (GF) ADMINISTRATIVE DEPARTMENT - 01	FINAL BUDGET FY 2020/21	ACTUAL AT 9/30/2020	ESTIMATED ACTUAL	2020/21 EST. BUDGET VARIANCE	
SOURCES OF FUNDS						
	Revenues	\$1,097,220	\$61,545	6%	\$1,098,556	\$1,336
	Other Sources of Funds	\$1,147,590	\$296,888	0%	\$973,216	(\$221,765)
	Total Sources of Funds	\$2,244,810	\$358,433	6%	\$2,071,772	(\$220,429)
USES OF FUNDS						
	Salaries & Wages	\$434,500	\$96,047	22%	\$384,187	\$50,313
	Benefits	\$190,520	\$82,372	43%	\$188,478	\$2,042
	Personnel Services	\$625,020	\$178,419	29%	\$572,665	\$52,355
	Services & Supplies	\$300,585	\$77,888	26%	\$184,638	\$115,947
	Operating Crew Benefits Allocation	\$221,985	\$40,581	18%	\$168,522	\$53,462
	Administrative Cost	\$0	\$0	0%	\$0	\$0
	Total Expenditures	\$1,147,589	\$296,888	26%	\$925,825	\$221,765
	OPERATING SURPLUS/(DEFICIT)	\$1,097,221	\$61,545		\$1,145,947	\$1,335
	TRANSFERS & ENCUMBRANCES					
	Transfers In - From Facilities Fund	123,738	0		123,738	0
	(Transfers Out) - Fire & Lighting	(1,230,467)	(602,172)		(1,219,135)	(11,332)
	Encumbrances - Sources of Funding	0	0		0	0
	Encumbrances - (Designated Funds)	0	0		0	0
	NET TRANSFERS & ENCUMBRANCES	(\$1,106,729)	(\$602,172)		(\$1,095,397)	(\$11,332)



**OCEANO COMMUNITY SERVICES DISTRICT
 FUND LEVEL ANALYSIS - QUARTER 1 REVIEW
 ADMINISTRATIVE DEPARTMENT - GENERAL FUND - 01**

ACCOUNT NO.	GENERAL FUND (GF) ADMINISTRATIVE DEPARTMENT - 01	FINAL BUDGET FY 2020/21	ACTUAL AT 9/30/2020	25%	ESTIMATED ACTUAL	2020/21 EST. BUDGET VARIANCE
SOURCES OF FUNDS						
REVENUES						
01-4-3100-000	Property Taxes: Current Year - Secured	1,055,500	25,336	2%	1,055,500	0
01-4-3101-000	Property Taxes: Current Year - Unsecured	39,000	34,874	89%	39,000	0
01-4-3102-000	Property Taxes: Prior Year - Secured	0	0		0	0
01-4-3103-000	Property Taxes: Prior Year - Unsecured	0	139		139	139
	Unitary Tax	11,500	0	0%	11,500	0
01-4-3105-000	Penalties & Interest	0	1		1	1
01-4-3106-000	Delinq Garbage Charges	0	0		0	0
01-4-3120-000	Homeowners' Prop Tax Relief	6,125	0	0%	6,125	0
01-4-3213-000/100	Will Serve Letter Fee	0	90		90	90
01-4-3230-100/195	Misc Income	0	1,106		1,106	1,106
01-4-3238-200	Firework Permit	1,540	0	0%	1,540	0
01-4-3557-000	CO Charge: SB 2557	(16,445)	0	0%	(16,445)	0
	Total Revenues	\$1,097,220	\$61,545	6%	\$1,098,556	\$1,336
OTHER SOURCES OF FUNDS						
	Allocated Administrative Overhead	925,605	256,307	28%	757,303	(168,302)
	Allocated Operating Crew Overhead	221,985	40,581	18%	168,522	(53,463)
	Total Other Sources of Funds	\$1,147,590	\$296,888		\$973,216	(\$221,765)
	Total Sources of Funds	\$2,244,810	\$358,433	16%	\$2,071,772	(\$220,429)
USES OF FUNDS						
SALARIES & WAGES						
01-5-4100-010	Salary & Wages	425,800	95,941	23%	383,765	42,035
01-5-4100-020	Overtime	8,700	106	1%	422	8,278
	Total Salaries & Wages	\$434,500	\$96,047	22%	\$384,187	\$50,313
BENEFITS						
01-5-4100-061	PERS Contribution	54,000	14,084	26%	56,336	(2,336)
01-5-4100-062	PERS UAL Payment	49,500	47,727	96%	47,727	1,773
01-5-4100-070	SUI	2,170	0	0%	2,170	0
01-5-4100-071	Medicare	6,200	1,576	25%	6,306	(106)
01-5-4100-072	FICA	1,725	372	22%	1,489	236
01-5-4100-075	Compensation Insurance	5,225	1,315	25%	5,259	(34)
01-5-4100-090	Insurance	70,800	17,073	24%	68,291	2,509
01-5-4100-097	Cell Phone Allowance	900	225	25%	900	0
	Total Benefits	\$190,520	\$82,372	43%	\$188,478	\$2,042
	Total Personnel Services	\$625,020	\$178,419	29%	\$572,665	\$52,355



**OCEANO COMMUNITY SERVICES DISTRICT
FUND LEVEL ANALYSIS - QUARTER 1 REVIEW
ADMINISTRATIVE DEPARTMENT - GENERAL FUND - 01**

