



Notice of Regular Meeting
Oceano Community Services District - Board of Directors Agenda
WEDNESDAY, FEBRUARY 14, 2024 – 6:00 P.M.
Oceano Community Services District Board Room
1655 Front Street Oceano, CA

All items on the agenda, including information items, may be deliberated. Any member of the public with an interest in one of these items should review the background material and request information on the possible action that could be taken.

The Oceano Community Services District strongly encourages your active participation in the public process, which is the cornerstone of democracy. All persons desiring to speak during any Public Comment period are asked to fill out a "Board Appearance Form" to submit to the Board Secretary prior to the start of the meeting. If you wish to speak to an item NOT on the agenda, you may do so during the "Public Comment On Matters Not on the Agenda" period. Each individual speaker is limited to a presentation time of THREE (3) minutes per item. The time limits allocated to speakers may change to facilitate the Board meeting better. Time limits may not be yielded to or shared with other speakers.

The purpose of the Board meeting is to conduct the business of the community in an effective and efficient manner. For the benefit of the community, the Oceano Community Services District asks that you follow the Board meeting guidelines while attending Board meetings and treat everyone with respect and dignity. This is done by following meeting guidelines set forth in State law and Board policy. Disruptive conduct is not tolerated, including but not limited to addressing the Board without first being recognized; interrupting speakers, Board members, or staff; continuing to speak after the allotted time has expired; failing to relinquish the podium when directed to do so; and repetitiously addressing the same subject.

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. FLAG SALUTE**
- 4. AGENDA REVIEW**
- 5. CLOSED SESSION REPORT FROM THE SPECIAL MEETING OF FEBURAY 14, 2024**
- 6. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA**

This public comment period provides an opportunity for members of the public to address the Board on matters of interest within the jurisdiction of the District that are not listed on the agenda. If a member of the public wishes to speak at this time, Public comment is limited to three (3) minutes.

7. SPECIAL PRESENTATIONS & REPORTS:

A. STAFF REPORTS:

- i. Sheriff's South Station – Commander Ian Doughty
- ii. FCFA Operations – FCFA Staff
- iii. Operations – Utility System Manager Tony Marraccino
- iv. OCSD Interim General Manager – Paavo Ogren - Presentation on the CSDA Special District Leadership Academy conference attended February 4-7, 2024.

B. BOARD OF DIRECTORS AND OUTSIDE COMMITTEE REPORTS:

- i. President Varni (Regional Water Mgt Group, State Water Subcontractors, Airport Land Use)
- ii. Vice President Joyce-Suneson (Parks & Recreation Advisory Committee, Budget & Finance Committee, CA Special District's Association)
- iii. Director Austin (South San Luis Obispo County Sanitation District, Zone 1/1A)
- iv. Director Gibson (Zone 3, Regional Water Quality Control Board)
- v. Director Villa (Water Resource Advisory Committee, Local Agency Formation Commission)

C. PUBLIC COMMENT ON SPECIAL PRESENTATIONS AND REPORTS:

This public comment period provides an opportunity for members of the public to address the Board on matters discussed during Special Presentations and Reports. If a member of the public wishes to speak at this time, Public comment is limited to three (3) minutes.

8. CONSENT AGENDA ITEMS:

Public comment Items appearing on the Consent Items are considered routine and may be approved by one motion. Any member of the Board may request to have an item removed from the Consent Items. If an item is pulled, the President has the sole discretion to determine when the item will be heard. Members of the public wishing to speak on Consent items may do so when recognized by the Presiding Officer. If a member of the public wishes to speak at this time, Public comment is limited to three (3) minutes.

- A. Review of the Minutes for the Special Meeting held on January 24, 2024
- B. Review of the Minutes for the Regular Meeting held on January 24, 2024
- C. Review of Cash Disbursements
- D. Submittal of the District's Fiscal Year 2023-24 Quarter 2 Investment Report ending December 31, 2023

9. BUSINESS ITEMS:

Public comment Members of the public wishing to speak on business items may do so when recognized by the Presiding Officer. If a member of the public wishes to speak at this time, Public comment is limited to three (3) minutes on each of the following items.

- A. Discussion and consideration of 1) a resolution approving the Budget and Finance Committee By-Laws, including duties, governing policies and procedures, and committee membership, and 2) an ordinance amending Ordinance 2006-01 to provide Committee review of financial appeals.
- B. Discussion and consideration of a resolution to revise the Fiscal Year 2023-24 Plan of Payment and Compensation Salary Schedule for the General Manager position.

10. HEARING ITEMS:

Public comment Members of the public wishing to speak on hearing items may do so when recognized by the Presiding Officer. If a member of the public wishes to speak at this time, Public comment is limited to three (3) minutes on each of the following items.

11. RECEIVED WRITTEN COMMUNICATIONS:

12. LATE RECEIVED WRITTEN COMMUNICATIONS:

13. FUTURE AGENDA ITEMS:

14. FUTURE HEARING ITEMS:

15. CLOSED SESSION:

16. ADJOURNMENT:

This agenda was prepared and posted pursuant to Government Code Section 54954.2. The agenda is posted at the Oceano Community Services District, 1655 Front Street, Oceano, CA. Agenda and reports can be accessed and downloaded from the Oceano Community Services District website at www.oceanocsd.org

ASSISTANCE FOR THE DISABLED If you are disabled in any way and need accommodation to participate in the Board meeting, please call the Clerk of the Board at (805) 481-6730 for assistance at least three (3) working days prior to the meeting so necessary arrangements can be made.



Oceano Community Services District
Summary Minutes
Special Meeting Wednesday, January 24, 2024 – 5:00 P.M.
Location: OCSD BOARD ROOM

1. **CALL TO ORDER:** Called to order at approximately 5:10 P.M.
2. **ROLL CALL:** Board members present: Director Austin, Director Villa, Director Gibson, Vice President Joyce-Suneson, and President Varni.
Staff present: Carey Casciola, Business & Accounting Manager and Robert W. Schultz, Legal Counsel.
3. **FLAG SALUTE:** Led by President Varni
4. **PUBLIC COMMENT FOR ITEMS ON THE AGENDA:** None
Director Gibson motioned to adjourn to closed session with a second from Director Austin and a 5-0 roll call vote at 5:15 P.M.
5. **CLOSED SESSION:**
 - A. Conference with Real Property Negotiator (Gov. Code §54956.8) It is the intention of the Board to meet in closed session to have a conference with its Real Property Negotiators concerning the following: Property Descriptions: APN 062-271-023:024; 062-051-021; 022, 062-271-006, 062-271-026, 062-271-001; 003; 027, and 062-261-022; 080. Agency Negotiators: Oceano Community Services District, Paavo Ogren. Parties with whom Negotiating: County of San Luis Obispo. Instructions to County Negotiator: Price, Terms, and Conditions.
 - B. PUBLIC EMPLOYMENT pursuant to Gov. Code Sec. 54957(b)(1) -- Title: General Manager
 - C. PUBLIC EMPLOYMENT pursuant to Gov. Code Sec. 54957(b)(1) -- Title: District Legal Counsel

The report out of closed session was done after item 5 of the Regular Board Meeting of January 24, 2024.

6. **ADJOURNMENT:** The Regular Board Meeting was called to order at 6:03 p.m.



Oceano Community Services District
Summary Minutes
Regular Meeting Wednesday, January 24, 2024 – 6:00 P.M.
Location: OCSD BOARD ROOM

1. **CALL TO ORDER:** Called at approximately 6:03 p.m. by President Varni
2. **ROLL CALL:** Board members present: President Varni, Vice President Joyce-Suneson, Director Villa, Director Austin, and Director Gibson
 Staff present: Paavo Ogren, Interim General Manager, Carey Casciola, Business & Accounting Manager; and Robert Schultz, Legal Counsel
3. **FLAG SALUTE:** Led by President Varni
4. **AGENDA REVIEW:** Amended Agenda Item 7A
5. **PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA:**

Mark McGuire	In support of the Oceano Dunes, airport, and the Code of Civility
Julie Tacker	Requested the report out of the Special Meeting closed session items

14. **REPORT ON CLOSED SESSION ITEMS FROM THE SPECIAL MEETING OF JANUARY 24, 2024:**
 - a. Conference with Real Property Negotiator (Gov. Code §54956.8) It is the intention of the Board to meet in closed session to have a conference with its Real Property Negotiators concerning the following: Property Descriptions: APN 062-271-023:024; 062-051-021; 022, 062-271-006, 062-271-026, 062-271-001; 003; 027, and 062-261-022; 080. Agency Negotiators: Oceano Community Services District, Paavo Ogren. Parties with whom Negotiating: County of San Luis Obispo. Instructions to County Negotiator: Price, Terms, and Conditions.
 - b. PUBLIC EMPLOYMENT pursuant to Gov. Code Sec. 54957(b)(1) -- Title: General Manager
 - c. PUBLIC EMPLOYMENT pursuant to Gov. Code Sec. 54957(b)(1) -- Title: District Legal Counsel

No reportable actions were taken on 14A-C.

6. SPECIAL PRESENTATIONS & REPORTS

A. STAFF REPORTS:

- i. **Sheriff's South Station** – Commander Ian Doughty
 Reported on concerns regarding the Oceano Community Center.
- ii. **Five Cities Fire Authority** – FCFA Staff – Absent
- iii. **Operations** - Utility Systems Manager - Tony Marraccino
 Lopez 96.9% full (49,859 AF)
 Completed weekly & monthly samples, equipment runs, meter reads, re-reads, leak notifications, comment codes, meter replacements
 8 work orders / 7 USAs / 7 customer service calls
 Replaced half of the necessary piping and valves in preparation for the water tank rehab project
 Recycled scrap metal, concrete and asphalt
 Continuing with trash clean up and cleared a large area of illegal dumping behind the former Oceano Card Room
 Replaced a 4" meter
 Replaced a water service line on Air Park Drive
- iv. **OCSD Interim General Manager** – Paavo Ogren
 Reviewed the Oceano Resources flyer; GM recruitment presentation; Halcyon/Kenmar Gardens update; and the water storage tank rehabilitation project update.

