



# Oceano Community Services District

## Summary Minutes

Regular Meeting Wednesday, December 13, 2017 – 5:30 P.M.

Oceano Community Services District Board Room

1655 Front Street, Oceano, CA

1. **CALL TO ORDER:** at 5:30 p.m. by President White
2. **FLAG SALUTE:** led by Director Coalwell
3. **ROLL CALL:** Board members present Director Brunet, Director Angello, Director Coalwell, President White. Also present, District Legal Counsel Jeff Minnery, Business and Board Secretary Celia Ruiz. Board member absent Vice President Austin.
4. **AGENDA REVIEW:** Agenda approved as presented.
5. **CLOSED SESSION:** was entered at approximately 5:32pm. Open session was resumed at approximate 6:03pm  
No public comment
  - A. **Pursuant to Government Code §54956.9 (d)(2):** Conference with District Counsel regarding anticipated litigation. Number of cases: one (1).  
Reportable action: None
6. **PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA (NOT BEGINNING BEFORE 6:00 PM):**  
Public comment was received by Brenda Lowe
7. **SPECIAL PRESENTATIONS & REPORTS:**
  - a. **STAFF REPORTS:**
    - i. Operations - Field Supervisor Tony Marraccino reported 11 work orders, 9 USA's, 15 service orders, 5 after hour call outs, emergency generator update, meter swaps, trash pickup, hazmat inspection, sample classes, dead end flushing, equipment checks 1<sup>st</sup> of month.
    - ii. FCFA - Chief Steve Lieberman – None
    - iii. OCSD General Manager – General Manager Ogren reported on new billing rates as of 11/18/17, revenue on target.
    - iv. Sheriff's South Station - Commander Stewart MacDonald – None
  - b. **BOARD OF DIRECTORS AND OUTSIDE COMMITTEE REPORTS:**
    - i. Director Angello - None
    - ii. Director Brunet – reported on Zone 3 Advisory Committee
    - iii. President White – reported on SSLOCSD
    - iv. Vice President Austin – Absent
    - v. Director Coalwell – None
  - c. **PUBLIC COMMENT ON SPECIAL PRESENTATIONS AND REPORTS:**  
No public comment.

8 CONSENT AGENDA:	ACTION:
a. Review and Approval of Minutes for the Special Meeting on November 13, 2017	After an opportunity for public comment and brief Board discussion, staff recommendations were approved with a motion from Director Coalwell, a second by Director Angello and a 4-0 vote. No public comment.
b. Review and Approval of Cash Disbursements	
c. Submittal for approval an Intent to Serve Letter extension to Coker Ellsworth; Halcyon and Temple; Assessor's Parcel No. 075-011-041	

<b>9 A BUSINESS ITEM:</b>	<b>ACTION:</b>
Election of District Officers; Appointment of Alternate to the South San Luis Obispo County Sanitation District; 2018 Committee Assignments	After comments from General Manager Ogren, an opportunity for public comment and brief Board discussion, the attached committee appointments were approved with a motion from Director Brunet, a second by Director Angello and a 4-0 vote. No public comment.
<b>9 B BUSINESS ITEM:</b>	<b>ACTION:</b>
Annual review of the District's Investment Policy and Consideration of a Recommendation to approve a resolution establishing the District's 2018 Investment Policy.	After an opportunity for public comment and brief Board discussion, staff recommendations were approved with a motion from President White, a second by Director Angello and a 4-0 vote. No public comment.
<b>9 C BUSINESS ITEM:</b>	<b>ACTION:</b>
Approval of a Recommendation Authorizing the General Manager to Issue Requests for Proposals for Professional Services to prepare the Local Hazard Mitigation Plan	After an opportunity for public comment and brief Board discussion, staff recommendations were approved with a motion from Director Brunet, a second by Director Angello and a 4-0 vote. No public comment.
<b>9 D BUSINESS ITEM:</b>	<b>ACTION:</b>
Approval of a Recommendation selecting the proposal from Cannon Associates for preparation of the Water Resource Reliability Program and authorizing the Board President to approve a professional services agreement in an amount not to exceed \$198,367	After an opportunity for public comment and brief Board discussion, staff recommendations were approved with a motion from Director Brunet, a second by Director Angello and a 4-0 vote. No public comment.
<b>9 E BUSINESS ITEM:</b>	<b>ACTION:</b>
Update on the utility yard site plan with and review of alternatives	After an opportunity for public comment and brief Board discussion, no action taken. No public comment.

10. **HEARING ITEMS:** None

11. **RECEIVED WRITTEN COMMUNICATIONS:** None

12. **LATE RECEIVED WRITTEN COMMUNICATIONS:** None

13. **FUTURE AGENDA ITEMS:** District Policies Continued; Regional Groundwater Sustainability Project (RGSP) update, Roles and Responsibilities with Related Agencies; Emergency Generator, Construction Documents, Five Cities Fire Authority 5 Year Strategic Plan.

14. **FUTURE HEARING ITEMS:** None

15. **ADJOURNMENT:** at approximately 7:08 pm