ACCOUNT NO.	GENERAL FUND (GF) ADMINISTRATIVE DEPARTMENT - 01	FINAL BUDGET FY 2020/21	ACTUAL AT 9/30/2020	25%	ESTIMATED ACTUAL	2020/21 EST. BUDGET VARIANCE
SERVICES & SUPPLIES						
01-5-4100-110	Communications & Dispatch	10,375	2,632	25%	10,529	(154)
01-5-4100-150	Insurance	24,720	19,250	78%	24,720	0
01-5-4100-170	Maintenance: Equipment	3,810	0	0%	0	3,810
01-5-4100-173	Maint: Structures/ Improvements	10,815	1,440	13%	5,760	5,055
01-5-4100-180	Memberships	7,010	0	0%	0	7,010
01-5-4100-191	Over and Short	0	20		20	(20)
01-5-4100-193	Bank Fees	4,790	166	3%	666	4,124
01-5-4100-200	Office Expense	7,175	633	9%	2,532	4,643
01-5-4100-210	Postage	2,575	48	2%	192	2,383
01-5-4100-218	Audit	19,875	4,050	20%	19,875	0
01-5-4100-220	Professional Services	29,000	1,291	4%	5,163	23,837
01-5-4100-221	Information Technology	10,300	1,734	17%	6,934	3,366
01-5-4100-223	Legal Services	96,000	12,558	13%	50,230	45,770
01-5-4100-225	Board Stipends	12,000	2,350	20%	9,400	2,600
01-5-4100-226	Annual Software Maintenance	16,565	15,581	94%	16,565	0
01-5-4100-230	Required Legal Notice	2,655	92	3%	368	2,287
01-5-4100-235	Books/ Journals/ Subscriptions/ Software	1,590	0	0%	0	1,590
01-5-4100-241	Rents/ Lease: Equipment	3,185	0	0%	0	3,185
01-5-4100-247	LAFCO Annual Charge	12,480	10,861	87%	10,861	1,619
01-5-4100-248	Permits, Fees, Lincenses	1,065	252	24%	1,008	57
01-5-4100-260	Election Expense	5,500	0	0%	5,500	0
01-5-4100-280	Private Vehicle/ Milage Expense	530	0	0%	0	530
01-5-4100-285	Classes/ Seminars/ Training Fee	5,835	0	0%	0	5,835
01-5-4100-286	Board Member Travel	2,125	0	0%	0	2,125
01-5-4100-290	Utilities	10,610	3,128	29%	12,512	(1,902)
01-5-4100-297	Pass-thur: Delinquent Garbage/ Tax Roll	0	1,803		1,803	(1,803)
Total Services & Supplies		\$300,585	\$77,888	26%	\$184,638	\$115,947
Operating Crew Benefits & Direct Labor Cost Allocations						
	Leave time	54,500	13,368	25%	53,473	1,027
	Salaries & Wages (Admin)	7,450	0	0%	7,450	0
	PERS Contribution	43,000	6,956	16%	27,823	15,177
	Medicare	5,500	773	14%	3,093	2,407
	P/R Fed & State Taxes	4,275	0	0%	0	4,275
	SUI	1,750	0	0%	1,750	0
	Insurance	83,400	13,565	16%	54,260	29,140
	Boot Allowance	1,250	1,000	80%	1,000	250
	Clothing	7,210	1,768	25%	7,072	138
	Standby	13,650	3,150	23%	12,600	1,050
Total Operating Crew Benefits		\$221,985	\$40,581	18%	\$168,522	\$53,462
Total Expenditures		\$1,147,589	\$296,888	26%	\$925,825	\$221,765
OPERATING SURPLUS/(DEFICIT)		\$1,097,221	\$61,545		\$1,145,947	\$1,335
TRANSFERS & ENCUMBRANCES						
	Transfers In - Facilitateis Fund	123,738	0		123,738	0
	(Transfers Out) - Fire and Lighting	(1,230,467)	(602,172)		(1,219,135)	(11,332)
	Encumbrances - Sources of Funding	0	0		0	0
	Encumbrances - (Designated LHMP Funds)	0	0		0	0
NET TRANSFERS & ENCUMBRANCES		(\$1,106,729)	(\$602,172)		(\$1,095,397)	(\$11,332)



FIRE BUDGET





**OCEANO COMMUNITY SERVICES DISTRICT
 FUND LEVEL ANALYSIS - QUARTER 1 REVIEW
 FIRE DEPARTMENT - GENERAL FUND - 01**

ACCOUNT NO.	GENERAL FUND (GF) FIRE DEPARTMENT - 01	FINAL BUDGET FY 2020/21	ACTUAL AT 9/30/2020	ESTIMATED ACTUAL	2020/21 EST. BUDGET VARIANCE
SOURCES OF FUNDS					
	Revenues	\$0	\$0	0%	\$0
	Other Sources of Funds	\$0	\$0	0%	\$0
	Total Sources of Funds	\$0	\$0	0%	\$0
USES OF FUNDS					
	Salaries & Wages	\$1,000	\$0	0%	\$1,000
	Benefits	\$14,445	\$13,082	91%	\$723
	Personnel Services	\$15,445	\$13,082	85%	\$1,723
	Services & Supplies	\$1,143,648	\$569,901	50%	\$1,141,457
	Capital Overlay	\$0	\$0		\$0
	Administrative Cost Allocation	\$27,768	\$7,689	28%	\$5,049
	Total Expenditures	\$1,186,861	\$590,672	56%	\$8,964
	OPERATING SURPLUS/(DEFICIT)	(\$1,186,861)	(\$590,672)		\$8,964



**OCEANO COMMUNITY SERVICES DISTRICT
FUND LEVEL ANALYSIS - QUARTER 1 REVIEW
FIRE DEPARTMENT - GENERAL FUND - 01**

ACCOUNT NO.	GENERAL FUND (GF) FIRE DEPARTMENT - 01	FINAL BUDGET FY 2020/21	ACTUAL AT 9/30/2020	25%	ESTIMATED ACTUAL	2020/21 EST. BUDGET VARIANCE
SOURCES OF FUNDS						
REVENUES						
						0
	Total Revenues	\$0	\$0		\$0	\$0
OTHER SOURCES OF FUNDS						
		0	0		0	0
	Total Other Sources of Funds	\$0	\$0		\$0	\$0
	Total Sources of Funds	\$0	\$0		\$0	\$0
USES OF FUNDS						
SALARIES & WAGES						
01-5-4200-010	Salary & Wages	1,000	0	0%	0	1,000
01-5-4200-020	Overtime	0	0		0	0
	Total Salaries & Wages	\$1,000	\$0	0%	\$0	\$1,000
BENEFITS						
01-5-4200-062	PERS UAL Payment	13,335	12,879	97%	12,879	456
	Operating Crew Benefits Allocation	1,110	203	18%	843	267
	Total Benefits	\$14,445	\$13,082	91%	\$13,722	\$723
	Total Personnel Services	\$15,445	\$13,082	85%	\$13,722	\$1,723
SERVICES & SUPPLIES						
01-5-4200-077	JPA - Quarterly Payments	1,138,148	569,074	50%	1,138,148	0
01-5-4200-290	Utilities	5,000	827	17%	3,309	1,691
01-5-4200-291	Sandbags	500	0	0%	0	500
	Total Services & Supplies	\$1,143,648	\$569,901	50%	\$1,141,457	\$2,191
CAPITAL OVERLAY						
		0	0		0	0
	Total Capital Overlay	\$0	\$0		\$0	\$0
ADMINISTRATIVE COST ALLOCATION						
01-5-4200-376	Allocated Overhead - Admin	27,768	7,689	28%	22,719	5,049
	Total Administrative Cost Allocation	\$27,768	\$7,689	28%	\$22,719	\$5,049
	Total Expenditures	\$1,186,861	\$590,672	50%	\$1,177,897	\$8,964
OPERATING SURPLUS/(DEFICIT)		(\$1,186,861)	(\$590,672)		(\$1,177,897)	\$8,964
TRANSFERS & ENCUMBRANCES						
	Transfers In - Property Taxes & Fac Fund	1,186,861	590,672		1,177,897	(8,964)
	(Transfers Out)	0	0		0	0
	Encumbrances - Sources of Funding	0	0		0	0
	Encumbrances - (Designated Funds)	0	0		0	0
	NET TRANSFERS & ENCUMBRANCES	\$1,186,861	\$590,672		\$1,177,897	(\$8,964)