C. BOARD OF DIRECTORS AND OUTSIDE COMMITTEE REPORTS:

- i. **President Varni** – None
- ii. **Vice President Joyce-Suneson** – None
- iii. **Director Austin** – Reported on the 01/17/2024 SSLOCSD meeting
- iv. **Director Gibson** – None
- v. **Director Villa** – Reported on the 01/18/2024 LAFCo meeting

PUBLIC COMMENT ON SPECIAL PRESENTATIONS AND REPORTS:

Julie Tacker	Asked clarifying questions regarding several reports and updates.
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7. CONSENT AGENDA:	ACTION:
<ul style="list-style-type: none"> a) Review the of Minutes for the Special Meeting held on January 10, 2024 b) Review of Cash Disbursements c) Approval of a contract appointing The JAM Law Group as special District Legal Counsel and authorize the President to execute 	<p>After an opportunity for public comment and board and staff discussion, a motion was made by Director Austin to approve the consent agenda items, including the amendment to agenda item 7A, with a second from Director Villa and a 5-0 roll call vote.</p> <p>Public Comment: None</p>

8A. BUSINESS ITEMS:	ACTION:
<p>Discussion and consideration of efforts to recruit a permanent General Manager with Board direction as deemed appropriate including direction on a revised salary schedule for the position.</p>	<p>After a presentation by staff, opportunity for public comment, Board and staff discussion the Board gave informal direction to perform the GM recruitment in-house, to bring back a brochure and a resolution to amend the salary schedule at a future meeting.</p> <p>Public Comment: Julie Tacker – In support of an in-house recruitment process. In support of a lower salary schedule. April Dury – In support of a lower salary and a revised salary survey.</p>

8B. BUSINESS ITEMS:	ACTION:
<p>Discussion and consideration of efforts undertaken by the Oceano Parks and Recreation Committee (OPARC) with Board direction as deemed appropriate on the following subject matters:</p> <ul style="list-style-type: none"> 1. A track for the Oceano Elementary School 2. Funding of recreational efforts from donations via a non-profit, including consideration of a 501(C)(3) tax-exempt organization. 3. Improvements along Highway One and the railroad overpass between 4th Street and Pershing Drive. 4. Review of OPARC Minutes. 	<p>After an opportunity for public comment, Board and staff discussion no action was taken by the Board.</p> <p>Public Comment: Julie Tacker – In support of OPARC</p>

9. **HEARING ITEMS:** None
10. **RECEIVED WRITTEN COMMUNICATION:** None
11. **LATE RECEIVED WRITTEN COMMUNICATIONS:** Received written communication from President Varni
12. **FUTURE AGENDA ITEMS:** The General Manager reported on the IS MND for the District's CIP Program by Rincon and, going forward to have future agenda items listed on the agenda.
13. **FUTURE HEARING ITEMS:** None
14. **CLOSED SESSION:** None
15. **ADJOURNMENT:** Director Gibson motioned to adjourn the meeting at 8:35 p.m. with a second from Director Austin and a 5-0 roll call vote.



Oceano Community Services District

1655 Front Street, P.O. Box 599, Oceano, CA 93475

PHONE(805) 481-6730 FAX (805) 481-6836

Date: February 14, 2024

To: Board of Directors

From: Carey Casciola, Business and Accounting Manager

Subject: **Agenda Item #8(C): Recommendation to Review Cash Disbursements**

Recommendation

It is recommended that your board review the attached cash disbursements:

Discussion

The following is a summary of the attached cash disbursements:

Description	Check Sequence	Amounts
	60665 - 60725	
Disbursements:		
Regular Payable Register - paid 1/22/2024	60665 - 60684	\$ 556,800.89
Regular Payable Register - paid 2/08/2024	60702 - 60725	\$ 324,235.00
Subtotal:		\$ 881,035.89
Reoccurring Payments for Board Review (authorized by Resolution 2020-06):		
Payroll Disbursements - PPE 01/13/2024	N/A	\$ 30,431.06
Payroll Disbursements - PPE 01/27/2024	N/A	\$ 29,975.25
Board Member Stipends - May 2023 - Jan 2024	N/A	\$ 2,475.95
Reoccurring Utility Disbursements - paid 01/22/2024	60685 - 60688	\$ 5,799.08
Reoccurring Health Disbursements - paid 01/22/2024	60689 - 60692	\$ 9,683.38
Reoccurring Utility Disbursements - paid 02/08/2024	60693 - 60699	\$ 3,427.85
Reoccurring Health Disbursements - paid 02/08/2024	60700 - 60701	\$ 249.21
Subtotal:		\$ 82,041.78
Grand Total:		\$ 963,077.67

Other Agency Involvement

N/A

Other Financial Considerations

Amounts are within the authorized Fund level budgets.

Results

The Board's review of cash disbursements is an integral component of the District's system of internal controls and promotes a well governed community.

COMPANY: 99 - POOLED CASH FUND
 ACCOUNT: 1-1001-000 POOLED CASH OPERATING
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 0/00/0000 THRU 99/99/9999
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 060665 THRU 060684

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE
CHECK:	-----							
1-1001-000	1/22/2024	CHECK	060665	ARAMARK	207.97CR	OUTSTND	A	0/00/0000 01 5-4100-100 CLOTHING
1-1001-000	1/22/2024	CHECK	060666	BRISCO'S	86.60CR	OUTSTND	A	0/00/0000 02 5-4400-175 SYSTEM PARTS/OPERATING S 74.76 01 5-4100-200 OFFICE EXPENSE 11.84
1-1001-000	1/22/2024	CHECK	060667	CALPORTLAND CONSTRUCTION	129.31CR	OUTSTND	A	0/00/0000 02 5-4400-164 Paving
1-1001-000	1/22/2024	CHECK	060668	BRENT SARKISON DBA CALTEC COMP	89.50CR	OUTSTND	A	0/00/0000 01 5-4100-221 INFORMATION TECHNOLOGY
1-1001-000	1/22/2024	CHECK	060669	CANNON	27,007.70CR	OUTSTND	A	0/00/0000 02 5-4400-361 CIP - PROP1: STORMWATER
1-1001-000	1/22/2024	CHECK	060670	FIRST FOUNDATION BANK	12,983.65CR	OUTSTND	A	0/00/0000 02 5-4400-310 CALPERS UAL FINANCE AGRE 8,656.20 03 5-4500-310 CALPERS UAL FINANCE AGRE 4,327.45
1-1001-000	1/22/2024	CHECK	060671	GRAND AWARDS	30.17CR	OUTSTND	A	0/00/0000 01 5-4100-200 OFFICE EXPENSE
1-1001-000	1/22/2024	CHECK	060672	GROUNDWATER SOLUTIONS INC, DBA	2,964.41CR	OUTSTND	A	0/00/0000 02 5-4400-380 NCMA TEC
1-1001-000	1/22/2024	CHECK	060673	ICONIX WATERWORKS (US) INC.	2,854.65CR	OUTSTND	A	0/00/0000 02 5-4400-175 SYSTEM PARTS/OPERATING S 55.60 02 5-4400-320 FIXED ASSETS: EQUIPMENT 2,799.05
1-1001-000	1/22/2024	CHECK	060674	J.B. DEWAR, INC.	596.38CR	OUTSTND	A	0/00/0000 12 5-4350-172 FUEL
1-1001-000	1/22/2024	CHECK	060675	PREMIER SUPPLY LLC, DBA MIER B	134.69CR	OUTSTND	A	0/00/0000 02 5-4400-164 Paving
1-1001-000	1/22/2024	CHECK	060676	MINER'S ACE HARDWARE, INC.	97.75CR	OUTSTND	A	0/00/0000 02 5-4400-175 SYSTEM PARTS/OPERATING S
1-1001-000	1/22/2024	CHECK	060677	OPTIMIZED INVESTMENT PARTNERS	547.85CR	OUTSTND	A	0/00/0000 01 5-4100-220 PROFESSIONAL SERVICES
1-1001-000	1/22/2024	CHECK	060678	PETTY CASH	8.80CR	OUTSTND	A	0/00/0000 01 5-4100-210 POSTAGE
1-1001-000	1/22/2024	CHECK	060679	QUILL CORPORATION	114.38CR	OUTSTND	A	0/00/0000 01 5-4100-200 OFFICE EXPENSE
1-1001-000	1/22/2024	CHECK	060680	R. BURKE CORPORATION	470,933.05CR	OUTSTND	A	0/00/0000 02 5-4400-361 CIP - PROP1: STORMWATER
1-1001-000	1/22/2024	CHECK	060681	RINCON CONSULTANTS, INC.	780.50CR	OUTSTND	A	0/00/0000 02 5-4400-220 PROFESSIONAL/SPECIAL SER
1-1001-000	1/22/2024	CHECK	060682	SCELZI ENTERPRISES, INC	34,636.23CR	OUTSTND	A	0/00/0000 12 5-4350-387 CAP: EQUIP/VEHICLES/MACH
1-1001-000	1/22/2024	CHECK	060683	SWRCB/ DRINKING WATER OP CERT	50.00CR	OUTSTND	A	0/00/0000 03 5-4500-248 REGULATORY PERMITS & FEE
1-1001-000	1/22/2024	CHECK	060684	WATER SYSTEMS CONSULTING, INC.	2,547.30CR	OUTSTND	A	0/00/0000 02 5-4400-380 NCMA TEC
TOTALS FOR ACCOUNT 1-1001-0				CHECK TOTAL:	556,800.89CR			
				DEPOSIT TOTAL:	0.00			
				INTEREST TOTAL:	0.00			
				MISCELLANEOUS TOTAL:	0.00			
				SERVICE CHARGE TOTAL:	0.00			
				EFT TOTAL:	0.00			
				BANK-DRAFT TOTAL:	0.00			

COMPANY: 99 - POOLED CASH FUND
 ACCOUNT: 1-1001-000 POOLED CASH OPERATING
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 0/00/0000 THRU 99/99/9999
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 060665 THRU 060684

ACCOUNT --DATE-- --TYPE-- NUMBER -----DESCRIPTION----- ----AMOUNT--- STATUS FOLIO CLEAR DATE

TOTALS FOR POOLED CASH FUND	CHECK	TOTAL:	556,800.89CR
	DEPOSIT	TOTAL:	0.00
	INTEREST	TOTAL:	0.00
	MISCELLANEOUS	TOTAL:	0.00
	SERVICE CHARGE	TOTAL:	0.00
	EFT	TOTAL:	0.00
	BANK-DRAFT	TOTAL:	0.00

COMPANY: 99 - POOLED CASH FUND
 ACCOUNT: 1-1001-000 POOLED CASH OPERATING
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 0/00/0000 THRU 99/99/9999
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 060702 THRU 060725

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE
CHECK:	-----							
1-1001-000	2/08/2024	CHECK	060702	ADAMSKI MOROSKI MADDEN CUMBERL	7,900.00CR	OUTSTND	A	0/00/0000 01 5-4100-223 LEGAL SERVICES
1-1001-000	2/08/2024	CHECK	060703	AQUA-METRIC	4,246.72CR	OUTSTND	A	0/00/0000 02 5-4400-176 WATER METERS
1-1001-000	2/08/2024	CHECK	060704	ARAMARK	205.04CR	OUTSTND	A	0/00/0000 01 5-4100-100 CLOTHING
1-1001-000	2/08/2024	CHECK	060705	ADVANTAGE TECHNICAL SERVICES,	2,375.00CR	OUTSTND	A	0/00/0000 02 5-4400-437 CIP - WATER TANK REHAB P
1-1001-000	2/08/2024	CHECK	060706	BRISCO'S	406.35CR	OUTSTND	A	0/00/0000 02 5-4400-173 MAINT: SHARED STRUCTURE/
1-1001-000	2/08/2024	CHECK	060707	BURKE AND PACE OF ARROYO GRAND	54.94CR	OUTSTND	A	0/00/0000 02 5-4400-437 CIP - WATER TANK REHAB P
1-1001-000	2/08/2024	CHECK	060708	CALIFORNIA ASSOCIATION OF MUTU	500.00CR	OUTSTND	A	0/00/0000 01 5-4100-180 MEMBERSHIPS
1-1001-000	2/08/2024	CHECK	060709	BRENT SARKISON DBA CALTEC COMP	30.00CR	OUTSTND	A	0/00/0000 01 5-4100-221 INFORMATION TECHNOLOGY
1-1001-000	2/08/2024	CHECK	060710	CARQUEST AUTO PARTS	62.57CR	OUTSTND	A	0/00/0000 03 5-4500-170 MAINTENANCE: EQUIPMENT
1-1001-000	2/08/2024	CHECK	060711	CITY OF ARROYO GRANDE	2,966.66CR	OUTSTND	A	0/00/0000 02 5-4400-297 PASS-THRU: CREST/CHRISTI
1-1001-000	2/08/2024	CHECK	060712	CLINICAL LAB OF SAN BERNARDINO	1,120.00CR	OUTSTND	A	0/00/0000 02 5-4400-220 PROFESSIONAL/SPECIAL SER
1-1001-000	2/08/2024	CHECK	060713	DIVERSIFIED PROJECT SERVICES I	1,387.50CR	OUTSTND	A	0/00/0000 02 5-4400-226 ENGINEERING & OTHER REIM
1-1001-000	2/08/2024	CHECK	060714	FAMCON PIPE & SUPPLY, INC.	2,075.29CR	OUTSTND	A	0/00/0000 02 5-4400-175 SYSTEM PARTS/OPERATING S 1,152.94 02 5-4400-437 CIP - WATER TANK REHAB P 922.35
1-1001-000	2/08/2024	CHECK	060715	FIVE CITIES FIRE AUTHORITY	287,500.00CR	OUTSTND	A	0/00/0000 01 5-4200-220 PROFESSIONAL SERVICES
1-1001-000	2/08/2024	CHECK	060716	HEACOCK TRAILERS & TRUCK ACCES	641.35CR	OUTSTND	A	0/00/0000 03 5-4500-170 MAINTENANCE: EQUIPMENT
1-1001-000	2/08/2024	CHECK	060717	J.B. DEWAR, INC.	308.41CR	OUTSTND	A	0/00/0000 12 5-4350-172 FUEL
1-1001-000	2/08/2024	CHECK	060718	MINER'S ACE HARDWARE, INC.	192.41CR	OUTSTND	A	0/00/0000 02 5-4400-175 SYSTEM PARTS/OPERATING S 24.14 03 5-4500-175 SYSTEM PARTS/OPERATING S 158.29 02 5-4400-173 MAINT: SHARED STRUCTURE/ 9.98
1-1001-000	2/08/2024	CHECK	060719	OCEANO ELEMENTARY SCHOOL	2,880.00CR	OUTSTND	A	0/00/0000 01 5-4850-302 GRANT EXPENSES
1-1001-000	2/08/2024	CHECK	060720	R&R ROLL-OFF LLC	1,007.29CR	OUTSTND	A	0/00/0000 06 5-4900-220 PROFESSIONAL SERV
1-1001-000	2/08/2024	CHECK	060721	SAN LUIS OBISPO SHERIFF'S OFFI	4,834.12CR	OUTSTND	A	0/00/0000 10 5-4300-163 MAINT: STRUC/IMPROV
1-1001-000	2/08/2024	CHECK	060722	SOUTH COUNTY SANITARY SERV	1,221.32CR	OUTSTND	A	0/00/0000 01 5-4100-297 PASS-THRU: DELNQ GRBG/TA
1-1001-000	2/08/2024	CHECK	060723	SPICE INTEGRATION CORP	800.48CR	OUTSTND	A	0/00/0000 02 5-4400-163 MAINT: STRUCTURES/IMPRVS

COMPANY: 99 - POOLED CASH FUND
ACCOUNT: 1-1001-000 POOLED CASH OPERATING
TYPE: All
STATUS: All
FOLIO: All

CHECK DATE: 0/00/0000 THRU 99/99/9999
CLEAR DATE: 0/00/0000 THRU 99/99/9999
STATEMENT: 0/00/0000 THRU 99/99/9999
VOIDED DATE: 0/00/0000 THRU 99/99/9999
AMOUNT: 0.00 THRU 999,999,999.99
CHECK NUMBER: 060702 THRU 060725

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE
CHECK:	-----							
1-1001-000	2/08/2024	CHECK	060724	STATEWIDE TRAFFIC SAFETY & SIG	1,024.61CR	OUTSTND	A	0/00/0000
								02 5-4400-177 SAFETY EXPENSE 512.31
								03 5-4500-177 SAFETY EXPENSE 512.30
1-1001-000	2/08/2024	CHECK	060725	WINEMA INDUSTRIAL & SAFETY SUP	494.94CR	OUTSTND	A	0/00/0000
								03 5-4500-177 SAFETY EXPENSE 494.94
TOTALS FOR ACCOUNT 1-1001-0				CHECK TOTAL:	324,235.00CR			
				DEPOSIT TOTAL:	0.00			
				INTEREST TOTAL:	0.00			
				MISCELLANEOUS TOTAL:	0.00			
				SERVICE CHARGE TOTAL:	0.00			
				EFT TOTAL:	0.00			
				BANK-DRAFT TOTAL:	0.00			
TOTALS FOR POOLED CASH FUND				CHECK TOTAL:	324,235.00CR			
				DEPOSIT TOTAL:	0.00			
				INTEREST TOTAL:	0.00			
				MISCELLANEOUS TOTAL:	0.00			
				SERVICE CHARGE TOTAL:	0.00			
				EFT TOTAL:	0.00			
				BANK-DRAFT TOTAL:	0.00			

Payroll Summary Report
Board of Directors - Agenda Date February 14, 2024

	(*)		
Gross Wages	12/30/2023	1/13/2024	1/27/2024
Regular	\$30,068.30	\$26,647.95	\$26,367.14
Overtime Wages	\$913.60	\$652.72	\$494.49
Stand By	\$780.00	\$660.00	\$840.00
Total Wages	\$31,761.90	\$27,960.67	\$27,701.63
Disbursements			
Net Wages	\$24,745.65	\$20,986.98	\$20,719.46
State and Federal Agencies	\$5,937.90	\$5,856.40	\$5,668.11
CalPERS - Normal	\$4,949.56	\$3,430.95	\$3,430.95
SEIU - Union Fees	\$156.73	\$156.73	\$156.73
Total Disbursements processed with Payroll	\$35,789.84	\$30,431.06	\$29,975.25
 Health (Disbursed with reoccurring bills)	 \$5,908.71	 \$5,908.71	 \$5,908.71
Total District Payroll Related Costs	\$41,698.55	\$36,339.77	\$35,883.96

(*) Previously reported in prior Board Meeting packet - provided for comparison.