LIGHTING BUDGET





**OCEANO COMMUNITY SERVICES DISTRICT
FUND LEVEL ANALYSIS - QUARTER 1 REVIEW
LIGHTING - GENERAL FUND - 01**

ACCOUNT NO.	GENERAL FUND (GF) LIGHTING - 01	FINAL FY 2020/2021	ACTUAL AT 9/30/2020	ESTIMATED ACTUAL	2020/21 EST. BUDGET VARIANCE
SOURCES OF FUNDS					
	Revenues	\$0	\$0	0%	\$0
	Other Sources of Funds	\$0	\$0	0%	\$0
	Total Sources of Funds	\$0	\$0	0%	\$0
USES OF FUNDS					
	Salaries & Wages	\$1,000	\$1,064	106%	\$1,500
	Benefits	\$1,110	\$203	0%	\$843
	Personnel Services	\$2,110	\$1,267	60%	\$2,343
	Services & Supplies	\$31,595	\$7,669	24%	\$30,677
	Capital Outlay	\$0	\$0	0%	\$0
	Administrative Cost	\$9,256	\$2,563	28%	\$7,573
	Total Expenditures	\$42,961	\$11,500	27%	\$40,593
	OPERATING SURPLUS/(DEFICIT)	(\$42,961)	(\$11,500)		(\$40,593)
					\$2,368



**OCEANO COMMUNITY SERVICES DISTRICT
FUND LEVEL ANALYSIS - QUARTER 1 REVIEW
LIGHTING - GENERAL FUND - FUND 01**

ACCOUNT NO.	GENERAL FUND (GF) LIGHTING - 01	FINAL FY 2020/2021	ACTUAL AT 9/30/2020 25%	ESTIMATED ACTUAL	2020/21 EST. BUDGET VARIANCE	
SOURCES OF FUNDS						
REVENUES						
Total Revenues		\$0	\$0	\$0	\$0	
OTHER SOURCES OF FUNDS						
				0		
Total Other Sources of Funds		\$0	\$0	\$0	\$0	
Total Sources of Funds		\$0	\$0	\$0	\$0	
USES OF FUNDS						
SALARIES & WAGES						
01-5-4195-010	Salaries & Wages	1,000	1,064	106%	1,500	(500)
01-5-4195-020	Overtime Wages	0	0		0	0
Total Salaries & Wages		\$1,000	\$1,064	106%	\$1,500	(\$500)
BENEFITS						
Operating Crew Benefits Allocation		1,110	203	18%	843	267
Total Benefits		\$1,110	\$203		\$843	\$267
Total Personnel Services		\$2,110	\$1,267	48%	\$2,343	(\$233)
SERVICES & SUPPLIES						
01-5-4195-175	Operating Supplies	1,595	297	19%	1,187	408
01-5-4195-295	Street Lighting	30,000	7,373	25%	29,490	510
Total Services & Supplies		\$31,595	\$7,669	24%	\$30,677	\$918
CAPITAL OUTLAY						
		0	0		0	0
Total Capital Outlay		\$0	\$0		\$0	\$0
ADMINISTRATIVE COST ALLOCATION						
01-5-4195-376	Administrative Cost Allocation	9,256	2,563	28%	7,573	1,683
Total Administrative Cost Allocation		\$9,256	\$2,563	28%	\$7,573	\$1,683
Total Expenditures		\$42,961	\$11,500	27%	\$40,593	\$2,368
OPERATING SURPLUS/(DEFICIT)		(\$42,961)	(\$11,500)		(\$40,593)	\$2,368
TRANSFERS & ENCUMBRANCES						
Transfers In - Property Taxes		43,606	11,500		41,238	(2,368)
(Transfers Out)		0	0		0	0
Encumbrances - Sources of Funding		0	0		0	0
Encumbrances - (Designated)		(645)	0		(645)	0
NET TRANSFERS & ENCUMBRANCES		\$42,961	\$11,500		\$40,593	(\$2,368)



FACILITIES FUND





**OCEANO COMMUNITY SERVICES DISTRICT
FUND LEVEL ANALYSIS - QUARTER 1 REVIEW
FACILITIES - FUND 10**

ACCOUNT NO.	GENERAL FUND (GF) FACILITIES - 10	FINAL BUDGET FY 2020/2021	ACTUAL AT 9/30/2020	ESTIMATED ACTUAL	2020/21 EST. BUDGET VARIANCE
SOURCES OF FUNDS					
	Revenues	\$157,486	\$40,205 26%	\$156,918	(\$567)
	Other Sources of Funds	\$0	\$0 0%	\$0	\$0
	Total Sources of Funds	\$157,486	\$40,205 26%	\$156,918	(\$567)
USES OF FUNDS					
	Salaries & Wages	\$3,725	\$70 2%	\$278	\$3,447
	Benefits	\$2,220	\$406 18%	\$1,685	\$535
	Personnel Services	\$5,945	\$475 8%	\$1,963	\$3,982
	Services & Supplies	\$8,670	\$6,169 71%	\$11,663	(\$2,993)
	Capital Outlay	\$0	\$0 0%	\$0	\$0
	Administrative Cost	\$18,512	\$5,126 28%	\$15,146	\$3,366
	Total Expenditures	\$33,127	\$11,770 36%	\$28,772	\$4,355
OPERATING SURPLUS/(DEFICIT)		\$124,359	\$28,434	\$128,146	\$3,787
TRANSFERS & ENCUMBRANCES					
	Transfers In - From General Fund	31,500	0	31,500	0
	(Transfers Out)	(237,678)	0	(237,678)	0
	Encumbrances - Sources of Funding	0	0	0	0
	Encumbrances - (Designated Funds)	0	0	0	0
NET TRANSFERS & ENCUMBRANCES		(\$206,178)	\$0	(\$206,178)	\$0