Board Member Stipend Summary Report
Board of Directors - Agenda Date February 14, 2024

	(*)	
Gross Stipends	12/31/2023	1/31/2024
Board Member Stipends	<u>\$1,500.00</u>	<u>\$2,300.00</u>
Gross Stipends	<u>\$1,500.00</u>	<u>\$2,300.00</u>
Disbursements		
Net Stipends	\$1,346.85	\$2,124.05
State and Federal Agencies	\$267.90	\$351.90
Total Disbursements processed with Stipends	<u>\$1,614.75</u>	<u>\$2,475.95</u>

(*) Previously reported in prior Board Meeting packet - provided for comparison.



Oceano Community Services District

1655 Front Street, P.O. Box 599, Oceano, CA 93475

(805) 481-6730 FAX (805) 481-6836

RECEIVED

JAN 10 2024

DIRECTOR'S MONTHLY REQUEST FOR COMPENSATION FOR MEETING ATTENDANCE

NAME: CHARLES VARNI

DATE: 1/10/24

FOR THE MONTH OF: MAY 24, 2023 THRU DECEMBER 20, 2023

8.1 Each Director is authorized to receive one hundred dollars (\$100.00) as compensation for each regular or special meeting of the Board and fifty dollars (\$50.00) for each committee meeting attended by him or her.

8.2 In no event shall Director compensation exceed one hundred dollars (\$100.00) per day.

8.3 Director compensation shall not exceed six hundred (\$600.00) in any one (1) calendar month.

MEETING DATES: 05/24/2023, 06/14/2023, 07/12/2023, 07/26/2023, 08/09/2023, 08/23/2023, 09/06/2023, 09/13/2023, 09/21/2023, 09/27/2023, 10/11/2023, 10/25/2023, 11/08/2023, 12/04/2023, 12/13/2023, 12/20/2023

No. of Meetings 16 x \$100.00 = \$ 1,600.00

COMMITTEE MEETING(S) OR OTHER REIMBURSEMENT(S)

DATE: _____ MEETING: _____ AMOUNT: \$ _____

DATE: _____ MEETING: _____ AMOUNT: \$ _____

DATE: _____ MEETING: _____ AMOUNT: \$ _____

DATE: _____ MEETING: _____ AMOUNT: \$ _____

TOTAL COMPENSATION: \$ _____

SIGNATURE: 



BOARD OF DIRECTOR'S
 REGULAR & SPECIAL MEETING COMPENSATION FORM
 BOARD MEETING: JANUARY 10, 2024

DIRECTORS	SIGNATURE	DATE	COMPENSATION
PRESIDENT <u>VARNI</u>	<i>[Signature]</i>	1/24/24	\$100.00
VICE PRESIDENT <u>JOYCE-SUNESON</u>	<i>[Signature]</i>	12-10-24	\$100.00
DIRECTOR <u>AUSTIN</u>	ABSENT		\$100.00
DIRECTOR <u>GIBSON</u>	ABSENT		\$100.00
DIRECTOR <u>VILLA</u>	<i>[Signature]</i>	1-24-24	\$100.00

Oceano Community Services District - BYLAW's

Section 8.1: Each Director is authorized to receive one hundred dollars (\$100.00) as compensation for each Regular or Special Meeting.

Section 8.2: In no event shall Director compensation exceed one hundred dollars (\$100.00) per day.

Section 8.3: Director compensation shall not exceed six hundred (\$600.00) in any one (1) calendar month.



BOARD OF DIRECTOR'S
REGULAR & SPECIAL MEETING COMPENSATION FORM
BOARD MEETING: JANUARY 24, 2024

DIRECTORS	SIGNATURE	DATE	COMPENSATION
PRESIDENT <u>VARNI</u>	<i>[Signature]</i>	1/24/24	\$100.00
VICE PRESIDENT <u>JOYCE-SUNESON</u>	<i>Beverly Joyce - Suneson</i>	1-24-24	\$100.00
DIRECTOR <u>AUSTIN</u>	<i>Linda Austin</i>	1-24-24	\$100.00
DIRECTOR <u>GIBSON</u>			\$100.00
DIRECTOR <u>VILLA</u>	<i>[Signature]</i>	1-24-24	\$100.00

Oceano Community Services District - BYLAW's

Section 8.1: Each Director is authorized to receive one hundred dollars (\$100.00) as compensation for each Regular or Special Meeting.

Section 8.2: In no event shall Director compensation exceed one hundred dollars (\$100.00) per day.

Section 8.3: Director compensation shall not exceed six hundred (\$600.00) in any one (1) calendar month.

1/22/2024 3:30 PM
 COMPANY: 99 - POOLED CASH FUND
 ACCOUNT: 1-1001-000 POOLED CASH OPERATING
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK RECONCILIATION REGISTER

CHECK DATE: 0/00/0000 THRU 99/99/9999
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 060685 THRU 060688

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE
CHECK:								
1-1001-000	1/22/2024	CHECK	060685	AGP VIDEO INC.	745.00CR	OUTSTND	A	0/00/0000 01 5-4100-220 PROFESSIONAL SERVICES
1-1001-000	1/22/2024	CHECK	060686	DE LAGE LANDEN FINANCIAL SERVI	234.79CR	OUTSTND	A	0/00/0000 01 5-4100-220 PROFESSIONAL SERVICES
1-1001-000	1/22/2024	CHECK	060687	PACIFIC GAS & ELECTRIC	4,798.70CR	OUTSTND	A	0/00/0000 see breakout below
1-1001-000	1/22/2024	CHECK	060688	SO CAL GAS	20.59CR	OUTSTND	A	0/00/0000 01 5-4100-290 UTILITIES
TOTALS FOR ACCOUNT 1-1001-0				CHECK	TOTAL:	5,799.08CR		
				DEPOSIT	TOTAL:	0.00		PACIFIC GAS & ELECTRIC 4,798.70
				INTEREST	TOTAL:	0.00		01 5-4195-295 STREET LIGHTING 2,952.46
				MISCELLANEOUS	TOTAL:	0.00		02 5-4400-290 UTILITIES 917.38
				SERVICE CHARGE	TOTAL:	0.00		03 5-4500-290 UTILITIES 107.19
				EFT	TOTAL:	0.00		01 5-4100-290 UTILITIES 88.16
				BANK-DRAFT	TOTAL:	0.00		01 5-4200-290 UTILITIES 10.19
								01 5-4200-290 UTILITIES 111.33
								01 5-4100-290 UTILITIES 445.32
								01 5-4100-200 OFFICE EXPENSE 166.67
TOTALS FOR POOLED CASH FUND				CHECK	TOTAL:	5,799.08CR		
				DEPOSIT	TOTAL:	0.00		
				INTEREST	TOTAL:	0.00		
				MISCELLANEOUS	TOTAL:	0.00		
				SERVICE CHARGE	TOTAL:	0.00		
				EFT	TOTAL:	0.00		
				BANK-DRAFT	TOTAL:	0.00		

COMPANY: 99 - POOLED CASH FUND
 ACCOUNT: 1-1001-000 POOLED CASH OPERATING
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 0/00/0000 THRU 99/99/9999
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 060689 THRU 060692

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE
CHECK:	-----							
1-1001-000	1/22/2024	CHECK	060689	COLONIAL LIFE AND ACCIDENT	170.98CR	OUTSTND	A	0/00/0000 01-2-2166-005 INS: VOLUNTARY
1-1001-000	1/22/2024	CHECK	060690	FRMS CALIFORNIA BANK & TRUST F	8,432.32CR	OUTSTND	A	0/00/0000 01-5-4100-090 INS: GROUP HEALTH/LIFE \$5559.28 01-5-4100-603 UTILITY CREW-EMP INS \$2873.04
1-1001-000	1/22/2024	CHECK	060691	HUMANA INSURANCE CO.	724.54CR	OUTSTND	A	0/00/0000 01-5-4100-090 INS: GROUP HEALTH/LIFE \$476.69 01-5-4100-603 UTILITY CREW-EMP INS \$247.85
1-1001-000	1/22/2024	CHECK	060692	PRINCIPAL LIFE INSURANCE COMPA	355.54CR	OUTSTND	A	0/00/0000 01-5-4100-090 INS: GROUP HEALTH/LIFE \$230.12 01-5-4100-603 UTILITY CREW-EMP INS \$125.42
TOTALS FOR ACCOUNT 1-1001-0				CHECK TOTAL:	9,683.38CR			
				DEPOSIT TOTAL:	0.00			
				INTEREST TOTAL:	0.00			
				MISCELLANEOUS TOTAL:	0.00			
				SERVICE CHARGE TOTAL:	0.00			
				EFT TOTAL:	0.00			
				BANK-DRAFT TOTAL:	0.00			
TOTALS FOR POOLED CASH FUND				CHECK TOTAL:	9,683.38CR			
				DEPOSIT TOTAL:	0.00			
				INTEREST TOTAL:	0.00			
				MISCELLANEOUS TOTAL:	0.00			
				SERVICE CHARGE TOTAL:	0.00			
				EFT TOTAL:	0.00			
				BANK-DRAFT TOTAL:	0.00			

COMPANY: 99 - POOLED CASH FUND
 ACCOUNT: 1-1001-000 POOLED CASH OPERATING
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 0/00/0000 THRU 99/99/9999
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 060693 THRU 060699

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE
CHECK:	-----							
1-1001-000	2/08/2024	CHECK	060693	MAP COMMUNICATIONS, INC. DBA A	397.73CR	OUTSTND	A	0/00/000001 5-4100-110 COMMUNICATIONS
1-1001-000	2/08/2024	CHECK	060694	AGP VIDEO INC.	1,570.00CR	OUTSTND	A	0/00/000001 5-4100-220 PROFESSIONAL SERVICES
1-1001-000	2/08/2024	CHECK	060695	CHARTER COMMUNICATIONS	150.00CR	OUTSTND	A	0/00/000001 5-4100-110 COMMUNICATIONS
1-1001-000	2/08/2024	CHECK	060696	COASTAL COPY, INC.	271.51CR	OUTSTND	A	0/00/000001 5-4100-220 PROFESSIONAL SERVICES
1-1001-000	2/08/2024	CHECK	060697	DIGITAL WEST NETWORKS, INC.	422.41CR	OUTSTND	A	0/00/000001 5-4100-110 COMMUNICATIONS
1-1001-000	2/08/2024	CHECK	060698	SO CAL GAS	236.35CR	OUTSTND	A	0/00/000001 5-4100-290 UTILITIES
1-1001-000	2/08/2024	CHECK	060699	VERIZON WIRELESS	379.85CR	OUTSTND	A	0/00/000002 5-4400-110 COMMUNICATIONS 188.45 03 5-4500-110 COMMUNICATIONS 30.62 06 5-4900-110 COMMUNICATIONS 14.13 10 5-4300-110 COMMUNICATIONS 2.36 01 5-4100-110 COMMUNICATIONS 144.29
TOTALS FOR ACCOUNT 1-1001-0				CHECK TOTAL:	3,427.85CR			
				DEPOSIT TOTAL:	0.00			
				INTEREST TOTAL:	0.00			
				MISCELLANEOUS TOTAL:	0.00			
				SERVICE CHARGE TOTAL:	0.00			
				EFT TOTAL:	0.00			
				BANK-DRAFT TOTAL:	0.00			
TOTALS FOR POOLED CASH FUND				CHECK TOTAL:	3,427.85CR			
				DEPOSIT TOTAL:	0.00			
				INTEREST TOTAL:	0.00			
				MISCELLANEOUS TOTAL:	0.00			
				SERVICE CHARGE TOTAL:	0.00			
				EFT TOTAL:	0.00			
				BANK-DRAFT TOTAL:	0.00			

COMPANY: 99 - POOLED CASH FUND
 ACCOUNT: 1-1001-000 POOLED CASH OPERATING
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 0/00/0000 THRU 99/99/9999
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 060700 THRU 060701

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE
CHECK:								
1-1001-000	2/08/2024	CHECK	060700	FRANCHISE TAX BOARD	193.00CR	OUTSTND	A	0/00/0000 * SEE BELOW
1-1001-000	2/08/2024	CHECK	060701	TASC -CLIENT INVOICES	56.21CR	OUTSTND	A	0/00/0000 01 5-4100-090 INS: GROUP HEALTH/LIFE
TOTALS FOR ACCOUNT 1-1001-0				CHECK	TOTAL:	249.21CR		
				DEPOSIT	TOTAL:	0.00		
				INTEREST	TOTAL:	0.00		
				MISCELLANEOUS	TOTAL:	0.00	*FRANCHISE TAX BOARD \$193.00	
				SERVICE CHARGE	TOTAL:	0.00	01-2-2163-000 TOTAL OTHER DEDUCTION \$36.04	
				EFT	TOTAL:	0.00	02-2-2163-000 OTHER DEDUCTION \$120.33	
				BANK-DRAFT	TOTAL:	0.00	03-2-2163-000 OTHER DEDUCTION \$20.35	
							06-2-2163-000 OTHER DEDUCTION \$16.20	
TOTALS FOR POOLED CASH FUND				CHECK	TOTAL:	249.21CR		
				DEPOSIT	TOTAL:	0.00		
				INTEREST	TOTAL:	0.00		
				MISCELLANEOUS	TOTAL:	0.00		
				SERVICE CHARGE	TOTAL:	0.00		
				EFT	TOTAL:	0.00		
				BANK-DRAFT	TOTAL:	0.00		



Oceano Community Services District

1655 Front Street, P.O. Box 599, Oceano, CA 93475

(805) 481-6730 FAX (805) 481-6836

Date: February 14, 2024

To: Board of Directors

From: Carey Casciola, Business and Accounting Manager

Subject: **Agenda Item #8(D): Submittal of the District's Fiscal Year 2023-24 Quarter 2 Investment Report ending December 31, 2023**

Recommendation

It is recommended that your Board receive and file the District's 2023-24 Quarter 2 Investment Report ending December 31, 2023.

Discussion

Government Code section 61053(f) requires the District Treasurer to report to the Board of Directors quarterly regarding receipts, disbursements and balances in each account controlled by the District. Attachment "A" is the District's investment report for the second quarter ending December 31, 2023. This report is to meet the reporting requirements set forth in the California Government Code Sections 53600 et seq. and the Oceano CSD Investment Policy and Guidelines adopted with Resolution 2023-04 the District's Investment Policy which is required by Government Code section 53646(A)(2) and to be reviewed by the newly formed Oceano Finance and Budget Committee (OFAB) at their first committee meeting.

The total cash and investment portfolio book value (cost) held by the District as of December 31, 2023 was \$4,051,057 and total cash and investments held by the trustees was \$24,660.

The cash and investments held by the District include the following components: Managed Investment Portfolio (\$1,822,995), CAMP (\$806,691), County of San Luis Obispo Pooled Investment Fund (\$431,734), Cash/Time Deposits (\$967,252), and Bank Trustee/Fiduciary Funds (\$24,660) continue to be invested in accordance with the Government Code and the District Investment Policy. Accrued interest on investments totaled \$22,385 this quarter. (Earned interest is the interest earned on investments over a specific time period, accrued interest is the interest that an investment has earned, but hasn't yet been received, and paid interest is the interest that has already been received as payment).

During the quarter, no investments were purchased. One investment matured, a \$300,000 treasury bill. Funds have not been reinvested as of 12/31/23.

Two-year Treasuries yielding 5.03% at the beginning of the quarter ended lower at the end of the quarter at 4.23%, which was a decrease of 80 basis points for the quarter.



As of December 31, 2023, the Weighted Yield to Maturity on the Managed Investment Portfolio was 5.24%.

At the end of this quarter, the Weighted Average Maturity of the Managed Investment Portfolio was 0.42 years.

The Federal Open Market Committee (FOMC) meets approximately every six weeks and determines the level of the Federal Funds Rate. At the September 20th meeting, the FOMC voted to maintain the Federal Funds Rate target range at its current level of 5.25-5.50%. At the December 13th meeting, the FOMC voted once again to maintain the Federal Funds Rate target range at its current level of 5.25-5.50%.

Summary from the December 13th meeting:

“Recent indicators suggest that growth of economic activity has slowed from its strong pace in the third quarter. Job gains have moderated since earlier in the year but remain strong, and the unemployment rate has remained low. Inflation has eased over the past year but remains elevated.

The U.S. banking system is sound and resilient. Tighter financial and credit conditions for households and businesses are likely to weigh on economic activity, hiring, and inflation. The extent of these effects remains uncertain. The Committee remains highly attentive to inflation risks.

The Committee seeks to achieve maximum employment and inflation at the rate of 2 percent over the longer run. In support of these goals, the Committee decided to maintain the target range for the federal funds rate at 5-1/4 to 5-1/2 percent. The Committee will continue to assess additional information and its implications for monetary policy. In determining the extent of any additional policy firming that may be appropriate to return inflation to 2 percent over time, the Committee will take into account the cumulative tightening of monetary policy, the lags with which monetary policy affects economic activity and inflation, and economic and financial developments. In addition, the Committee will continue reducing its holdings of Treasury securities and agency debt and agency mortgage-backed securities, as described in its previously announced plans. The Committee is strongly committed to returning inflation to its 2 percent objective.

In assessing the appropriate stance of monetary policy, the Committee will continue to monitor the implications of incoming information for the economic outlook. The Committee would be prepared to adjust the stance of monetary policy as appropriate if risks emerge that could impede the attainment of the Committee’s goals. The Committee’s assessments will take into account a wide range of information, including readings on labor market conditions, inflation pressures and inflation expectations, and financial and international developments.”

Finance staff hired Optimized Investment Partners to help improve the investment returns for the district and to ensure compliance with California Government Code by ensuring safety of principal and sufficient



Oceano Community Services District

Board of Directors Meeting

liquidity for operations. Ongoing portfolio management activity will continue to be performed in partnership with Optimized Investment Partners, the General Manager and the Accounting & Business Manager.

Other Agency Involvement

The County of San Luis Obispo.

Other Financial Considerations

Considering the projected timing of cash receipts and disbursements and the structure of the Pooled Investment Portfolio, the District should be able to comfortably meet overall cash flow needs over the next six months. There is no direct fiscal impact by this action. The FY 2023-24 Adopted Budget projected \$80,000 in interest and in the first two quarter of the fiscal year the District has received a total of \$56,080.