**OCEANO COMMUNITY SERVICES DISTRICT
FUND LEVEL ANALYSIS - QUARTER 1 REVIEW
FACILITIES - FUND 10**

ACCOUNT NO.	GENERAL FUND (GF) FACILITIES - 10	FINAL BUDGET FY 2020/2021	ACTUAL AT 9/30/2020	25%	ESTIMATED ACTUAL	2020/21 EST. BUDGET VARIANCE
SOURCES OF FUNDS						
REVENUES						
10-4-3257-000	Utility Reimbursement	1,846	320	8%	1,278	(567)
10-4-3258-000	Old Fire Station Rent	11,700	3,900	33%	11,700	0
10-4-3259-000	Fire Rent	15,000	7,500	50%	15,000	0
10-4-3260-000	Lease - Sheriff Facility	113,940	28,485	25%	113,940	0
	Public Facilities Fees	15,000	0	0%	15,000	0
Total Revenues		\$157,486	\$40,205	26%	\$156,918	(\$567)
OTHER SOURCES OF FUNDS						
Total Other Sources of Funds		\$0	\$0		\$0	\$0
Total Sources of Funds		\$157,486	\$40,205	16%	\$156,918	(\$567)
USES OF FUNDS						
SALARIES & WAGES						
10-5-4300-010	Salary & Wages	3,725	70	2%	278	3,447
10-5-4300-010	Overtime	0	0		0	0
Total Salaries & Wages		\$3,725	\$70	2%	\$278	\$3,447
BENEFITS						
	Operating Crew Overhead	2,220	406	18%	1,685	535
Total Benefits		\$2,220	\$406	18%	\$1,685	\$535
Total Personnel Services		\$5,945	\$475	8%	\$1,963	\$3,982
SERVICES & SUPPLIES						
10-5-4300-110	Communication	0	9		38	(38)
10-5-4300-163	Maint: Structure/ Improvements	5,000	1,735	35%	6,940	(1,940)
10-5-4300-173	So: Maint. Structures/ Improvements	2,125	87	4%	348	1,777
10-5-4300-220	Professional Services	1,545	0	0%	0	1,545
10-5-4300-366	Emergency Generator Project	0	4,337		4,337	(4,337)
Total Services & Supplies		\$8,670	\$6,169	71%	\$11,663	(\$2,993)
CAPITAL OUTLAY						
10-5-4300-320	Fixed Assets	0	0		0	0
Total Capital Outlay		\$0	\$0		\$0	\$0
ADMINISTRATIVE COST ALLOCATION						
10-5-4300-376	Admin Allocation	18,512	5,126	28%	15,146	3,366
Total Administrative Cost Allocation		\$18,512	\$5,126	28%	\$15,146	\$3,366
Total Expenditures		\$33,127	\$11,770	36%	\$28,772	\$4,355
OPERATING SURPLUS/(DEFICIT)		\$124,359	\$28,434		\$128,146	\$3,787
TRANSFERS & ENCUMBRANCES						
	Transfers In - From Water Fund	31,500	0		31,500	0
	(Transfers Out) - To General & Sewer	(237,678)	0		(237,678)	0
	Encumbrances - Sources of Funding	0	0		0	0
	Encumbrances - (Designated Funds)	0	0		0	0
NET TRANSFERS & ENCUMBRANCES		(\$206,178)	\$0		(\$206,178)	\$0



**OCEANO COMMUNITY SERVICES DISTRICT
FUND LEVEL ANALYSIS - QUARTER 1 REVIEW
ENTERPRISE FUNDS**

ACCOUNT NO.	ENTERPRISE FUNDS	FINAL BUDGET FY 2020/2021	ACTUAL AT 9/30/2020	ESTIMATED ACTUAL	2020/21 EST. BUDGET VARIANCE
SOURCES OF FUNDS					
	Water	\$2,712,689	\$935,417 34%	\$2,691,616	(\$21,073)
	Wastewater	\$403,800	\$132,727 33%	\$403,800	\$0
	Garbage	\$59,693	\$23,799 40%	\$69,700	\$10,007
	Equipment	\$30,023	\$5,140 18%	\$8,493	(\$21,530)
	Total Sources of Funds	\$3,206,205	\$1,097,083 34%	\$3,173,609	(\$32,596)
USES OF FUNDS					
	Water	\$2,881,438	\$967,076 34%	\$2,569,532	\$311,905
	Wastewater	\$486,964	\$103,818 21%	\$336,382	\$150,581
	Garbage	\$111,779	\$19,197 17%	\$66,692	\$45,087
	Equipment	\$26,000	\$1,117 0%	\$4,470	\$21,530
	Total Expenditures	\$3,506,180	\$1,091,209 31%	\$2,977,076	\$529,104
OPERATING SURPLUS/(DEFICIT)					
	Water	(\$168,749)	(\$31,659)	\$122,084	\$290,833
	Wastewater	(\$83,164)	\$28,908	\$67,418	\$150,581
	Garbage	(\$52,086)	\$4,602	\$3,009	\$55,095
	Equipment	\$4,023	\$4,023	\$4,023	\$0
	OPERATING SURPLUS/(DEFICIT)	(\$299,975)	\$5,874	\$196,533	\$496,509
TRANSFERS & ENCUMBRANCES					
	Transfers In	121,440	0	0	0
	(Transfers Out)	(56,075)	0	(43,830)	12,245
	Encumbrances - Sources of Funding	124,055	0	124,055	0
	Encumbrances - (Designated Funds)	(154,544)	(68,671)	(154,544)	0
	NET TRANSFERS & ENCUMBRANCES	\$34,876	(\$68,671)	(\$74,319)	\$12,245



WATER FUND





**OCEANO COMMUNITY SERVICES DISTRICT
FUND LEVEL ANALYSIS - QUARTER 1 REVIEW
WATER FUND - 02**

ACCOUNT NO.	WATER FUND WATER DEPARTMENT - 02	FINAL BUDGET FY 2020/2021	ACTUAL AT 9/30/2020		ESTIMATED ACTUAL	2020/21 EST. BUDGET VARIANCE
SOURCES OF FUNDS						
	Revenues	\$2,712,689	\$935,417	34%	\$2,691,616	(\$21,073)
	Other Sources of Funds	\$0	\$0	0%	\$0	\$0
	Total Sources of Funds	\$2,712,689	\$935,417	34%	\$2,691,616	(\$21,073)
USES OF FUNDS						
	Salaries & Wages	\$201,000	\$36,991	18%	\$147,965	\$53,035
	Benefits	\$148,858	\$27,680	19%	\$114,686	\$34,172
	Personnel Services	\$349,858	\$64,671	18%	\$262,652	\$87,206
	Services & Supplies	\$1,936,217	\$743,821	38%	\$1,812,499	\$123,718
	Capital Outlay	\$40,000	\$4,800	12%	\$40,000	\$0
	Administrative Cost	\$555,363	\$153,784	28%	\$454,382	\$100,981
	Total Expenditures	\$2,881,438	\$967,076	34%	\$2,569,532	\$311,905
OPERATING SURPLUS/(DEFICIT)		(\$168,749)	(\$31,659)		\$122,084	\$290,833
TRANSFERS & ENCUMBRANCES						
	Transfers In	0	0		0	0
	(Transfers Out)	(56,075)	(2,923)		(43,830)	12,245
	Encumbrances - Sources of Funding	124,055	0		124,055	0
	Encumbrances - (Designated Funds)	(154,544)	(68,671)		(154,544)	0
	NET TRANSFERS & ENCUMBRANCES	(\$86,564)	(\$71,595)		(\$74,319)	\$12,245



**OCEANO COMMUNITY SERVICES DISTRICT
FUND LEVEL ANALYSIS - QUARTER 1 REVIEW
WATER FUND - 02**

ACCOUNT NO.	WATER FUND WATER DEPARTMENT - 02	FINAL BUDGET FY 2020/2021	ACTUAL AT 9/30/2020	25%	ESTIMATED ACTUAL	2020/21 EST. BUDGET VARIANCE
SOURCES OF FUNDS						
REVENUES						
02-4-3200-000	Sales: Residential	1,828,000	710,475	39%	1,828,000	0
02-4-3204-000	Sales: Lopez	502,000	211,044	42%	502,000	0
02-4-3206-000	Front Footage Fees	16,320	0	0%	16,320	0
02-4-3207-000	Sales: U/B Courtesy Notice	4,500	1,438	32%	5,753	1,253
02-4-3208-000	Delinquent U/B Acct Fees	27,000	30	0%	120	(26,880)
02-4-3209-000	Capacity Charages	25,919	0	0%	25,919	0
02-4-3210-00	Meter Fees	5,400	40	1%	5,400	0
02-4-3211-000	Lopez Connection Fees	4,000	0	0%	4,000	0
02-4-3212-000	New Account Setup Fee	3,240	1,410	44%	5,640	2,400
02-4-3217-297	Wheeling/Fire Protection	25,000	8,725	35%	25,000	0
02-4-3230-000	Sales: Miscellaneous	0	455		455	455
02-4-3260-350	Reimbursement - New Development	11,150	0	0%	11,150	0
02-4-3900-490	Claims & Settlements	0	1,800		1,800	1,800
	Water Rate Increase - Prop 218	259,960	0	0%	259,960	0
	Total Revenues	\$2,712,689	\$935,417	34%	\$2,691,616	(\$21,073)
OTHER SOURCES OF FUNDS						
	Total Other Sources of Funds	\$0	\$0		\$0	\$0
	Total Sources of Funds	\$2,712,689	\$935,417	34%	\$2,691,616	(\$21,073)
USES OF FUNDS						
SALARIES & WAGES						
02-5-4400-010	Salaries and Wages	170,000	35,065	21%	140,258	29,742
02-5-4400-020	Overtime	31,000	1,927	6%	7,707	23,293
	Total Salaries & Wages	\$201,000	\$36,991	18%	\$147,965	\$53,035
BENEFITS						
02-5-4400-075	Workers Compensation Insurance	6,788	1,708	25%	6,832	(44)
	Operating Crew Benefits Allocation	142,070	25,972	18%	107,854	34,216
	Total Benefits	\$148,858	\$27,680	19%	\$114,686	\$34,172
	Total Personnel Services	\$349,858	\$64,671	18%	\$262,652	\$87,206



**OCEANO COMMUNITY SERVICES DISTRICT
FUND LEVEL ANALYSIS - QUARTER 1 REVIEW
WATER FUND - 02**

ACCOUNT NO.	WATER FUND WATER DEPARTMENT - 02	FINAL BUDGET FY 2020/2021	ACTUAL AT 9/30/2020	25%	ESTIMATED ACTUAL	2020/21 EST. BUDGET VARIANCE
SERVICES & SUPPLIES						
02-5-4400-110	Communications	3,500	902	26%	3,609	(109)
02-5-4400-163	Maint: Structures/ Improvements	8,900	139	2%	556	8,344
02-5-4400-164	Paving	1,300	0	0%	0	1,300
02-5-4400-170	Maintenance - Equipment	5,665	722	13%	2,889	2,776
02-5-4400-173	Maint: Shared Structures/ Improvements	10,815	0	0%	0	10,815
02-5-4400-175	System Parts/ Operating Supplies	17,510	5,399	31%	21,596	(4,086)
02-5-4400-176	Water Meters	21,630	10,970	51%	21,630	0
02-5-4400-177	Safety Expense	570	0	0%	0	570
02-5-4400-178	Chemicals	3,800	0	0%	0	3,800
02-5-4400-180	Membership	2,700	1,623	60%	6,492	(3,792)
02-5-4400-200	Office Expense	620	0	0%	0	620
02-5-4400-205	Outside UB Mail Service	9,000	3,491	39%	6,587	2,413
02-5-4400-220	Professional Services	18,025	2,051	11%	8,202	9,823
02-5-4400-221	Information Technology	575	80	14%	320	255
02-5-4400-222	Contracted Engineering	5,665	1,610	28%	6,440	(775)
02-5-4400-226	Engineering & Other Reimbursements	10,815	3,080	28%	12,320	(1,505)
02-5-4400-230	Legal Notices	1,145	50	4%	200	945
02-5-4400-231	Bad Debt Expense	545	0	0%	0	545
02-5-4400-241	Rents/ Leases - Equipment	2,115	0	0%	0	2,115
02-5-4400-248	Permits, Fees, Licenses	13,085	90	1%	90	12,995
02-5-4400-250	Small Tools and Instruments	2,575	0	0%	0	2,575
02-5-4400-285	Classes/ Seminars	2,900	0	0%	0	2,900
02-5-4400-261	Water Supply - Lopez	493,997	246,999	50%	493,997	0
02-5-4400-262	Water Supply - State Water	1,151,000	444,996	39%	1,151,000	0
02-5-4400-290	Utilities	20,000	4,700	24%	18,801	1,199
02-5-4400-297	Pass-Thru: Crest/Christie/AG	26,265	8,725	33%	25,000	1,265
02-5-4400-362	Litigation: SMGB	50,000	1,403	3%	5,610	44,390
02-5-4400-380	NCMA Tec	44,000	6,790	15%	27,160	16,840
Total Services & Supplies		\$1,936,217	\$743,821	38%	\$1,812,499	\$123,718
CAPITAL OUTLAY						
	CIP - Water Tank Renovation	40,000	4,800	12%	40,000	0
Total Capital Outlay		\$40,000	\$4,800	12%	\$40,000	\$0
ADMINISTRATIVE COST ALLOCATION						
02-5-4400-376	Administrative Cost Allocation	555,363	153,784	28%	454,382	100,981
Total Administrative Cost Allocation		\$555,363	\$153,784	28%	\$454,382	\$100,981
Total Expenditures		\$2,881,438	\$967,076	34%	\$2,569,532	\$311,905
OPERATING SURPLUS/(DEFICIT)		(\$168,749)	(\$31,659)		\$122,084	\$290,833
TRANSFERS & ENCUMBRANCES						
	Transfers In	0	0			0
	(Transfers Out) - To General , Garbage, Equipment	(56,075)	(2,923)		(43,830)	12,245
	Encumbrances - Sources of Funding	124,055	0		124,055	0
	Encumbrances - (Designated Funds)	(154,544)	(68,671)		(154,544)	0
NET TRANSFERS & ENCUMBRANCES		(\$86,564)	(\$71,595)		(\$74,319)	\$12,245