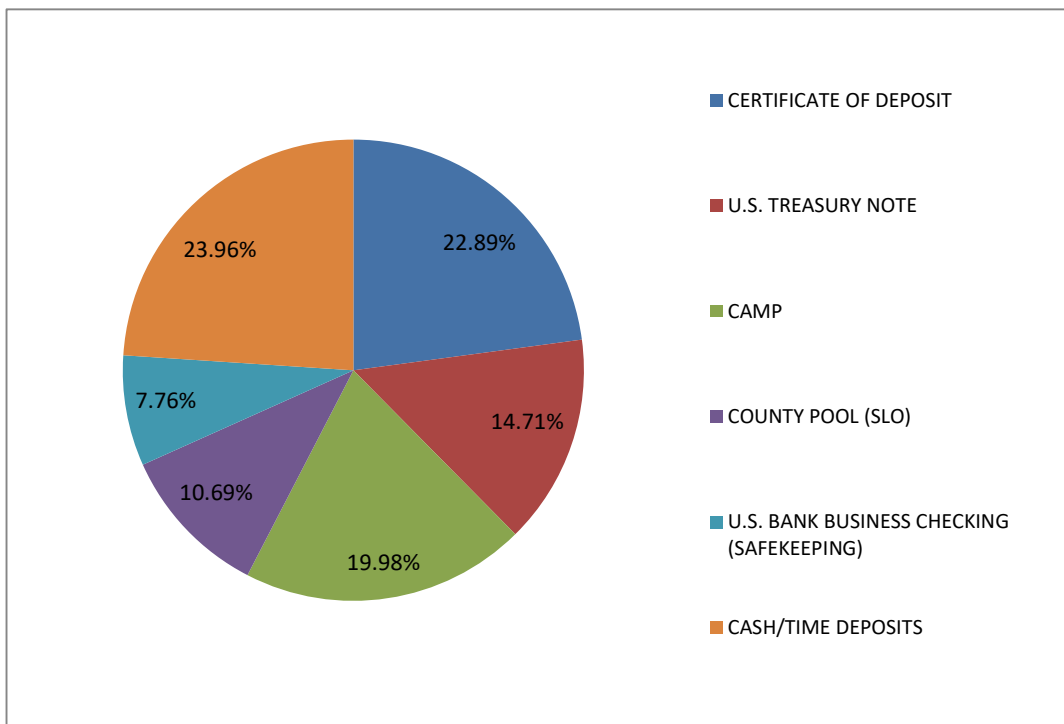
Results

Establishing compliance with both Government Code 61000-61250 regarding Community Services Districts and the District's Investment Policy will help ensure that the District's funds are managed properly and promote a prosperous and well-governed community.

- Attachment A – Investment Report for the 2023-24 2nd Quarter Ending December 31, 2023
- Attachment B – 2023-24 2nd Quarter Summary of Cash and Investment as of December 31, 2023

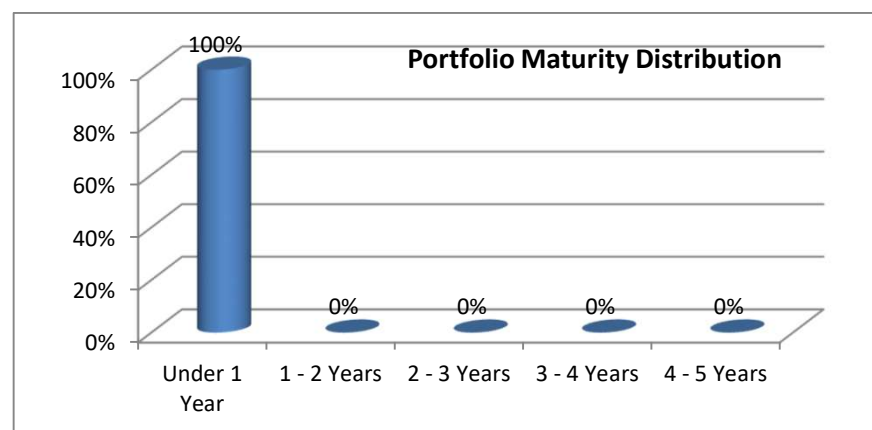
**Oceano Community Services District
Investment Report for the Quarter Ended December 31, 2023**

Portfolio Summary and Key Statistics



Portfolio Key Statistics		
PAR Value	\$	4,065,440
Book Value (COST)	\$	4,051,057
Market Value	\$	4,059,281
Weighted Average Maturity (in years)		0.42
Weighted Yield to Maturity		5.24%

*Note: Cash/time deposits not included in WYTM



Excludes Pooled Investments and U.S. Bank Business Checking Account

U.S. Treasury Yields - Quarterly Comparison

Maturity	Dec 2023	Sept 2023	Change
3-Month	5.40%	5.55%	-0.15%
1-Year	4.79%	5.46%	-0.67%
2-Year	4.23%	5.03%	-0.80%
3-Year	4.01%	4.80%	-0.79%
5-Year	3.84%	4.60%	-0.76%
10-Year	3.88%	4.59%	-0.71%

2-Year U.S. Treasury Yield - Historical Data

Dec 2023	Dec 2022	Dec 2021	Dec 2020
4.23%	4.41%	0.73%	0.13%

Portfolio Maturity	PAR Maturing	% Maturing
Under 1 Year	\$ 1,524,000	100%
1 - 2 Years	\$ -	0%
2 - 3 Years	\$ -	0%
3 - 4 Years	\$ -	0%
4 - 5 Years	\$ -	0%
Total	\$ 1,524,000	100%

Interest Earnings	FY2023	FY2024	Change
Oct		\$ 8,954	
Nov		\$ 9,772	
Dec		\$ 10,507	
Total for Quarter	\$ -	\$ 29,233	

Note: Interest Earnings figures do not include capital gains or losses (or county pools)

Summary of Cash and Investments as of December 31, 2023
Oceano Community Services District

Investment Type	Par Value	Market Value	Book Value	% of Portfolio
Managed Investment Portfolio				
U.S. Treasury Bond/Bill/Note	600,000	593,906	\$585,617	14.37%
Certificate of Deposit	924,000	923,935	\$924,000	22.67%
U.S. Bank Business Checking (Safekeeping Acct)	313,378	313,378	\$313,378	7.69%
Managed Investment Portfolio Subtotal	1,837,378	1,831,219	1,822,995	44.73%
Pooled Investments				
CAMP	806,691	806,691	806,691	19.79%
County Pool (SLO)	431,734	431,734	431,734	10.59%
Pooled Investments Subtotal	1,238,426	1,238,426	1,238,426	10.59%
Cash/Time Deposits	967,252	967,252	967,252	23.73%
Accrued Interest	22,385	22,385	22,385	
Total Cash & Investments Held by the District	\$4,065,440	\$4,059,281	\$4,051,057	99.39%
Held by Bank Trustee/Fiduciary Funds (1)				
Cash with Fiscal Agents	24,660	24,660	24,660	0.61%
Total Held by Bank Trustee/Fiduciary Funds	\$24,660	\$24,660	\$24,660	0.61%
Total Portfolio	\$4,090,100	\$4,083,942	\$4,075,717	100.00%

Notes:

1. Reflects bond proceeds and tax levy revenues held by trustee in accordance with bond covenants.
2. Par value is the principal amount of the investment on maturity.
3. Market values contained herein are received from sources we believe are reliable, however we do not guarantee their accuracy.
4. Book value is par value of the security plus or minus any premium or discount on the security.



Oceano Community Services District

1655 Front Street, P.O. Box 599, Oceano, CA 93475

(805) 481-6730 FAX (805) 481-6836

Date: February 14, 2024

To: Board of Directors

From: Paavo Ogren, Interim General Manager

Subject: **Agenda Item #9(A):** Discussion and consideration of 1) a resolution approving the Budget and Finance Committee By-Laws, including duties, governing policies and procedures, and committee membership, and 2) an ordinance amending Ordinance 2006-01 to provide Committee review of financial appeals.

Recommendation

It is recommended that your Board introduce the following recommendations for consideration by the Board at your regularly scheduled meeting on February 14, 2024:

1. Adopt the proposed resolution and bylaws formalizing the operating procedures of the Budget and Finance Committee.
2. Approve the attached Ordinance modifying Ordinance 2006-01 for the purpose of requiring review by the Budget and Finance Committee on financial-related customer appeals prior to an appeal to the entire Board.

Alternatively, the Board may direct staff to modify the attached resolution and/or ordinance and return it to the Board to re-introduce it, if needed.

Discussion

With the creation of the Finance and Budget Committee on January 10, 2024, the Board should consider formalizing the committee's policies and procedures. Doing so will increase Board involvement with and oversight of the District's budget and financial issues.

Attached for Board consideration are two documents. The first item is the proposed bylaws applicable to the committee describing the proposed duties, procedures, and membership of the committee.



Oceano Community Services District

Board of Directors Meeting

The second item is a proposed amendment to Ordinance 2006-01, which is reflected in Section 6.06.030 of the District's Municipal Code as "Relief of Application." In summary, Ordinance 2006-01 is the District's "Rules and Regulations," which is attached as an addendum to the agenda packet. Article 3(3) of the Rules and Regulations provides the right of individuals with a broad right to appeal staff decisions or provisions if they consider staff decisions or District Ordinances as unjust or inequitable. The attached revision to the Ordinance provides that appeals will first be considered by the Finance and Budget Committee before an appeal to the entire Board.

Other Agency Involvement

N/A

Financial Considerations

N/A

Results

Establishing duties, governing policies, and procedures for the Finance and Budget Committee promotes a well-governed community.

Attachments:

- Resolution
- Ordinance (redlined)

OCEANO COMMUNITY SERVICES DISTRICT

RESOLUTION NO. 2024 -

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE OCEANO COMMUNITY
ADOPTING THE BYLAWS OF THE OCEANO FINANCE AND BUDGET COMMITTEE**

WHEREAS, the District’s Bylaws allow the Board to, “...create Committees that are reflective of the District's business and its enumerated powers at its discretion [which] shall be advisory committees to the Board and shall not commit the District to any policy, act or expenditure”; and,

WHEREAS, the Board, in its regular meeting on January 10, 2024, authorized the creation of a Finance and Budget (OFAB) advisory committee to advise the Board of Directors on its budget, finances and related fiscal issues; and,

WHEREAS, the Ralph M. Brown Act, Gov. Code § 54950 *et seq.*, requires “[a] commission, committee, board, or other body of a local agency, whether permanent or temporary, decision-making or advisory, created by charter, ordinance, resolution, or formal action of a legislative body...” to comply with certain requirements regarding open and public meetings; and,

WHEREAS, the Board desires to enumerate the duties and policies of the Oceano Finance and Budget Committee.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Oceano Community Services District adopts Bylaws for the Oceano Finance and Budget Committee, which are attached as Exhibit A to this resolution.