SEWER FUND





**OCEANO COMMUNITY SERVICES DISTRICT
FUND LEVEL ANALYSIS - QUARTER 1 REVIEW
WASTEWATER DEPARTMENT - FUND - 03**

ACCOUNT NO.	WASTEWATER FUND WASTEWATER DEPARTMENT - 03	FINAL BUDGET FY 2020/2021	ACTUAL AT 9/30/2020	ESTIMATED ACTUAL	2020/21 EST. BUDGET VARIANCE	
SOURCES OF FUNDS						
	Revenues	\$403,800	\$132,727	33%	\$403,800	\$0
	Other Sources of Funds	\$0	\$0	0%	\$0	\$0
	Total Sources of Funds	\$403,800	\$132,727	33%	\$403,800	\$0
USES OF FUNDS						
	Salaries & Wages	\$78,537	\$12,409	16%	\$49,637	\$28,900
	Benefits	\$57,038	\$9,739	17%	\$40,445	\$16,592
	Personnel Services	\$135,575	\$22,149	16%	\$90,082	\$45,492
	Services & Supplies	\$73,708	\$4,777	6%	\$19,109	\$54,599
	Capital Outlay	\$0	\$0	0%	\$0	\$0
	Administrative Cost	\$277,681	\$76,892	28%	\$227,191	\$50,490
	Total Expenditures	\$486,964	\$103,818	21%	\$336,382	\$150,581
OPERATING SURPLUS/(DEFICIT)		(\$83,164)	\$28,908		\$67,418	\$150,581
TRANSFERS & ENCUMBRANCES						
	Transfers In - From General Fund	113,940	0		113,940	0
	(Transfers Out)	(11,915)	(2,040)		(3,370)	8,545
	Encumbrances - Sources of Funding	0	0		0	0
	Encumbrances - (Designated Funds)	0	0		0	0
	NET TRANSFERS & ENCUMBRANCES	\$102,025	(\$2,040)		\$110,570	\$8,545



**OCEANO COMMUNITY SERVICES DISTRICT
FUND LEVEL ANALYSIS - QUARTER 1 REVIEW
WASTEWATER DEPARTMENT - FUND 03**

ACCOUNT NO.	WASTEWATER FUND WASTEWATER DEPARTMENT - 03	FINAL BUDGET FY 2020/2021	ACTUAL AT 9/30/2020	25%	ESTIMATED ACTUAL	2020/21 EST. BUDGET VARIANCE
SOURCES OF FUNDS						
REVENUES						
03-4-3210-000	Sales - Sewer	400,000	131,177	33%	400,000	0
03-4-3211-000	Sewer Connections	2,000	0	0%	2,000	0
03-4-3255-000	Inspection Fees	100	50	50%	100	0
03-4-3256-000	FOG Program	1,700	1,500	88%	1,700	0
Total Revenues		\$403,800	\$132,727	33%	\$403,800	\$0
OTHER SOURCES OF FUNDS						
Total Other Sources of Funds		\$0	\$0		\$0	\$0
Total Sources of Funds		\$403,800	\$132,727	33%	\$403,800	\$0
USES OF FUNDS						
SALARIES & WAGES						
03-5-4500-010	Salaries and Wages	65,037	11,943	18%	47,771	17,266
03-5-4500-020	Overtime	13,500	467	3%	1,866	11,634
Total Salaries & Wages		\$78,537	\$12,409	16%	\$49,637	\$28,900
BENEFITS						
03-5-4500-075	Workers Compensation Insurance	3,762	0	0%	0	3,762
	Operating Crew Benefits Allocation	53,276	9,739	18%	40,445	12,831
Total Benefits		\$57,038	\$9,739	17%	\$40,445	\$16,592
Total Personnel Services		\$135,575	\$22,149	16%	\$90,082	\$45,492
SERVICES & SUPPLIES						
03-5-4500-110	Communication	515	122	24%	487	28
03-5-4500-163	Maint: Sewer Structures/ Improvements	17,000	317	2%	1,270	15,730
03-5-4500-170	Maintenance: Equipment	3,348	637	19%	2,548	800
03-5-4500-171	Maintenance: Vehicles	3,500	0	0%	0	3,500
03-5-4500-172	Gas and Oil	3,500	0	0%	0	3,500
03-5-4500-173	Maint: Structures/ Improvements	5,135	435	8%	1,740	3,395
03-5-4500-175	System Parts/ Operating Supplies	8,240	908	11%	3,634	4,606
03-5-4500-177	Safety Expense	2,850	0	0%	0	2,850
03-5-4500-180	Memberships	450	0	0%	0	450
03-5-4500-200	Office Expense	515	0	0%	0	515
03-5-4500-205	Outside UB Mailing Expense	9,000	997	11%	3,989	5,011
03-5-4500-220	Professional Services	2,575	0	0%	0	2,575
03-5-4500-222	Contracted Engineering	2,835	1,050	37%	4,200	(1,365)
03-5-4500-241	Rents & Leases/ Equipment	2,575	0	0%	0	2,575
03-5-4500-248	Regulatory Permits & Fees	4,020	0	0%	0	4,020
03-5-4500-285	Classes/ Seminars/ Training Fees	2,800	0	0%	0	2,800
03-5-4500-290	Utilities	2,600	310	12%	1,241	1,359
03-5-4500-390	Bad Debt Expense	350	0	0%	0	350
03-5-4500-499	Claims & Settlements	1,900	0	0%	0	1,900
Total Services & Supplies		\$73,708	\$4,777	6%	\$19,109	\$54,599
CAPITAL OUTLAY						
Total Capital Outlay		\$0	\$0	0%	\$0	\$0
ADMINISTRATIVE COST ALLOCATION						
	Administrative Cost Allocation	277,681	76,892	28%	227,191	50,490
Total Administrative Cost Allocation		\$277,681	\$76,892	28%	\$227,191	\$50,490
Total Expenditures		\$486,964	\$103,818	21%	\$336,382	\$150,581
OPERATING SURPLUS/(DEFICIT)		(\$83,164)	\$28,908		\$67,418	\$150,581
TRANSFERS & ENCUMBRANCES						
	Transfers In - From General Fund	113,940	0		113,940	0
	(Transfers Out) - Equipment Fund	(11,915)	(2,040)		(3,370)	8,545
	Encumbrances - Sources of Funding					0
	Encumbrances - (Designated Funds)					0
NET TRANSFERS & ENCUMBRANCES		\$102,025	(\$2,040)		\$110,570	\$8,545