BE IT FURTHER RESOLVED that the District General Manager or their designee is directed to assist the chair and members of OFAB to allow the committee to conduct its work as described in this resolution and to ensure compliance with all applicable requirements under the committee bylaws adopted by this resolution.

PASSED AND ADOPTED by the Board of Directors of the Oceano Community Services District on _____, 2024, by the following vote:

AYES:

NAYES:

ABSENT:

ABSTAIN:

ATTEST:

Board Secretary of the
Oceano Community Services District

APPROVED AS TO FORM:

Robert Schultz, District Counsel

EXHIBIT A
BYLAWS FOR THE FINANCE AND BUDGET ADVISORY COMMITTEE
OF THE OCEANO COMMUNITY SERVICES DISTRICT (“OFABFAB”)

SECTION I. DUTIES OF THE COMMITTEE

1. The purpose of the Oceano Finance and Budget Committee (“OFABFAB” or “Committee”) is to advise the Board of Directors of the Oceano Community Services District (“District”) regarding the the District’s Finance and Budget and related issues.
2. Pursuant to state law and the District’s Bylaws, OFAB is an advisory committee to the District’s Board of Directors (“Board”), and therefore shall not commit the District to any policy, act or expenditure”;
3. OFAB shall conduct the following activities and develop recommendations to the Board for its consideration:
 - a. Review the proposed Annual Preliminary and Final Budgets.
 - b. Review the Quarterly Budget updates.
 - c. Review proposed budget adjustments.
 - d. Researching grants related to the District’s services that are not subject of another District Committee, and at the direction of the Board, review the applications for grants, recommending contracting with grant writers, and other funding sources;
 - e. Meeting with other public and private not-for-profit organizations to explore or to apply for grant funding; and,
 - f. Review the Annual Audit and related audit findings and recommendations; and
 - g. Annual review of the Investment Policy and the quarterly Investment Report; and,
 - h. Review customer appeals on service charges, connection charges and other fiscal matters, and the adoption of policies pertaining to their review, for the purpose of developing findings for Board consideration.

SECTION II. POLICIES & PROCEDURES

1. In accordance with state law and the District's Bylaws, OFAB shall operate as a standing committee for purposes of the Brown Act and shall conduct all meetings of the committee as public meetings in accordance with all applicable requirements of the Brown Act.
2. OFAB shall coordinate with the District's General Manager, or the General Manager's designee, to prepare agendas and related materials for all committee meetings, which shall be posted on the District's website and physically posted at the District office.
3. OFAB shall maintain minutes for each of the committee's meetings and included with the meeting materials for the next regular meeting of the Board of Directors for its review; this shall be in addition to the verbal report which will be made by a Director-committee member at that meeting.
4. OFAB may receive funding for its operations from the OCSD Administrative Budget as approved by a majority of Directors.

SECTION III. COMMITTEE MEMBERSHIP

1. Membership of the Committee shall consist of the following:
 - a. Two members of the Board, one of whom shall be designated by the Board of to serve as chair of the Committee;
2. The Board shall appoint its members at the same time each year together with its appointment of President, Vice President and other committee memberships.
3. The Board may remove a member of the Committee at any time, with or without cause, by a majority vote of the Board.
4. Members of the Board may receive compensation for their service in accordance with applicable state law and District policy.

ORDINANCE NO. _____

AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE OCEANO COMMUNITY SERVICES DISTRICT MODIFYING ORDINANCE 2006-01

BE IT RESOLVED, DETERMINED AND ORDERED, by the Board of Directors of the District as follows:

SECTION 1

Ordinance 2006-01, Article 3(3) – Relief on Application
SHALL BE MODIFIED AS FOLLOWS:

When any person by reason of special circumstance or is in disagreement with any written action or decision made by the District staff, is of the opinion that any provision of the Ordinance is unjust or inequitable as applied to his or her premise or request, he or she may appeal the determination to the District Finance and Budget Committee by filing ~~make~~ a written application to the ~~Board~~District, stating the special circumstances, citing the provision complained of, and request modification or relief from that provision as applied to him or her. The appeal must be filed within 10 business days of the District's mailing of its determination. Upon receiving the notice of appeal, the District will set the matter to be heard at an upcoming Finance and Budget Committee Meeting and mail the appellant written notice of the time and place of the hearing at least 5 days before the meeting. If the Finance and Budget Committee's decision is adverse to the appellant, he or she will be advised of the right to further appeal before the District's Board of Directors. Any such appeal must be filed in writing within 10 business days after receipt of the Finance and Budget Committee's decision.

In the event of an appeal of the Finance and Budget Committee's decision, ~~the~~ District Secretary shall make every effort to set a hearing for the next regularly scheduled Board meeting and shall cause notice of such hearing to be given to the appellant no less than five days prior the hearing date unless notice is waved, in writing, by the appellant. The Board may continue the hearing from time to time. The findings of the Board shall be final. The Board shall rule upon the application with 45 days of ~~acceptance~~ of the written request or appeal unless the Board makes a finding that additional time to make its findings are needed. Nothing contained herein shall be construed as granting the appeal should the procedures detailed in this Ordinance not be strictly followed.

SECTION 2

This Ordinance will take effect and be in force thirty (30) days from the date of its passage, and before the expiration of fifteen (15) days after its passage, it will be posted in three public places with the names of the members of the Board of Directors voting for and against the same and will remain posted thereafter for at least one week.

INTRODUCED at a regular meeting of the Board of Directors held on the ____ day of _____, _____, and **PASSED, APPROVED and ADOPTED** by the Board of Directors of the Oceano Community Services District, this _____ day of _____, _____, by the following roll call vote, to wit:

AYES:

NOES: None

ABSENT: None

ABSTAINING: None



Oceano Community Services District

1655 Front Street, P.O. Box 599, Oceano, CA 93475

(805) 481-6730 FAX (805) 481-6836

Date: February 14, 2024

To: Board of Directors

From: Paavo Ogren, Interim General Manager

Subject: **Agenda Item #9B:** Discussion and consideration of a resolution to revise the Fiscal Year 2023-24 Plan of Payment and Compensation Salary Schedule for the General Manager position.

Recommendation

It is recommended that your Board discuss and approve the attached resolution revising the Fiscal Year 2023-24 Plan of Payment and Compensation Salary Schedule for the General Manager position.

Discussion

With the Board's previous authorization to recruit a permanent General Manager and ongoing discussions relating thereto in closed session, certain efforts require Board consideration in open session. On January 24, 2024, your Board reviewed a salary comparison to other local agencies and the attached resolution will establish a revised salary schedule if adopted by your Board.

At your January 24th meeting, public comment was received suggesting more information regarding salary comparison to other local agencies, which is included in Attachment "B." Attachment "C" also provides a recent salary survey prepared by Nipomo CSD.

At this time, the recommended salary range for the General Manager position is slightly different from that presented to your Board on January 24th. At that time, the recommended range was \$170,061 - \$206,710. The attached resolution reflects a salary range of \$161,664 - \$206,710 – a reduction in the lower end of the range. The change was developed to be consistent with the seven-step salary progression incorporated in the District's Plan of Payment for other positions, with 2.5% increases from Step #1 to Step #2 and from step #2 to step #3. Steps #1-#3 reflect six-month increases if a new employee is hired at Step#1, with 5% increases from Step #3 to Step #7. The current District salary schedule also includes a "longevity" step of 5% for union employees who have been employed with the District for 10 years, but that step is not applicable to the position of General Manager.

Other Agency Involvement

N/A



Financial Considerations

N/A

Results

Reviewing, discussing, and providing direction on general manager recruitment efforts promotes an effective and well-governed organization.

Attachments:

- Resolution with Revised Salary Schedule
- GM Salary Survey
- Nipomo CSD Salary Survey

OCEANO COMMUNITY SERVICES DISTRICT
RESOLUTION NO. 2024 - ____

A RESOLUTION ADOPTING A REVISED PLAN OF PAYMENT AND
COMPENSATION SALARY SCHEDULE

Whereas, Resolution 2023-08 adopted the Preliminary Budget on June 23, 2023; and,

Whereas, by Board action, the Final Budget was adopted on August 23, 2023; and,

Whereas, both the adoption of the Preliminary Budget and the Final Budget included the District's current Plan of Payment and Compensation Salary Schedule (Salary Schedule); and,

Whereas, on December 4, 2023, the Board authorized recruitment of a new General Manager; and,

Whereas, the current Salary Schedule includes a salary range for the General Manager encompassing two amounts, or "two-steps"; and,

Whereas, the Board desires to establish a salary range for the General Manager encompassing six steps, which excludes the longevity step associated with union employees; and,

Whereas, it is in the public interest to establish a revised salary range for the position of General Manager to enhance the District's recruitment of a new General Manager by providing a better ability to establish compensation based on the skills, traits and abilities of the new General Manager.

Now therefore be it resolved, that the attached Plan of Payment and Compensation Salary Schedule for fiscal year 2023-24 is approved and replaces that which was adopted by Resolution 2023-08 and incorporated into the District's Final Budget approved on August 23, 2023.

Upon motion of _____, seconded by _____ and on the following roll call vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAINING:

the foregoing Resolution is hereby adopted this ____ day of _____, 2024.

OCEANO COMMUNITY SERVICES DISTRICT
RESOLUTION NO. 2024 - ____

President of the Board of Directors

ATTEST:

Secretary for the Board of Directors

**OCEANO COMMUNITY SERVICES DISTRICT
REVISED PLAN OF PAYMENT AND COMPENSATION
SALARY SCHEDULE**

For the Fiscal Year Ending June 30, 2024
As of February 14, 2024

Step Differential: Step:	A Step #1	2.50% B Step #2	2.50% C Step #3	5.00% D Step #4	5.00% E Step #5	5.00% F Step #6	5.00% G Step #7	5.00% Longevity Step #8
General Manager								
Hourly	\$ 77.82	\$ 79.77	\$ 81.76	\$ 85.85	\$ 90.14	\$ 94.65	\$ 99.38	N/A
Annual	\$161,866	\$165,913	\$170,061	\$178,564	\$187,492	\$196,867	\$206,710	
Business and Accounting Manager I								
Hourly	\$ 28.90	\$ 29.62	\$ 30.36	\$ 31.88	\$ 33.47	\$ 35.14	\$ 36.90	\$ 38.75
Annual	\$60,112	\$61,610	\$63,149	\$66,310	\$69,618	\$73,091	\$76,752	\$80,600
Business and Accounting Manager II								
Hourly	\$ 34.66	\$ 35.53	\$ 36.42	\$ 38.24	\$ 40.15	\$ 42.16	\$ 44.27	\$ 46.48
Annual	\$72,093	\$73,902	\$75,754	\$79,539	\$83,512	\$87,693	\$92,082	\$96,678
Business and Accounting Manager III								
Hourly	\$ 46.95	\$ 48.12	\$ 49.32	\$ 51.79	\$ 54.38	\$ 57.10	\$ 59.96	\$ 62.96
Annual	\$97,656	\$100,090	\$102,586	\$107,723	\$113,110	\$118,768	\$124,717	\$130,957
Account Administrator I								
Hourly	\$ 21.67	\$ 22.21	\$ 22.77	\$ 23.91	\$ 25.11	\$ 26.37	\$ 27.69	\$ 29.07
Annual	\$45,074	\$46,197	\$47,362	\$49,733	\$52,229	\$54,850	\$57,595	\$60,466
Account Administrator II								
Hourly	\$ 23.29	\$ 23.87	\$ 24.47	\$ 25.69	\$ 26.97	\$ 28.32	\$ 29.74	\$ 31.23
Annual	\$48,443	\$49,650	\$50,898	\$53,435	\$56,098	\$58,906	\$61,859	\$64,958
Account Administrator III								
Hourly	\$ 25.05	\$ 25.68	\$ 26.32	\$ 27.64	\$ 29.02	\$ 30.47	\$ 31.99	\$ 33.59
Annual	\$52,104	\$53,414	\$54,746	\$57,491	\$60,362	\$63,378	\$66,539	\$69,867
Utilities System Manager								
Hourly	\$ 46.95	\$ 48.12	\$ 49.32	\$ 51.79	\$ 54.38	\$ 57.10	\$ 59.96	\$ 62.96
Annual	\$97,656	\$100,090	\$102,586	\$107,723	\$113,110	\$118,768	\$124,717	\$130,957
Lead Operator								
Hourly	\$ 30.52	\$ 31.28	\$ 32.06	\$ 33.66	\$ 35.34	\$ 37.11	\$ 38.97	\$ 40.92
Annual	\$63,482	\$65,062	\$66,685	\$70,013	\$73,507	\$77,189	\$81,058	\$85,114
Utilities Operator I								
Hourly	\$ 22.89	\$ 23.46	\$ 24.05	\$ 25.25	\$ 26.51	\$ 27.84	\$ 29.23	\$ 30.69
Annual	\$47,611	\$48,797	\$50,024	\$52,520	\$55,141	\$57,907	\$60,798	\$63,835
Utilities Operator II								
Hourly	\$ 24.60	\$ 25.22	\$ 25.85	\$ 27.14	\$ 28.50	\$ 29.93	\$ 31.43	\$ 33.00
Annual	\$51,168	\$52,458	\$53,768	\$56,451	\$59,280	\$62,254	\$65,374	\$68,640
Utilities Operator III								
Hourly	\$ 26.44	\$ 27.10	\$ 27.78	\$ 29.17	\$ 30.63	\$ 32.16	\$ 33.77	\$ 35.45
Annual	\$54,995	\$56,368	\$57,782	\$60,674	\$63,710	\$66,893	\$70,242	\$73,736
Operator In Training								
Hourly	\$ 21.30	\$ 21.83	\$ 22.38	\$ 23.50	\$ 24.68	\$ 25.91	\$ 27.21	\$ 28.57
Annual	\$ 44,304	\$ 45,406	\$ 46,550	\$ 48,880	\$ 51,334	\$ 53,893	\$ 56,597	\$ 59,426
Position Allocation List Approved Positions:								
	Permanent	Temporary	Full Time	Part Time	Part Time Hours			
General Manager	1	0	1	0	n/a			
Business and Accounting Manager I/II/III	1	0	1	0	n/a			
Account Administrator I/II/III	3	0	2	1	=< 24/wk			
Utilities System Manager	1	0	1	0	n/a			
Lead Operator/ Utilities Operator I/II/III / OIT	3	0	3	0	n/a			
Total	9	0	8	1	n/a			

Agency	Services	Connections	FTE	Population	GM Salary
Oceano CSD	W, S, G, L, F, R	2,200	8.5	7,600	\$ 206,710
Cambria CSD	W, S, G, D, L, F, R	4,030	33.9	6,032	\$ 182,245
Los Osos CSD	W, S, G, D, L, F, R	2,780	10	7,086	\$ 188,785
Templeton CSD	W, S, G, D, L, F, R	3,000	25	8,000	\$ 193,808
Nipomo CSD	W, S, G, D, L	4,509	21	13,700	\$ 198,658
San Miguel CSD	W, S, F, G	900	8	2,821	\$ 118,182
Heritage Ranch CSD	W, S, G, R	1,940	9	2,956	\$ 180,628
Avila CSD	W, S, F	400	0	1,630	\$ -
Vandenberg Village CSD	W, S	2,600	7	7,945	\$ 187,174
Mission Hills CSD	W S	1,312	7	3,458	\$ 126,170
Atascadero Mutual Water	W	11,446	22	30,000	\$161,533 to \$224,295
SSLOCS	S	2,200	13	7,600	\$ 177,872
California Valley CSD	G, Roadways	-		2,414	\$ 47,289
Cayucos Sanitary	G	2,106	9	2,500	\$ 228,692

W = Water S = Sewer G = Garbage D = Drainage L = Lighting F = Fire/Emergency R = Recreation

Oceano CSD (Current) - Step #7 (Proposed)	\$ 206,710
Step #6 (Proposed)	\$ 196,867
Step #5(Proposed)	\$ 187,492
Step #4 (Proposed)	\$ 178,564
Step #3 (Proposed)	\$ 170,061
Step #2 (Proposed)	\$ 165,913
Step #1 (Proposed)	\$ 161,867
*Total Los Osos population is 14,465. The LOCS	
**SSLOCS	

GENERAL MANAGER									
Services	Comparator Agency	Class Title	Low	Middle	High	Effective Date	Number of FTE	Population of Ser. Area	Current Annual Budget
W,S,G,D,L	Nipomo Community Services District	General Manager	\$175,000	\$183,000	\$185,000	3/1/2023	22.0	13,771	\$ 10,640,000
W,S,F,G,R,D,L	Cambria Community Services District	General Manager	\$175,000	\$185,000	\$195,000	3/1/2023	37.0	6,032	
W,S,F,G,R,D,L	Los Osos Community Services District	General Manager	\$187,500	\$187,500	\$187,500	8/1/2022	9.0	7,086	
W,S,F,G,R,L	Oceano Community Services District	General Manager	\$170,000	\$180,353	\$185,764	7/1/2022	8.5	7,487	\$ 4,999,600
W,S,G,R	Heritage Ranch Community Services District	General Manager	\$181,400	\$181,400	\$181,400	7/1/2022	9.0	3,100	\$ 4,503,000
W,S,F,G,R,D,L	Templeton Community Services District	General Manager	\$142,942	\$163,363	\$183,784	7/1/2022	23.0	7,616	\$ 7,843,500
W,S,F,G	San Miguel Community Services District	General Manager	\$130,771	\$130,771	\$130,771	7/1/2022	8.0	2,600	\$ 2,750,000
W,S,F	Avila Beach Community Services District ¹	General Manager						1,630	\$ 1,766,800
W,S	San Simeon Community Services District ²	General Manager						462	\$ 1,123,100
Average of Comparators			\$164,602	\$171,398	\$177,370				
% NCSA Above/Below			5.9%	6.3%	3.9%				
Median of Comparators			\$170,000	\$180,353	\$183,784				
% NCSA Above/Below			2.9%	1.4%	0.6%				

Suggested Nipomo CSD GM Salary Range **Low** **Mid** **High**
\$175,000 **\$183,750** **\$185,000**

Note 1 Avila Beach CSD GM is contracted labor
Note 2 San Simeon CSD provides GM service under a Operations and Management lump sum contract with SSCSD. There is no GM salary itemized in the contract.

W = Water, S = Sewer, F = Fire, G = Garbage, L = Lighting, D = Drainage, R = Recreation