GARBAGE FUND





**OCEANO COMMUNITY SERVICES DISTRICT
FUND LEVEL ANALYSIS - QUARTER 1 REVIEW
GARBAGE FUND - 06**

ACCOUNT NO.	GARBAGE FUND GARBAGE DEPARTMENT - 06	FINAL BUDGET FY 2020/2021	ACTUAL AT 9/30/2020	ESTIMATED ACTUAL	2020/21 EST. BUDGET VARIANCE
SOURCES OF FUNDS					
	Revenues	\$59,693	\$23,799	40%	\$10,007
	Other Sources of Funds	\$0	\$0	0%	\$0
	Total Sources of Funds	\$59,693	\$23,799	40%	\$10,007
USES OF FUNDS					
	Salaries & Wages	\$27,000	\$1,455	5%	\$21,181
	Benefits	\$23,138	\$4,058	18%	\$6,286
	Personnel Services	\$50,138	\$5,513	11%	\$27,468
	Services & Supplies	\$24,616	\$3,432	14%	\$10,888
	Capital Outlay	\$0	\$0	0%	\$0
	Administrative Cost	\$37,024	\$10,252	28%	\$6,732
	Total Expenditures	\$111,779	\$19,197	17%	\$45,087
OPERATING SURPLUS/(DEFICIT)		(\$52,086)	\$4,602		\$55,095
TRANSFERS & ENCUMBRANCES					
01 4625	Transfers In - From General Fund	7,500	0		0
	(Transfers Out)	(1,033)	(177)		741
	Encumbrances - Sources of Funding	0	0		0
	Encumbrances - (Designated Funds)	0	0		0
	NET TRANSFERS & ENCUMBRANCES	\$6,467	(\$177)		\$741



**OCEANO COMMUNITY SERVICES DISTRICT
FUND LEVEL ANALYSIS - QUARTER 1 REVIEW
GARBAGE FUND - 06**

ACCOUNT NO.	GARBAGE FUND GARBAGE DEPARTMENT - 06	FINAL BUDGET FY 2020/2021	ACTUAL AT 9/30/2020	25%	ESTIMATED ACTUAL	2020/21 EST. BUDGET VARIANCE
SOURCES OF FUNDS						
REVENUES						
06-4-3230-000	Garbage: Misc Income	0	113		113	113
06-4-3501-000	Franchise Fees	51,018	15,300	30%	61,201	10,183
06-4-3501-741	Landfill Savings Payment	8,675	8,386	97%	8,386	(289)
Total Revenues		\$59,693	\$23,799	40%	\$69,700	\$10,007
OTHER SOURCES OF FUNDS						
		0	0		0	0
Total Other Sources of Funds		\$0	\$0		\$0	\$0
Total Sources of Funds		\$59,693	\$23,799	40%	\$69,700	\$10,007
USES OF FUNDS						
SALARIES & WAGES						
06-5-4900-010	Salaries & Wages	27,000	1,455	5%	5,819	21,181
06-5-4900-020	Overtime Wages	0	0		0	0
Total Salaries & Wages		\$27,000	\$1,455	5%	\$5,819	\$21,181
BENEFITS						
06-5-4900-075	Compensation Insurance	940	0	0%	0	940
	Operating Crew Benefits Allocation	22,198	4,058	18%	16,852	5,346
Total Benefits		\$23,138	\$4,058	18%	\$16,852	\$6,286
Total Personnel Services		\$50,138	\$5,513	11%	\$22,671	\$27,468
SERVICES & SUPPLIES						
06-5-4900-110	Communication	930	56	6%	225	705
06-5-4900-171	Maintenance - Vehicles	530	0	0%	0	530
06-5-4900-173	Maint - Shared Structures/ Improvements	490	20	4%	80	410
06-5-4900-175	Operating Supplies	1,600	0	0%	0	1,600
06-5-4900-200	Office Expense	1,065	0	0%	0	1,065
06-5-4900-210	Postage	530	0	0%	0	530
06-5-4900-220	Professional Services	8,940	626	7%	2,504	6,436
06-5-4900-290	Utilities	530	0	0%	0	530
	School Outreach Programs	10,000	2,730	27%	10,920	(920)
Total Services & Supplies		\$24,616	\$3,432	14%	\$13,729	\$10,888
CAPITAL OUTLAY						
06-5-4900-445	CIP - Facilities Yard	0	0	0%	0	0
Total Capital Outlay		\$0	\$0	0%	\$0	\$0
ADMINISTRATIVE COST ALLOCATION						
	Administrative Cost Allocation	37,024	10,252	28%	30,292	6,732
Total Administrative Cost Allocation		\$37,024	\$10,252	28%	\$30,292	\$6,732
Total Expenditures		\$111,779	\$19,197	17%	\$66,692	\$45,087
OPERATING SURPLUS/(DEFICIT)		(\$52,086)	\$4,602		\$3,009	\$55,095
TRANSFERS & ENCUMBRANCES						
	Transfers In - From Water Fund	7,500	0		7,500	0
	(Transfers Out) - Equipment Fund	(1,033)	(177)		(292)	741
	Encumbrances - Sources of Funding					0
	Encumbrances - (Designated Funds)					0
NET TRANSFERS & ENCUMBRANCES		\$6,467	(\$177)		\$7,208	\$741



EQUIPMENT FUND





**OCEANO COMMUNITY SERVICES DISTRICT
FUND LEVEL ANALYSIS - QUARTER 1 REVIEW
EQUIPMENT FUND - 12**

ACCOUNT NO.	EQUIPMENT FUND - 12	FINAL BUDGET FY 2020/2021	ACTUAL AT 9/30/2020	ESTIMATED ACTUAL	2020/21 EST. BUDGET VARIANCE	
SOURCES OF FUNDS						
	Revenues	\$30,023	\$5,140	18%	\$8,493	(\$21,530)
	Other Sources of Funds	\$0	\$0	0%	\$0	\$0
	Total Sources of Funds	\$30,023	\$5,140	18%	\$8,493	(\$21,530)
USES OF FUNDS						
	Salaries & Wages	\$0	\$0	0%	\$0	\$0
	Benefits	\$0	\$0	0%	\$0	\$0
	Personnel Services	\$0	\$0	#####	\$0	\$0
	Services & Supplies	\$16,000	\$1,117	7%	\$4,470	\$11,530
	Capital Outlay	\$0	\$0	0%	\$0	\$0
	Debt Service	\$10,000	\$0	0%	\$0	\$10,000
	Total Expenditures	\$26,000	\$1,117	0%	\$4,470	\$21,530
OPERATING SURPLUS/(DEFICIT)		\$4,023	\$4,023		\$4,023	(\$43,061)
TRANSFERS & ENCUMBRANCES						
	Transfers In	0	0		0	0
	(Transfers Out)	0	0		0	0
	Encumbrances - Sources of Funding	0	0		0	0
	Encumbrances - (Designated Funds)	0	0		0	0
NET TRANSFERS & ENCUMBRANCES		\$0	\$0		\$0	\$0



**OCEANO COMMUNITY SERVICES DISTRICT
FUND LEVEL ANALYSIS - QUARTER 1 REVIEW
EQUIPMENT FUND - 12**

ACCOUNT NO.	EQUIPMENT FUND - 12	FINAL BUDGET FY 2020/2021	ACTUAL AT 9/30/2020	25%	ESTIMATED ACTUAL	2020/21 EST. BUDGET VARIANCE
SOURCES OF FUNDS						
REVENUES						
12-4-3800-001	Lease Revenue from Water	17,075	2,923	18%	4,830	(12,245)
12-4-3800-002	Lease Revenue from Sewer	11,915	2,040	18%	3,370	(8,545)
12-4-3800-005	Lease Revenue from Garbage	1,033	177	18%	292	(741)
Total Revenues		\$30,023	\$5,140	18%	\$8,493	(\$21,530)
OTHER SOURCES OF FUNDS						
		0	0		0	0
Total Other Sources of Funds		\$0	\$0		\$0	\$0
Total Sources of Funds		\$30,023	\$5,140	18%	\$8,493	(\$21,530)
USES OF FUNDS						
SALARIES & WAGES						
		0	0		0	0
Total Salaries & Wages		\$0	\$0		\$0	\$0
BENEFITS						
		0	0		0	0
Total Benefits		\$0	\$0		\$0	\$0
Total Personnel Services		\$0	\$0		\$0	\$0
SERVICES & SUPPLIES						
12-5-4350-171	Maintenance - Vehicles	6,500	0	0%	0	6,500
12-5-4350-172	Fuel	9,500	1,117	12%	4,470	5,030
Total Services & Supplies		\$16,000	\$1,117	7%	\$4,470	\$11,530
CAPITAL OUTLAY						
12-5-4350-320	Fixed Assets	0	0		0	0
Total Capital Outlay		\$0	\$0		\$0	\$0
DEBT SERVICE						
12-5-4350-320	Equipment Lease	10,000	0	0%	0	10,000
Total Debt Service		\$10,000	\$0	0%	\$0	\$10,000
Total Expenditures		\$26,000	\$1,117	4%	\$4,470	\$21,530
OPERATING SURPLUS/(DEFICIT)		\$4,023	\$4,023		\$4,023	\$0

Oceano Community Services District

Water Revenue Comparisons - Target to Actual Billing Periods Ending in:

Fiscal Years 2015/16, 2016/17, 2017/18, 2018/19, 2019/20, 2020/21

	15/16 Target	15/16 Actual	16/17 Target	16/17 Actual	17/18 Target	17/18 Actual	18/19 Target	18/19 Actual	19/20 Target	19/20 Actual	20/21 Target	20/21 Actual
May - July	\$ 393,460	\$ 336,187	\$ 405,040	\$ 390,467	\$ 415,276	\$ 411,935	\$ 428,980	\$ 398,540	\$ 428,760	\$ 402,499	\$ 437,784	\$ 463,594
July - Sept.	\$ 380,230	\$ 359,329	\$ 391,420	\$ 368,608	\$ 401,313	\$ 402,095	\$ 414,556	\$ 403,771	\$ 434,388	\$ 434,372	\$ 435,635	\$ 457,925
Sept. - Nov.	\$ 348,369	\$ 334,971	\$ 358,621	\$ 355,697	\$ 367,685	\$ 359,870	\$ 379,819	\$ 357,085	\$ 384,162	\$ 408,556	\$ 390,174	\$ -
Nov. - Jan.	\$ 290,136	\$ 290,531	\$ 298,675	\$ 321,261	\$ 306,223	\$ 343,440	\$ 316,328	\$ 326,018	\$ 350,739	\$ 319,387	\$ 360,300	\$ -
Jan. - March	\$ 323,358	\$ 300,986	\$ 332,874	\$ 296,186	\$ 341,287	\$ 308,550	\$ 352,550	\$ 286,146	\$ 307,844	\$ 347,461	\$ 320,116	\$ -
March - May	\$ 351,803	\$ 344,349	\$ 362,157	\$ 335,738	\$ 371,309	\$ 350,089	\$ 383,563	\$ 358,893	\$ 386,107	\$ 353,371	\$ 385,992	\$ -
Totals	\$ 2,087,356	\$ 1,966,353	\$ 2,148,787	\$ 2,067,956	\$ 2,203,093	\$ 2,175,978	\$ 2,275,795	\$ 2,130,454	\$ 2,292,000	\$ 2,265,646	\$ 2,330,000	\$ 921,519
(Shortfall)/Overfall		<u>\$ (121,003)</u>		<u>\$ (80,831)</u>		<u>\$ (27,115)</u>		<u>\$ (145,341)</u>		<u>\$ (26,354)</u>		<u>\$ 48,100</u>

Cumulative Revenue Shortfall: \$ (352,543)

